

MEMORANDUM

Business Item A

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of Ordinance 2024-001 Relating to the Confidentiality of Information About Income & Expenses Requested by the Assessor in Property Assessment Matters.

Included in the packet is the draft ordinance. After wrapping this year's Board of Review meeting, Staff noted that we could not find on file a record of the Town having adopted this required ordinance. Every municipality is expected to have some form of this confidentiality ordinance enacted. Since a historical record was unavailable, Staff is asking the Board to approve and enact Ordinance 2024-001.

SUGGESTED MOTION(S):

*Motion **AND ROLL CALL** to approve Ordinance 2024-001 and direct Staff to publish and post accordingly.*

If you have any questions about this information, please feel free to call or e-mail me.

Respectfully Submitted
Kelsey