



CHILDREN'S TRUST
OF ALACHUA COUNTY

EXECUTIVE DIRECTOR REPORT

November 1, 2023 - November 30, 2023

SUMMARY

1. New Building Closing & Appreciation to County Facilities Staff for their assistance and guidance with the process. Thank you Daniel Whitcraft, Facilities Director, Danny Moore, Capital Projects Coordinator, and Matthew Fultz, Capital Projects Coordinator.

MEETINGS AND EVENTS FOR PLANNING, COORDINATION, AND COMMUNITY ENGAGEMENT		
DATE	MEETING / EVENT	SUMMARY
11/1, 11/8, 11/15, 11/30	CTAC and Frankel Weekly Meeting	Mia Jones leads this project and co-leads with Demetrica Tyson weekly update meetings with Frankel. This meeting is specific to Pritzker Children’s Initiative sustainability funding and promoting messaging and resource navigation planning for age 0-5. Discussed links for survey and rollout. Survey links rolled out on 11/2 by email. Postcards were distributed to 15,000 households on 11/15. Community feedback from survey: It is one of the best surveys CTAC has ever put out. On 11/30 will review preliminary data from Survey. So far Alachua County families have indicated information is hard to find.
11/2	Alachua County Campaign for Grade Level Reading	Mia Jones, Early Childhood Coordinator attended and co-led the monthly Campaign meeting. Community Partners shared updates and discussed their approach to the science of reading within their programs. Book distribution was also discussed. There are now 4 book distribution programs in the county.
11/2	Built to Thrive Summit	Mia Jones, Early Childhood Coordinator attended Annual Virtual Meeting hosted by Children’s Movement of Florida. More than 500 people attended this meeting.
11/7	Tutoring K-12 Listening Session	Mia Jones, Demetrica Tyson, and Kristy. Goldwire hosted and co-led the listening session. The purpose of the session was to learn what is and is not available for youth and families regarding tutoring. Also wanted to learn if funding is already available. Attendees stressed there is a difference between tutoring and homework help. They also shared a model that trains parents to be the tutor.
11/7	Williams Elementary School-SAC	L. Cayson, Community Engagement Manager represented SAC during Williams Elementary Employee of the Year discussion.

11/7	ELC Discussion on ALICE Funding	ED Kiner, K. Goldwire, & M. Jones met with ELC to discuss ALICE Funding needs, match grants, and fundings for the BLI initiative.
11/9	Mirror Image Leadership Academy Meeting	ED Kiner met with Greg Bradley to discuss Mirror Image Leadership and Trust Funding options.
11/8, 11/29	Doula Postpartum Planning Meeting with BEAM	Mia Jones leads this project and the biweekly meeting with BEAM who is a Doula Consultant for this project. This meeting is specific to Pritzker Children's Initiative community doula grant funding. The purpose for this phase of the grant is to co-designing a doula postpartum training series and curriculum to be implemented in 2024.
11/9	Early Learning Coalition (ELC) of Alachua County Quality Team Meeting	Mia Jones serves as the Chair for this team meeting. This meeting provided an overview for the last year of all of the quality initiatives conducted by ELC. The Training calendar for 2023-2024 was introduced, data across other ELC initiatives, and feedback from the Directors Roundtable was also shared. This meeting is attended by but not limited to ELC board members, Early Childhood community partners, and Early Learning Centers and Family Based home Owners/Directors.
11/9	Beta Sigma Phi	L. Cayson, Community Engagement Manager met with Judy Stephen, Beta Sigma Phi to learn more about the volunteer work members of the club are doing in the community. Ms. Cayson was invited to their upcoming meeting scheduled in December.
11/9	Goodwill Industries Meeting & Speaking Engagement	ED Kiner met with Goodwill CEO David Rey to discuss TeensWork Alachua. Later that day, ED Kiner spoke to 20 TWA students about leadership and opportunities for growth and development.

