



**Item:**

Change Order to Prismatic Purchase Agreement.

**Requested Action:**

The Trust is asked to approve the change order.

**Background:**

Board Policy 6.70

The Trust approved the contract with Prismatic Services in the amount of \$100,000.00. The Trust asked for additional surveys to be performed. Originally \$4650.00 was allocated to provide gift card incentives to survey participants. The additional gift card incentives exceeded the allotted amount by 1299.80. Staff requested an overall increase of 10% (\$10,000.00) to the original purchase order amount. This will cover current and future adjustment if needed.

**Attachments:**

None

**Programmatic Impact:**

None

**Fiscal Impact:**

Up to 10% (10,000.00)

**Recommendation:**

Approve the change order.