



**Item:**

Contract for Accounting Services with Carr, Riggs, & Ingram LLC

**Requested Action:**

The Board is asked to authorize the Executive Director to execute the agreement with Carr, Riggs, & Ingram LLC for accounting services.

**Background:**

In January, 2021 the Clerk of the Circuit Court notified the Executive Director that the Clerk would no longer be able to provide accounting services for the Children's Trust of Alachua County. At the March 8, 2021 CTAC meeting, the Board authorized the release of RFP 2021-4 for Accounting Services. Responses to the RFP were due on April 13, 2021.

At the May 2021 meeting, the Executive Director notified the Board that no responses were submitted for the RFP. CTAC Board Policy 6.60 3 (B) authorizes the Executive Director to negotiate for "all Supplies or Services purchased at a Price established by the Florida Department of Management Services, or at a Price equal to or less than the Price established by the state agency." The CTAC Board authorized the Executive Director to negotiate a contract for accounting services with Carr, Riggs, and Ingram, LLC, who has an established fee schedule with the Florida Department of Management Services. The terms of the agreement are from July 1, 2021 – September 30, 2022. The agreement is subject to yearly renewals through September 30, 2026.

**Attachments:**

Contract for Services No. 12041 Between the Children's Trust of Alachua County and Carr, Riggs & Ingram, LLC  
84111600 -20 -1 Contractor by Service  
84111600 -20 -1 Job Titles and Duties  
84111600 -20 -1 Price Sheet

**Programmatic Impact:**

NA

**Fiscal Impact:**

FY 2021 - \$ 45,000

FY 2022 - \$164,855

**Recommendation:**

Staff recommends approval