

CHILDREN'S TRUST REGULAR MEETING MINUTES

June 14, 2021 at 4:00 PM

Cade Museum, 811 S Main St, Gainesville, FL 32601

Call to Order

Chair Lee Pinkoson called the meeting to order at 4:00 PM.

Roll Call

PRESENT

Chair Lee Pinkoson

Vice Chair Maggie Labarta

Member Tina Certain

Member Karen Cole-Smith

Member Ken Cornell

Member Nancy Hardt

Member Carlee Simon

Member Patricia Snyder

Member Cheryl Twombly

Member Susanne Wilson Bullard

Agenda Review, Revision and Approval

Approval of the agenda also approves all of the items on the consent agenda.

Consent Agenda

Motion made by Member Cornell, Seconded by Member Certain to accept the consent agenda.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

- 1. 5.10.21 Regular Meeting Minutes
- 2. 5.13.21 Summer Kick-Off Training Minutes
- 3. May 2021 Checks and Expenditures Report
- 4. Approval of Budget Amendment to Direct Community Service Contracts in Excess of 10%

Chairman's Report

Presentation

Jacki Hodges gave a presentation about the Early Learning Coalition of Alachua County.

5. Early Learning Coalition of Alachua County (ELCAC) Presentation

Executive Director's Report

6. FY 2022 Proposed Millage and Tentative Budget

ED Murphy presented the proposed budget and rolled-back millage rate for FY 2022.

Motion made by Member Cornell, Seconded by Vice Chair Labarta, to keep the millage rate at 0.5000 for FY 2022, and to research other Florida Children's Services Councils for their 2021 and 2022 millage rates.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly

Not Voting: Member Wilson Bullard

7. Contract for Accounting Services with Carr, Riggs, & Ingram LLC

Motion made by Member Cornell, Seconded by Member Certain to approve contract.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

8. Amendment to Lease Agreement

Motion made by Member Cornell, Seconded by Member Certain to approve amendment.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

9. Audit Engagement Letter for Fiscal Year 2021/2022

Motion made by Member Cornell, Seconded by Member Certain to approve contract.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Programs Report

10. Sponsorship funding requests

Motion made by Vice Chair Labarta, Seconded by Member Twombly to approve request.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

11. Summer Contract Update & Eligibility Changes

Motion made by Vice Chair Labarta, Seconded by Member Certain to approve updates and eligibility changes.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

12. System Mapping RFP

Motion made by Member Certain, Seconded by Member Simon to approve System Mapping RFP.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Communications Report

13. Summer Fun Communications 2021

Board Member Comments

General Public Comments

For Your Information

Items in this section are for informational purposes only and do not require any action by the Trust.

- 14. Board Member Attendance YTD
- 15. Communications Report May 2021

Next Meeting Dates

Regular Meeting - Monday, August 9, 2021 @ 4:00 PM

Cade Museum, 811 S Main St, Gainesville, FL 32601

Motion made by Vice Chair Labarta, Seconded by Member Wilson Bullard, to extend the August 9, 2021 meeting/workshop from 1:00 PM to 6:00 PM.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder, Member Twombly, Member Wilson Bullard

Adjournment

Chair Lee Pinkoson adjourned the meeting at 5:44 PM.

Attendee Report

Children's Trust of Alachua County - Regular Board Meeting

6/14/2021 4:00:00 PM - 5:45:00 PM Webinar ID: 842 4050 9205

Chair Lee Pinkoson Colin Murphy
Vice Chair Maggie Labarta Kristy Goldwire

Member Tina Certain Ashley Morgan-Daniel

Member Karen Cole-Smith
Member Ken Cornell
Member Carlee Simon
Member Patricia Snyder
Member Cheryl Twombly
Member Susanne Wilson Bullard
Martha Cox
Maureen Conroy

Nicole Odom
Dan Douglas
Deon Carruthers
Belita James
Bob Swain
Martha Cox
Jacki Hodges

Panelists joined by Zoom

Nancy Hardt nhardt@gmail.com
Todd Hutchison nth@alachuaclerk.org

Mia Jones mjones@childrenstrustofalachuacounty.us

Attendees joined by Zoom

Sherry Kitchens Sherry@cacgainesville.org Child Advocacy Center Alberto Lopez alopez@floridamuseum.ufl.edu Florida Museum

Stevie Doyle stevie.doyle@pfsf.org Partnership for Strong Families
Angela Howard a.howard@ncfymca.org North Central Florida YMCA
Kathryn Williams Kate@girlsplace.net Girls Place, Inc.