11/11	Tu Fiesta Radio Festival 2023 Bo Diddlely Plaza	L. Cayson, Community Engagement Manager hosted a resource table and shared information and promotional items to families attending the event. The event attracted many families of diverse cultures and of all ages. It was wonderful to see so many children running around and enjoying the festivities. Mayor Harvey Ward, City of Gainesville stopped by CTAC's resource table and said he was glad to see that Children's Trust was participating in the event. CTAC was one of the sponsors. Photos were taken and shared on social media.
11/13	Peak Literacy Meeting	ED Kiner met with Leah Galione to discuss partnering on a literacy pilot program for 3rd graders.
11/14	Advisory Team Meeting for Alachua County Campaign for Grade Level Reading	Mia Jones serves on the Advisory Board for this Campaign. This month Maddye Fleming was introduced as the Director of Community Impact for United Way of North Central Florida. She will serve as the lead for this Campaign. The agenda for the next meeting in December was discussed and content for the next newsletter was highlighted. Maddye will be reaching out to additional Community Partners to add to Advisory Board members.
11/14	Junior League of Gainesville Food Insecurity Advisory Group	Mia Jones and Demetrica Tyson participate in this meeting. This is a bimonthly meeting led and created by the Junior League of Gainesville. This meeting is attended by but not limited to Catholic Charities, Food 4 Kids, the school board, parents, Bread of the Mighty, Community Resource Centers, and other Community Partners. This meeting offers opportunities for collaboration among local stakeholders working in the space of childhood food insecurity. It also helps to ensure

		participants have adequate capacity for their plan and when able, to provide assistance and support from other Community Partners. The meeting this month focused on legislation updates, food during school breaks, food backpacks, local food resources and needs, and school year updates to include school pantries.
11/14	Early Learning Coalition of Alachua County and CTAC Joint meeting	Mia Jones, Kristy Goldwire, and ED Kiner attended this meeting. Purpose of this meeting was to discuss match funding for ALICE families on the waitlist. CTAC has asked for guidance from our association FACCT who will be following up with the Department of Early Education and the Florida House.
11/15	Early Learning Coalition of Alachua County Board of Directors Meeting	Mia Jones, Kristy Goldwire, and ED Kiner participated in this meeting. Ed Kiner serves on this board.
11/15	FIMR- Community Resource Team Meeting	Mia Jones serves on this team. The purpose of this meeting is to review fetal infant mortality cases within the North Central Region and make recommendations based on the information shared.
11/15	Pritzker Children’s Initiative Interim Report Meeting	Mia Jones leads this meeting with the Pritzker Children’s Initiative leadership and Vital Village team. It was attended by Kristy Goldwire and Marsha Kiner. This is the last Interim Report for this grant.
11/15	Prenatal to Three Hub Evaluation Advisory Meeting	Mia Jones serves on the Advisory Board for this team. Purpose is to review feedback conducted by BUILD for PN 3 Community and state hubs and evaluation of the PN3 XChange capacity building hub.
11/15	10th Annual Women United Holiday Luncheon	ED Kiner, and the following staff members attended the event: A. Morgan Daniel, K.

		Goldwire, B. James, and L. Cayson. Tina Certain, Board Chair, Gigi Hernandez, Senator Perry’s Office and Michelle Rutledge were invited guests. The event was organized by United Way of NCF and proceeds raised from the event will help ALICE Families. L. Cayson hosted a resource table and shared information with participants. Photos were taken and shared on social media.
11/15	Data Community of Practice Alachua Team	Bonnie Wagner participated in the Data Community of Practice – Florida Local College Access Network for Alachua County
11/15	5th Ave Neighborhood Association meeting	ED Kiner and L. Cayson, Community Engagement Manager attended the association meeting, which was held at SweetBerries. Two new members joined the association. The members discussed several items. Members voted to support two projects during the holidays, a family from the neighborhood during the holidays with bicycles for the children and contribution to Ragdoll Studios for the Art Plant Project. Photos were taken and shared on social media.
11/16	Lastinger Center	Mia Jones, Kristy Goldwire, and ED Kiner attended this follow-up meeting with Lastinger Center leadership. The purpose of this meeting was to discuss the Comprehensive Literacy Plan meeting and determine next steps.
11/16	Business and Leadership Institute for Early Learning (BLIEL)	Mia Jones meeting with CFO Robyn Perlman. Master class and Accreditation Academy planning meeting and review of scope of services for FY 23-24.

