

MEMORANDUM

Business Item B

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of the Certificate for Payment #3 for Eagle Heights Dr & Wing Ln Sanitary Sewer, Street & Stormwater Pond Construction submitted by MCC, Inc. in the amount of \$58,813.79.

Please find in your packets a copy of the Certificate for Payment #3 submitted by MCC, Inc. for work performed on the construction of the above-listed projects.

The Administrator has reviewed the certificate of payment and feels the Certificate of Payment is correct and should be paid.

If the Board agrees, a motion to approve the Certificate for Payment would be in order.

SUGGESTED MOTION:

Motion to approve the Certificate for Payment #3 submitted by MCC, Inc. in the amount of \$58,813.79.

Should you have any questions related to this information, please feel free to call or e-mail me.

Respectfully Submitted
Kelsey