Pebbles Edelman pebbles.edelman@pfsf.org Partnership for Strong Families

Jamie Stormer jamie_stormer@mbhci.org Meridian Behavioral Healthcare
Leah Galione leah@gnvbridge.org GNV Bridge

Christi Arrington christi@girlsplace.net Girls Place, Inc.
Lauren Levitt llevitt@iwionline.org Project Youthbuild
Kallen Shaw krsshaw@ufl.edu

Julie Moderie jmoderie@wellflorida.org
Dorothy Thomas dorothy.acee.thomas@gmail.com

Candice King candiceking2620@gmail.com
Amanda Hamilton ahamilton@cademuseum.org Cade

Amanda Hamilton ahamilton@cademuseum.org Cade Museum
Cade Camera eventintern@cademuseum.org Cade Museum
Cade Museum eventassist@cademuseum.org Cade Museum

mcpherson24@cox.net

Joined by phone

Diva Mcpherson

18037247977

13525483613

13862891949

13523598169

13523718002

Zoom Chat

- 01:11:06 Sherry Kitchens: Thank you for raising the issue of children that are falling through the cracks. Any program addressing mental health and substance abuse HAS to address trauma, otherwise the treatments are only minimally effective. The other issue is that caregivers often are unwilling to participate in voluntary services that create supportive changes in the household when children are returned to the home. It is easier to see the child as "the problem".
- 01:48:23 Nancy Hardt: Love these food and nutrition collaborations!



Early Learning Coalition of Alachua County

4424 NW 13th Street, Ste A5 Gainesville, FL 32609 | www.elcalachua.org



Agenda

- > Structure & History
- ➤ Early Learning Coalition of Alachua County
- Programs & Services
 - Funding
- > Finance









Structure

- > 501(c)(3) non-profit
- Fiscal year: July 1 June 30
- ➤ Department of Education → Independent Education and Parental Choice → Office of Early Learning → Early Learning Coalitions



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History

Prior to 1999 – Subsidized child care program administered by DCF

1999 – Florida Statute establishing School Readiness Coalitions

2002 – Florida voters approve VPK Constitutional Amendment

2004 – Legislature implements VPK, sets criteria for VPK, houses program in Agency for Workforce Innovation

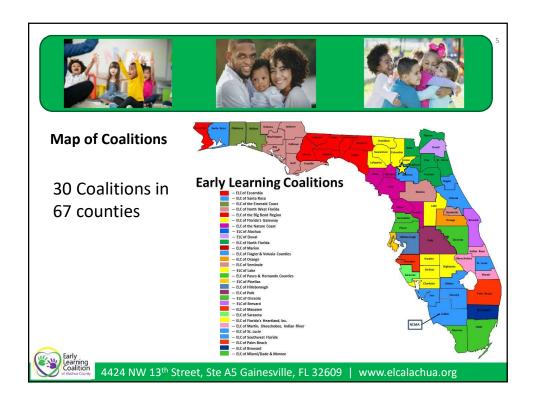
2004 – School Readiness Coalitions renamed Early Learning Coalitions; responsible for oversight of School Readiness and VPK programs at the local level

2012 – AWI becomes Florida's Office of Early Learning

2013 – the OEL was moved under the Independent Education and Parental Choice within the DOE. We have operated in this same manner until the current changes take place July 2021

2021 – The OEL will be dissolved and a Division of Early Education will be created within the DOE.







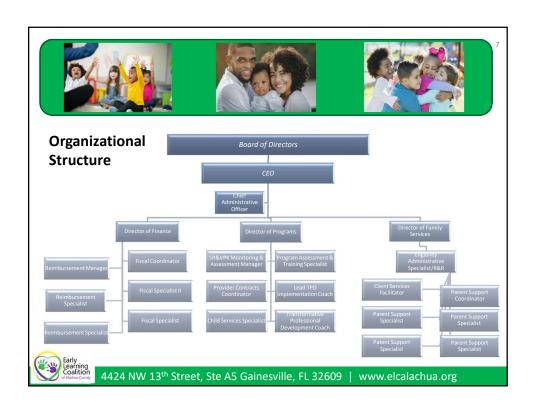
Mission

To promote high-quality school readiness, voluntary prekindergarten, and after-school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society.

Vision

Ready for school, ready for life!