11/17	Safety Net Collaborative Meeting	L. Cayson, Community Engagement Manager attended the meeting. Melissa Laliberte, Executive Director at We Care Physician Referral Network provided a presentation on their dental program. The second presenter, Laura Guyer, Acorn Clinic provided an update on the current status of the clinic. There is currently a search for an Executive Director. Candace King is serving as Interim Consultant.
11/18-11/20	Career Launch Intensive Event with Dream on Purpose	Mia Jones volunteered with Dream on Purpose for the 2023 Career Launch Intensive on 11/19. Volunteers were paired with a young lady and served as a mentor. The Career Launch Intensive series consists of a FREE career readiness workshop for young ladies between the ages of 15-18. The Children's Trust served as 1 of 5 sponsors for the series.
11/20	IGB Meeting	ED Kiner, K. Goldwire, D. Carruthers met with Jeff Parker and IGB Board Chair, Michelle Massias, to discuss Afterschool funding process and RFP, Mentoring funding process and RFP, and future funding opportunities and RFP processes.
11/28	Brian Hilliard Meeting	ED Kiner and B. Hilliard met to discuss training opportunities for professional development for staff.
11/28	Charlie Jackson, Manhood Youth Development Foundation, Inc.	L. Cayson, Community Engagement Manager met with Mr. Jackson to discuss sponsorship opportunities. Follow-up meeting with ED Kiner for further discussions regarding funding for long-term youth initiatives.
11/28	Bright by Text	Mia Jones and Kristy Goldwire held a follow up meeting with Bright by Text Representative Hilary Angel. Bright by Text is a platform that

		provides resources to caregivers from pregnancy through age 8 to strengthen their confidence, competence, and connection. They utilize age, location, and topic based content.
11/28	City of Alachua Education Task Force Workshop	Mia Jones and Kristy Goldwire participated in the workshop at City Hall in Alachua, FL. The board chair and members engaged attendees to consider needs in 5 categories and potential stakeholders for each. It was a very interactive workshop. This meeting was attended by but not limited to community partners, School Board, local businesses, residents, and early learning experts. The next meeting is scheduled for December 18 at 5 PM.
11/29	Brenda Cesar-Banales Meeting	ED Kiner met with B. Cesar-Banales to discuss opportunities to partner and share the work of the Trust. ED Kiner will meet with Junior Achievement representatives in January to learn more about a new initiative at Eastside High.
11/29	Visit to Pineridge Community Center and Meeting with Tony Jones and staff at the site.	ED Kiner and Director of Program Operations, K. Goldwire, met with staff at the Pineridge Community Center. Tony Jones shared the needs of the program for the 14 children being served. Discussion about services the Trust provides being offered and how to partner with other service agencies was held.
11/30	Meeting with UF/IFAS Extension Family Nutrition Program - Books & Cooks	ED Kiner and Director of Program Operations, K. Goldwire, met with Karla Shelnett and Ebony Griffin to learn about the UF/IFAS Books & Cooks Program and its integration with the New Worlds Reading Initiative.

11/30	Collaborative Data-Sharing in Florida	Bonnie Wagner attended a webinar featuring the Central Florida Educational Ecosystem Database (CFEED). CFEED is an impactful data-sharing collaborative aimed at improving college access and completion by pinpointing opportunities to make a difference in a student's journey from cradle to career.
11/30	Equity Task Force Community Foundation Breakfast	ED Kiner attended the Breakfast. It was in recognition of the announcement of the recipients of the Leaders of Color Grant Initiative.

