

## MEMORANDUM

### Business Referred by Plan Commission

From: Administrator/Staff

To: Town Board

Re: Plan Commission Recommendation – to approve Resolution 2024-002 Amending the Town of Clayton Zoning Code of Ordinances with respect to the definition and development of Self Storage within the Town of Clayton.

The Plan Commission voted to recommend approval of amending the Town Zoning Code as presented. This item was requested by the Board, and per Town Ordinance, the process of amendment needed to begin with the Plan Commission

### **SUGGESTED MOTION(S):**

*Motion and **ROLL CALL** to approve Resolution 2024-002 Amending the Town of Clayton Zoning Code of Ordinances.*

OR

*Motion to postpone approval of Resolution 2024-002 Amending the Town of Clayton Zoning Code of Ordinances until the April 17, 2024 Town Board Meeting.*

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Re: Plan Commission Recommendation – to approve a Certified Survey Map (CSM) submitted by Chris Perrenault on behalf of Mary Alice Eisch for approval of a CSM combining & reconfiguring Tax ID #006-0693 (Oakwood Ave), Tax ID #006-0694, Tax ID #006-0695 (Oakridge Rd), and Tax ID # 006-0696 into two (2) lots.

The Plan Commission voted to recommend approval of the CSM as proposed.

### **SUGGESTED MOTION:**

*Motion to approve the CSM submitted by Chris Perrenault on behalf of Mary Alice Eisch as proposed.*

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Re: Plan Commission Recommendation – to approve Ordinance 2024-Z001 to Amend the Official Town of Clayton Zoning Map for the re-zoning of Tax ID #006-0095-01-03 (Winnegamie Dr) from R-1 (Rural Residential District) to R-3 (Two-family Residential District).

The Plan Commission voted to recommend approval of the re-zoning of Tax ID #006-0095-01-03 as proposed.

### **SUGGESTED MOTION:**

*Motion and **ROLL CALL** to approve Ordinance 2024-Z001 Amending the Official Town of Clayton Zoning Map.*

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Re: Plan Commission Recommendation – to approve a Conditional Use Application submitted by Leif Bergstrom for a proposed pond residential accessory use located at 3130 Rose Moon Way, specifically described as Tax ID #006-0670-01-06.

The Plan Commission voted to recommend approval of the CUP with the listed Staff Recommendations & Conditions in the Plan Commission Staff Memo contained in the March 13, 2024 packet, and added condition prohibiting recreational use of the pond.

**SUGGESTED MOTION:**

*Motion to approve the Conditional Use Application submitted by Leif Bergstrom with all Plan Commission Recommendations & Conditions.*

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Chair Knapinski is planning to attend the meeting to provide a summary of the Plan Commission actions and discussions on all items referred by the Commission.

If you have any questions about this information, please feel free to call or e-mail me.

Respectfully Submitted,  
Kelsey