



Item:

Purchase of Audio-Visual Equipment

Requested Action:

The Board is asked to approve the purchase of audio-visual equipment in the amount of \$93,599.00 from Howard Technology Solutions.

Background:

Since January, 2021 the Board has been holding board meetings at the CADE Museum. Now that the CTAC leases both floors at 802 NW 5th Ave, the intent was to move board meeting to the Trust's building.

The CTAC offices at 802 NW 5th Avenue have none of the audio-visual equipment necessary to hold in-person board meetings while simultaneously live-streaming the meetings on social media or another venue. The CTAC has received numerous complaints about the quality of the sound with the current configuration, and the expectation from the public seems to be that of being able to participate in CTAC meetings whether in-person or remotely. In addition, the additional leased space was also intended to be used for community meetings and trainings which would also require audio visual equipment.

Howard Technology Solutions was recommended by Alachua County's procurement department as being a quality vendor. They provided the technology solution for the County's Emergency Operations Center and are currently working with the County at the Equestrian Center. CTAC Policy 6.60,B,12 allow the purchase of supplies or services "under Contract with federal, state, or municipal governments or any other governmental agency or political subdivision provided the vendor extends the same terms and conditions of the Contract to the Trust." The pricing on the quote provided is identical to the pricing and terms in both the federal NASPO ValuePoint Contract #MNWNC-114 and the state contract #43211500-WSCA-15-ACS. While the pricing might appear exorbitant, the equipment would meet all of the needs for both CTAC board meetings as well as hybrid community meetings and trainings.

Attachments:

Howard Technologies Quote No. AT6 1154530.00
Budget Amendment

Programmatic Impact:

NA

Fiscal Impact:

This expenditure will be funded through the reserves for contingency. Board policy 2.50,B requires a budget amendment to spend from the reserves for contingency. The budget amendment is included in the attachment. The amendment reduces the reserves for contingency from \$412,452 to \$318,853.

Recommendation:

Staff recommends approval