PROGRAMS CALENDAR

November	
Wednesday, November 1, 2023	CTAC and Frankel Weekly Check-In
Thursday, November 2, 2023	Provider Training Discussion with Child Advocacy Center
Thursday, November 2, 2023	Monthly Campaign for Grade-Level Reading Meeting
Thursday, November 2, 2023	Built to Thrive Summit
Friday, November 3, 2023	ELC of North West Florida Community Conversation on the Business of Childcare Intro
Monday, November 6, 2023	Joint Meeting with City of Gainesville and Children's Trust
Tuesday, November 7, 2023	Tutoring Listening Session
Tuesday November 7, 2023	CTAC and Early Learning Coalition Joint Meeting
Wednesday, November 8, 2023	Family Resource Center SAMIS Training
Wednesday, November 8, 2023	Postpartum Training Planning Meeting with BEAM
Wednesday, November 8, 2023	CTAC and Frankel Weekly Check-In
Thursday, November 9, 2023	Early Learning Coalition Quality Meeting
Monday, November 13, 2023	Children's Trust of Alachua County - Regular Board Meeting
Tuesday, November 14, 2023	Food Insecurity Advisory Group Quarterly Meeting
Tuesday, November 14, 2023	Campaign for Grade-Level Reading Advisory Committee Meeting
Wednesday, November 15, 2023	North Central Community Review Team Meeting - FIMR
Wednesday, November 15, 2023	Early Learning Coalition Board of Directors Meeting
Wednesday, November 15, 2023	CTAC and Frankel Weekly Check-In
Wednesday, November 15, 2023	Community Partner Assessment Follow-up Meeting #1
Wednesday, November 15, 2023	PN-3 Hub Evaluation Advisory Team Meeting
Wednesday, November 15, 2023	Alachua County/Pritzker Final Interim Report Meeting
Thursday, November 16, 2023	CTAC and BLIEL meeting
Thursday, November 16, 2023	CTAC and UF Lastinger Center Meeting
Sunday, November 19, 2023	Career Launch Intensive with Dream on Purpose
Monday, November 20, 2023	CTAC and UF Card Meeting
Thursday, November 21, 2023	SAMIS S3 Collaboration Meeting
Tuesday, November 21, 2023	Junior League Food Insecurity Advisory Group Quarterly Meeting
Tuesday, November 21, 2023	CTAC and Superintendent Andrews Meeting on Literacy and Early Learning
Monday, November 27, 2023	Monthly Hands On Meeting with HBCD
Tuesday, November 28, 2023	City of Alachua Education Taskforce Meeting
Thursday, November 30, 2023	CTAC and Frankel Data Presentation

PROGRAMS CALENDAR

December	
Friday, December 1, 2023	Women's Giving Circle Leadership Breakfast
Friday, December 1, 2023	Community Partner Assessment Follow-up Meeting #2
Tuesday, December 5, 2023	Programs Team Meeting
Tuesday, December 5, 2023	CTAC and Frankel Research Presentation
Wednesday, December 6, 2023	Webauthor and CTAC Meeting
Wednesday, December 6, 2023	Mentoring Kick-off and SAMIS Training
Wednesday, December 6, 2023	CTAC and Frankel Weekly Check-In Meeting
Thursday, December 7, 2023	Campaign for Grade-Level Reading Meeting
Thursday, December 7, 2023	PN3 Community of Practice: Authentic Family and Community Engagement
Thursday, December 7, 2023	EC LOC Full Collaborative Gathering
Monday, December 11, 2023	Children's Trust of Alachua County - Regular Board Meeting
Wednesday December 13-15, 2023	Florida Association of Children's Councils and Trust Annual Meeting
Wednesday, December 13, 2023	Webauthor and CTAC Meeting
Wednesday, December 13, 2023	CTAC Postpartum Doula Training - Planning Meeting with BEAM
Wednesday, December 13, 2023	CTAC and Frankel Weekly Check-In Meeting
Thursday, December 14, 2023	NCIT Steering Committee Meeting
Monday, December 18, 2023	Frankel CTAC Concept Presentation
Monday, December 18, 2023	City of Alachua Education Taskforce Meeting
Tuesday, December 19, 2023	Programs Team Meeting
Tuesday, December 19, 2023	SAMIS S3 Collaboration Meeting
Wednesday, December 20, 2023	CTAC and Frankel Weekly Check-In Meeting

