

MEMORANDUM

Business Item C

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of the Certificate for Payment #2 for West American Dr Phase I Gravel Street Construction submitted by MCC, Inc. in the amount of \$59,216.59.

Please find in your packets a copy of the Certificate for Payment #2 submitted by MCC, Inc. for work performed on the construction of West American Dr. This is the final Certificate for Payment on this project.

The Administrator has reviewed it and feels the amount is correct and should be paid.

If the Board agrees, a motion to approve the Certificate for Payment would be in order.

SUGGESTED MOTION:

Motion to approve the Certificate for Payment #2 submitted by MCC, Inc. in the amount of \$59,216.59.

Should you have any questions related to this information, please feel free to call or e-mail me.

Respectfully Submitted
Kelsey