

MEMORANDUM

Business Item B

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of Invoice 6072151 submitted by Bassett Mechanical in the amount of \$6,611.82 for work performed on the Town Hall boiler system.

Included in the packet is an invoice copy. All the work has been completed and Administrator Wisnefske has verified the total is correct.

SUGGESTED MOTION(S):

Motion to approve invoice #6072151 submitted by Bassett Mechanical in the amount of \$6,611.82.

If you have any questions about this information, please feel free to call or e-mail me.

Respectfully Submitted
Kelsey