INITIATIVES

Youth Mentoring Initiative

The Children's Trust board allocated \$500,000 to expand access to youth mentoring programs with character-building activities that creates supportive long-term relationships with caring adults and positively impacts youth living in Alachua County.

Trust staff are executing contracts with 6 local agencies. Youth mentoring training will be held during the months of December and January. Providers will be trained on SAMIS data collection and entry, budgets, and reimbursement.

Program Requirements

One-To-One mentoring component will need to be consistent and reliable to ensure trusting rapport is built between mentor and mentee, to build social skills, life skills, and positive self-image. Set schedules are to be in place to allow some flexibility so that mentors and mentees can identify dates and times that work well for their schedules. Recommended practice for one-to-one mentor and mentee contacts consist of an average of once a week and for a total of four hours or more per month over the course of the relationship. At a minimum, providers should strive for twice a month in person, one-to-one meetings.

Group Sessions will serve as an opportunity to engage youth and adult mentors in character-building activities that allow mentors and mentees to get to know and socialize with one another. Group activities should be culturally competent. Through the support of caring adults and peer role models, these activities should allow youth participants to practice skills that build self-esteem, opportunities to be successful, skills to respond to bullying and can include outdoor activities, health, and wellness activities.

Target Population

must demonstrate a need for long-term and routine mentoring to improve social, behavioral, academic, or emotional well-being.

PLANNING, RESEARCH, AND EVALUATION

SAMIS Implementation

- Prep and support for providers beginning to enter programmatic data and monthly reporting in FY2024 in our new information management system.
- In November, SAMIS on-boarding and training was provided for 14 provider staff.
- In December, the Trust will be hosting a kick-off training to on-board mentoring providers on programmatic data collection and using the fiscal module in SAMIS.
- Trust has developed (and is developing) “how to” guides.
- Office hours and one-on-one meetings with program staff.

Contract Renewals – FY2024

- Review and revision of performance measures and monthly reporting.
- Provider meetings/evaluation discussions with program staff to review results and discuss data collection and performance measures.

End of Year Reporting – FY2023

- Receipt and review of End of Year reporting for all funded programs. This includes quantitative and qualitative data submissions; and review/quality assurance of data received to date.
- CQI internal rating/review process initiated.
- Data analysis and evaluation reporting.
- Working on the Annual Report.

Mentoring Kick-Off

- Meeting individually with mentoring programs to review and receive feedback on performance measures and data collection.
- Setup data collection tools and processes in SAMIS to enable oversight and reporting on performance measures and outcomes.
- Coordination and planning of a mentoring kick-off to train providers.

Collaboratives/Committees/Professional Memberships:

- Participated in the Data Community of Practice – Florida Local College Access Network for Alachua County on 11/15/2023.

- Participated in a webinar, [Collaborative Data-Sharing in Florida](#) featuring the Central Florida Educational Ecosystem Database (CFEED). CFEED is an impactful data-sharing collaborative aimed at improving college access and completion by pinpointing opportunities to make a difference in a student’s journey from cradle to career on 11/30/2023.

FINANCE AND ADMINISTRATION

November 2023 Checks and Expenditures Report
 Monthly Budget Review
 Programmatic Award and Expense Report FY23
 Programmatic Award and Expense Report FY24

BOARD MOTIONS

Motions included in this section are incomplete as of the previous meeting.

DATE	MOTION	STATUS	COMMENTS
	N/A		

BOARD REQUESTS

DATE	MOTION	STATUS	COMMENTS
	N/A		