

MEMORANDUM

Business Item B

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of the purchase of a utility truck for Clayton Sanitary District #1 at an approximate cost of \$30,000.

As the Town receives more locate requests from Diggers Hotline, and sewer installation inspections within the Sanitary District, it has become necessary to find a vehicle dedicated for District. The Public Works and Fire Department can no longer share vehicles with the Sanitary Department for this purpose.

Phase III of the Scholar Ridge subdivision has just completed plat review, and construction is scheduled to begin on some lots as early as this year. Phase II is under construction and requires sewer connection inspections. As more construction is planned for, both new and upgrades to existing utilities, in the Sanitary District, the call for locates also increases (currently 8-10 requests every 2 days).

SUGGESTED MOTION(S):

Motion to approve the purchase of a utility truck for Clayton Sanitary District #1 at an approximate cost of \$30,000.

If you have any questions about this information, please call or e-mail me.

Respectfully Submitted,
Kelsey