

MEMORANDUM

**Business Referred By Plan Commission A**

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of a Site Plan Review Application submitted by RJ Albright, Inc. on behalf of Nikodem Revocable Trust for a 4,200 sq ft addition to the existing principal building and parking/pavement additions on Tax ID #006-1777-01 (2770 Towne Ct).

Please find in your packet a copy of the Draft Minutes from the October 11, 2023 Plan Commission Meeting outlining the Commission recommendation on this Site Plan Application. Chair Knapinski will also be available for questions.

If the Board agrees with the Plan Commission recommendation, a motion would be in order to adopt the Ordinance.

**SUGGESTED MOTION:**

*Motion to approve the Site Plan Review Application submitted on behalf of Nikodem Revocable Trust with all Staff Recommendations and Conditions.*

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**Business Referred By Plan Commission B**

From: Administrator/Staff

To: Town Board

Re: Town Board review & discussion on a Concept Plan Review Application submitted by Steve Bieda of Vierbicher for a proposed mixed-use residential and commercial development; Tax ID #s 006-0352-01 (Fairview Rd), 006-0355, & 006-0354 (State Rd 76).

If the Board agrees with the Plan Commission recommendation, a motion to approve the CSM would be in order.

**DISCUSSION ITEM ONLY – NO ACTION NEEDED**

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If you have any questions about this information, please feel free to call or e-mail me.

Respectfully Submitted  
Kelsey