



CHILDREN'S TRUST
OF ALACHUA COUNTY

DRAFT

CHILDREN'S TRUST REGULAR MEETING MINUTES

August 31, 2020 at 4:00 PM

Virtual Meeting (see last page for information)

Call to Order

Chair Lee Pinkoson called the meeting to order at 4:00 pm

Roll Call

PRESENT

Chair Lee Pinkoson
Vice Chair Maggie Labarta
Member Tina Certain
Member Karen Cole-Smith
Member Ken Cornell
Member Nancy Hardt
Member Patricia Snyder
Member Cheryl Twombly - arrived 4:42 pm
Member Susanne Wilson Bullard

ABSENT

Member Karen Clarke

Agenda Review, Revision and Approval

Item 3 was moved for discussion to the regular agenda.

Consent Agenda

Motion made to approve the Consent Agenda by Member Certain, Seconded by Member Hardt.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Cole-Smith, Member Cornell, Member Snyder, Member Wilson Bullard

1. 8.3.20 Regular Meeting Minutes
2. 8.17.20 Workshop Meeting Minutes
3. Joint Meeting with the Gainesville City Commission

Members discussed Item 7. of the August 3, 2020 agenda regarding three letters requesting a Joint Meeting with the Children's Trust of Alachua County and the

following: Gainesville City Commission, Board of County Commissioners, and the School Board of Alachua County. All three letters requested the joint meeting to occur in November 2020.

The Gainesville City Commission replied offering November 4, 2020 for this meeting. The other two entities have not yet replied.

Due to the recent election, and personnel changes on both the County and School Boards, Member Certain and Member Cornell suggested the joint meetings be moved to January 2021.

Motion to accept the joint meeting with the Gainesville City Commission on November 4, 2020 and to schedule the County and School Board joint meetings in January 2021 made by Member Certain, Seconded by Member Cornell.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Cole-Smith, Member Hardt, Member Snyder, Member Wilson Bullard

4. Approval of the Administrative Services Agreement with ICMA Retirement Corporation
5. July 2020 Checks and Expenditures Report

Executive Director Report

ED Murphy reported on new staff and new positions currently open. He has received multiple questions regarding the offering of no-cost extension contracts, and confirmed that if approved in September, they would take effect October 1, 2020 to ensure there is no break in service to the funded programs. He confirmed that the Pandemic Learning Pods contracts will be sent out tomorrow to the Early Learning Coalition of Alachua County, Inc. and to Kids Count in Alachua County, Inc. He stated that, if Item 8 regarding the Final Result and Indicators Report is approved that the next steps would be to gather community input from current agencies, parents, children, and subject matter experts.

Member Wilson Bullard asked ED Murphy about the age range of the children served by the Pandemic Learning Pods. ED Murphy reported they would be up to school readiness age, perhaps 12-13. Discussion followed regarding whether some funding might need to be extended to children in high school, up to age 18.

Motion made by Member Cornell, Seconded by Member Hardt to authorize ED Murphy to make a formal request to the Board of County Commissioners for CARES Act funding for a potential extension of the current Pandemic Learning Pods program for an additional nine weeks.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Snyder, Member Twombly, Member Wilson Bullard

6. 8.31.20 Executive Director's Report

Discussion Items

ED Murphy informed the Board that the first public hearing of the budget will take place on September 14, 2020; the final hearing will take place September 21, 2020. He reported on

differences between the June 2020 tentative budget, and the final Fiscal Year 2021 Budget to be presented at the first public hearing. Changes include a recommendation to add two additional funds, one for special revenue (such as the Pritzker grant) and one for capital projects (ex: long-term facilities).

7. Fiscal Year 2021 Budget

Action Items

8. Adoption of the “Final Result and Indicators Report” for the Children’s Trust of Alachua County

Motion to accept the changes and adopt the report made by Vice Chair Labarta, Seconded by Member Cornell.

Voting Yea: Chair Pinkoson, Member Certain, Member Cole-Smith, Member Hardt, Member Snyder, Member Wilson Bullard

9. Adoption of Resolution 2020-12 “Chapter 6: Procurement Policies”

Motion made by Member Cornell to adopt Resolution 2020-12, with the inclusion in Section 6.80 of Chapter 6: Procurement Policies that unsolicited proposals are an uncommon occurrence.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Hardt, Member Snyder, Member Twombly, Member Wilson Bullard

10. Interlocal Agreement Between the Children’s Trust of Alachua County, the Clerk of The Circuit Court of The Eighth Judicial Circuit, and the Board of County Commissioners of Alachua County, Florida.

ED Murphy requests approval to execute this agreement effective October 1, 2020. Items include an agreement to pay per service as needed with Alachua County's IT Department, and HR Department. Also included is the option for CTAC employees to opt-in to Health, Dental, and Vision coverage provided by the County. This agreement would officially transfer CTAC employees out of employment with the County and into an employment contract with the Children's Trust of Alachua County, as well as transferring their Florida Retirement System membership from Alachua County to the CTAC.

The County requested to add an as needed help desk service for the New World Financial System, therefore, ED Murphy requests to modify the agreement to include this change.

Motion to execute this Interlocal Agreement with the change requested by ED Murphy made by Member Cornell, Seconded by Member Certain.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Cole-Smith, Member Hardt, Member Snyder, Member Twombly, Member Wilson Bullard

For Your Information

Vice Chair Labarta wanted to commend ED Murphy for a great job presenting with the Community Foundation this week, and for his active networking with the Alachua County community. Member Cornell praised ED Murphy for all the great administrative work he has completed in such a short time and in difficult circumstances. Several other board members agreed.

General Public Comments

There were no comments from the public.

Board Member Comments

Chair Pinkoson asked the board members if they would prefer to meet in person for their next meeting, or continue with virtual meetings. Member Certain noted that it might impact public participation due to the current restriction of 'no more than 10 people' in any enclosed space (due to COVID-19). Member Hardt advised the board that waiting for a vaccine was the safe and preferable option prior to having in-person meetings. Member Cornell agreed with Member Hardt. It was decided the next meeting will continue as advertised, via Zoom.

Next Meeting Dates

Regular Meeting - Monday, September 14, 2020 @ 4:00 PM (VIRTUAL MEETING)

FIRST PUBLIC HEARING FOR FY 2021 TRIM AND BUDGET BEGINS AT 5:01 PM

Regular Meeting - Monday, September 21, 2020 @ 4:00 PM (VIRTUAL MEETING)

FINAL PUBLIC HEARING FOR FY 2021 TRIM AND BUDGET BEGINS AT 5:01 PM

Adjournment

Chair Pinkoson adjourned the meeting at 4:59 pm.