



# BOARD OF SUPERVISORS MEETING

Wednesday, October 01, 2025 at 6:30 PM

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Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

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## MINUTES

**CALL TO ORDER** – Chair Geise called the meeting to order at 6:30 pm.

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

### PRESENT

Town Chair Russell Geise  
Supervisor Kay Lettau  
Supervisor Linda Grundman  
Supervisor Patti Christianson

### EXCUSED

Supervisor Scott Reif

### STAFF

Administrator Wisnefske  
Clerk Faust-Kubale  
Treasurer Fietzer  
Attorney LaFrombois - virtual

## APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, September 17, 2025 Town Board Meeting

### MOTION

**Motion made** by unanimous consent to approve the Minutes of the Wednesday, September 17, 2025 Town Board Meeting as presented.

**Motion carried by unanimous voice vote.**

## OPEN FORUM – TOWN-RELATED MATTERS NOT ON THE AGENDA

Ron Steffen, 3377 Winnegamie Dr, offered suggestions on how Town Board of Supervisors meeting minutes may be improved.

Ted Hughes, N177 Horizon Dr, spoke regarding flooding issues along the Outagamie County side of Winnegamie Dr near his property.

Kathy Houle, 9619 Oakwood Ave, attempted to speak regarding flooding issues on the Winnebago County side of Winnegamie Dr, was briefly interrupted by an audience disturbance, and offered to provide documentation of such issues to both Outagamie & Winnebago Counties, as well as the Town.

## **DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)**

- A. County Board Supervisor Report
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Department of Public Safety Report
- D. Larsen/Winchester Sanitary District Report
- E. Administrator's Report
- F. Chair & Supervisor Reports

## **OPERATOR LICENSES ISSUED BY THE TOWN CLERK**

- A. New - Charlotte Klossing, Larsen Tavern
- B. New - Stephanie Wiegman, Larsen Tavern

## **BUSINESS**

- A. Discussion/Action: Town Board review & consideration of a renewal agreement for the Health and Welfare plan MP benefits for Town Staff.

### **MOTION**

**Motion made** by unanimous consent to approve the renewal agreement and direct Administrator Wisnefske to sign & execute all relevant documents.

**Motion carried by unanimous voice vote.**

- B. Discussion/Action: Town Board review & consideration of Ordinance 2025-008 Regarding Recycling Rules & Regulations in the Town of Clayton.

### **MOTION**

**Motion made** by Supervisor Grundman, **Seconded** by Supervisor Christianson to approve Ordinance 2025-008 and direct Staff to post and publish as required.

**Voting Yea**: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson

**Motion carried 4-0.**

- C. Discussion/Action: Town Board review & consideration of a Development Agreement between the Town and Trident Holdings LLC for property addressed 2517 West American Dr (Tax ID #006-0340-03-01).

### **MOTION**

**Motion made** by unanimous consent to approve the development agreement between the Town & Trident Holdings LLC.

**Motion carried by unanimous voice vote.**

## **REVIEW OF DISBURSEMENTS**

- A. Check Summary Register

## **UPCOMING MEETING ATTENDANCE**

- A. Town Board (6:30 pm start unless otherwise noted) - Oct 15; Nov 5 & 19; Dec 3 & 17
- B. Plan Commission (6:30 pm start unless otherwise noted) - Oct 8; Nov 12; Dec 10

C. Town Board Budget Meeting - Oct 21 beginning at 1 pm

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

**ADJOURNMENT**

**MOTION**

**Motion made** by unanimous consent to adjourn at 7:00 pm.

**Motion carried by unanimous voice vote.**

Respectfully submitted,

Kelsey Faust-Kubale  
Town Clerk