

MEMORANDUM

Business Item B

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of the Certificate for Payment #4 for the Friendship Trail Reconstruction submitted by Superior Sewer & Water, Inc. in the amount of \$1,329.00.

Please find in your packets a copy of the Certificate for Payment #4 submitted by Superior Sewer & Water, Inc. for work performed on the construction of the Friendship Trail. This is the final Certificate for Payment on this project.

The Administrator has reviewed it and feels the amount is correct and should be paid.

If the Board agrees, a motion to approve the Certificate for Payment would be in order.

SUGGESTED MOTION:

Motion to approve the Certificate for Payment #4 submitted by Superior Sewer & Water, Inc. in the amount of \$1,329.00.

Should you have any questions related to this information, please feel free to call or e-mail me.

Respectfully Submitted
Kelsey