

MEMORANDUM

**Business Referred By Plan Commission Item A**

From: Administrator/Staff

To: Town Board

Re: Plan Commission recommendation to approve Ordinance 2023-004 Approving & Adopting the CY 2023 Update to the Town of Clayton Comprehensive Plan.

Please find in your packet copies of Ordinance 2023-004, Plan Commission Resolution 2023-005 recommending adoption, and notice of the August 23, 2023, Public Hearing held by the Plan Commission as required.

If the Board agrees, a motion and **ROLL CALL** would be in order to adopt the Ordinance.

**SUGGESTED MOTION:**

*Motion to approve Ordinance 2023-004 and direct Staff to proceed with distributing the document as required.*

Should you have any questions related to this information, please feel free to call or e-mail me.

Respectfully Submitted  
Kelsey