

MEMORANDUM

Business Item A

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of the Certificate of Payment #2 for Eagle Heights Dr & Wing Ln. Sanitary Sewer, Street & Stormwater Pond Construction submitted by MCC, Inc. in the amount of \$543,771.96.

Attached please find a copy of the Certificate for Payment #2 submitted by MCC, Inc. for work performed on the construction of the above-listed projects.

The Administrator has reviewed the certificate of payment and feels the Certificate of Payment is correct and should be paid.

If the Board agrees, a motion to approve the Certificate for Payment would be in order.

Suggested Motion:

A motion to approve the Certificate for Payment #2 submitted by MCC, Inc. in the amount of \$543,771.96.

Should you have any questions relative to this information, please feel free to call or e-mail me.

Respectfully Submitted,
Kelsey