



BOARD OF SUPERVISORS MEETING

Wednesday, August 16, 2023 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER - Chair Geise called the meeting to order at 6:31 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Grundman
Supervisor Christianson

EXCUSED

Supervisor Reif

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Treasurer Zolp
Attorney LaFrombois

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, August 2, 2023, Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, August 2, 2023, Town Board Meeting.

Motion carried by unanimous consent.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA - NONE

CORRESPONDENCE

- A. Distribution of the July 2023 Building Inspection Report
- B. Distribution of the July 2023 Winnebago County Tonnage Report

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Administrator's Report
- C. Chair & Supervisor Reports

OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. New - Erica Cowling

BUSINESS REFERRED BY THE PLAN COMMISSION

- A. Plan Commission Recommendation: Motion to approve a Certified Survey Map (CSM) Submitted by Paul Sturgis on behalf of Sturgis Family Irrevocable Trust for approval of a CSM dividing Tax ID #006-0565 (8326 County Rd T) into two (2) lots.

MOTION

Motion made by unanimous consent to approve the CSM submitted by Paul Sturgis dividing Tax ID #006-0565 (County Rd T) into two (2) lots.

Motion carried by unanimous voice vote.

- B. Plan Commission Discussion: Plan Commission review & discussion on allowing more than one principal building on a parcel of land & residences/dwellings accessory to non-residential uses.

DISCUSSION ITEM ONLY - NO ACTION TAKEN

BUSINESS

- A. Discussion/Action: Town Board review & consideration of hiring Deb Bellin for the Janitorial Position for the Town Hall & Park Facilities at a wage of \$17.51 per hour with a start date of July 26, 2023.

MOTION

Motion made by unanimous consent to approve the hiring of Deb Bellin for the open Janitorial position at a wage of \$17.51 per hour.

Motion carried by unanimous voice vote.

- B. Discussion/Action: Town Board review & consideration of Resolution 2023-006 Appropriating Winnebago County Spirit Funds in the Amount of \$145,000 for Further Reconstruction of the Friendship Trail in Clayton, & Development of Noffke Park.

MOTION

Motion made by Supervisor Grundman, **Seconded** by Supervisor Christianson to approve Resolution 2023-006 and direct Staff to submit the required documentation to Winnebago County.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson

Motion carried 4-0.

- C. Discussion/Action: Town Board review & consideration of a Proposal for Services prepared by GFL Environmental to provide garbage & recycling service for the Town.

AGENDA ITEM POSTPONED UNTIL NOTICE OF CURE & DEFAULT HAS BEEN RESOLVED (APPROX 30 DAYS)

REVIEW OF DISBURSEMENTS

REVIEW OF GENERAL FUND BUDGET UPDATES

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - Sept 6 & 20; Oct 4 & 18
- B. Plan Commission (6:30 pm start unless otherwise noted) - August 23; Sept 13; Oct 11

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 6:55 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk