

March 29, 2021

Children's Trust of Alachua County  
Attn: Kristy Goldwire, Director of Program Operations  
802 NW 5<sup>th</sup> Ave, Suite 100  
Gainesville, FL 32601

Reference: Sponsorship Request

Dear Kristy Goldwire,

We are excited to write to you in request of funding for the Concerned Citizens of Newberry, Inc. (CCON) Back to School Backpack Event. The purpose of the program is to provide school resources to the youth of our community. The goal of the event is to reach as many children as possible that may be in need. On average, the program reaches 100 kids with approximately 125-150 backpacks provided. That is the goal for 2021 as well.

The CCON Backpack Program is scheduled for the first week of August of every year. The event takes place at the City of Newberry's Martin Luther King Jr. Community Center. This center provides a safe place for the youth of the community to study, play, and have access to a computer lab. The event focuses on getting the youth in our community back to school with the proper items. The backpacks are prefilled with school items such as pens, pencils, washable markers, crayons, highlighters, erasers, paper, scissors, glue sticks, index cards, etc. In addition to back-to-school items, the backpacks are filled with hygiene products. The event begins with speakers from the local schools (schedules permitting) and a guest speaker from the Alachua County Sheriff's office (resource officer). The request is that they provide information on school year expectations, rules, and safety while in school and while traveling to and from school. It is important that the participants of the program know that they have resources around them that include faculty/staff of the local schools as well as local law enforcement. Refreshments and snacks are provided to the participants during the question-and-answer session where participants can ask questions of the speakers and members of the CCON can provide a scholastic trivia session. Lastly, the backpacks are distributed.

The program addresses many of the issues outlined in the Children's Trust of Alachua County's (CTAC) strategic funding plan. The Martin Luther King Jr. Community Center was built and designed to provide a safe place for the youth of the community. By hosting events at the center, it provides everyone that attends the opportunity to see the facility and what it has to offer. The Concerned Citizen's of Newberry (CCON) strive to provide support for the youth in our community and this program is an example of that relationship with the community.

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Thank you for the opportunity to apply for the sponsorship. The funding, if provided, will help provide backpacks, supplies, and food. As noted above, the goal is to reach 125-150 children and the request for sponsorship is \$2,000 to accommodate that goal, however, any amount is appreciated.

Please let us know if you have any questions or would like more information on the program.

Thank you,

*Brenda Whitfield*

Authorized Signer

Concerned Citizens of Newberry, Inc.

# Request for Taxpayer Identification Number and Certification

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give Form to the requester. Do not send to the IRS.**

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**Concerned Citizens of Newberry, Inc**

2 Business name/disregarded entity name, if different from above

**Concerned Citizens of Newberry, Inc.**

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ► \_\_\_\_\_

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

**P.O. Box 568**

6 City, state, and ZIP code

**Newberry, FL 32669**

Requester's name and address (optional)

7 List account number(s) here (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

\_\_\_\_ - \_\_\_\_ - \_\_\_\_

or

Employer identification number

4 6 - 5 0 8 6 4 7 1

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person

*[Signature]*

Date

*3/30/2021*

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.