

MEMORANDUM

**Business Item B**

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of replacement of a culvert located near 4096 Oakridge Rd due to failure at an estimated cost of \$15,000.00

There is a large culvert that has failed near the intersection of County Rd T and Oakridge Rd (closest address 4096 Oakridge Rd) and is in urgent need of replacement.

The Public Works Supervisor has contacted Winnebago County to get an estimated cost for their labor and materials to assist with the replacement. The approximate cost for the Town's purchase of the culvert is \$7,000.00. Winnebago County has yet to respond with its estimated cost for labor, equipment, materials, etc. to perform the work. The Public Works Supervisor and Administrator are estimating the cost for labor, equipment, materials, etc. to be between \$7,000 and \$8,000.

**SUGGESTED MOTION(S):**

*Motion to approve the replacement of the failed culvert located near 4096 Oakridge Rd at an estimated cost of \$15,000.00.*

*Motion to approve the replacement of the failed culvert located near 4096 Oakridge Rd, pending final cost determination to be reported by the Administrator.*

If you have any questions about this information, please feel free to call or e-mail me.

Respectfully Submitted  
Kelsey