School Readiness Program

State and Federal Funds

Program Benefits:

- ✓ Prepares young children to start kindergarten.
- ✓ Helps working families afford quality early learning services.
- ✓ Keeps parents in the workforce and/or going to school.
- ✓ Helps families become financially independent.
- ✓ Recognizes parents as the child's first teacher.
- ✓ Provides families with information about child development.



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School Readiness Program

- Serve children ages 0 13 and children under the Child Care Application Authorization (CCAA) program.
- Available full-day and year-round.
- Services are offered at public schools, private child care centers, faithbased programs and family child care homes (both formal and informal).







School Readiness Program

Eligibility is based on:

- · Parents/guardians must be working at least 20 hours per week or attending school full time.
- Gross income must be at or below 150% of the federal poverty level. Eligible families may remain in the program up to 200% of the FPL.
- Families pay a minimal parent fee/copayment for child care based on income and family unit size.



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Voluntary Prekindergarten Program (VPK)

- Child must be four years old on or before September 1st to participate in the program. If their fourth birthday falls Feb. 2 through Sept. 1 in a calendar year, parents can postpone enrolling their child in VPK that year and wait until the following year when their child is 5, or if the child is 5 with an IEP.
- Parents may enroll their child with any approved VPK provider.
- Public, private, faith-based and family child care homes may offer this program.
- Families must choose between the school-year or summer program; they cannot participate in both.
- VPK is open to all 4-year-olds in Florida, regardless of income.
- Providers and schools must meet specific eligibility criteria to participate.





Voluntary Prekindergarten Program (VPK)

School Year Program:

- Offers 540 instructional hours.
- Each class must have at least 4 VPK children, but no more than 20
- Utilize a curriculum that meets the educational goals adopted by DOE.
- Have a qualified VPK instructor and meet the approved adult/child ratios.



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Voluntary Prekindergarten Program (VPK)

Summer Program:

- Offers 300 instructional hours.
- Each class must have at least 4 VPK children, but no more than 12 children total.
- Utilize a curriculum that meets the educational goals adopted by DOE.
- Have a qualified VPK instructor and meet the approved adult/child ratios.









Federal & State Grants

School Readiness Grant: \$14,770,952

VPK state funding: \$4,234,667

Coronavirus Response and Relief Supplemental Act: \$1,635,000

Coronavirus, Aid, Relief, and Economic Security Act: \$2,260,729



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Children Served

School Readiness: 1951

Voluntary Pre-kindergarten: 834







School Readiness Funding

- The Office of Early Learning distributes eligible funds to the local early learning coalitions for the funding of local programs and services.
- Funds are budgeted for each county and a pro rata share and administrative costs are allocated to the coalition



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Grants

- Community Agency Partnership Program (CAPP)
- City of Gainesville (COG)
- Children's Trust of Alachua County (CTAC)
- Other Grants we apply for:
 - UF Campaign for Charities (UFCC)





Eligibility/Child Care Resource & Referral (CCR&R)

- School Readiness financial assistance enrollment, eligibility, and wait list.
- VPK enrollment and eligibility.
- Provide Resource & Referral to all families regardless of income.
- Conducts VPK provider round-ups to enroll children into the program, making it convenient for parents.
- Outreach & Awareness.



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À Child Care Resource & Referral (CCR&R)

- ✓ Maintains and updates service information for all childcare providers.
- ✓ Provides free CCR&R to ALL families a clearing house dedicated to helping families receive support and information on food, shelter and employment.
- ✓ Parental referrals are customized to meet the family's needs.
- Quality customer service.
- Information to help parents make an informed choice.
- Information about how to access licensing inspection report.





Finance

- SR & VPK Provider reimbursements, adjustments, provider contracts
- Child care center attendance monitoring, review sign-in/sign-out sheets
- Procurement, vendor payments, contracts
- Payroll, travel arrangements and reimbursements
- ELCAC annual budget, grant budgets
- Financial reporting, compliance, internal controls, grant agreements
- Cost Allocation Management
- External Single Audit, Internal (OEL) fiscal monitoring and desk reviews



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Questions?





Fiscal Year 2021/2022 Budget

From May Meeting

Motion for the Executive Director to present a second draft at the June meeting incorporating additional information collected from the Alachua County Tax Collector, the Alachua County Property Appraiser, proposed FY 2022 programming information, and the FY 2022 proposed millage rate.



Budget Overview - Revenues

REVENUES (ALL FUNDS)

| | 2020 Actual Amount | 2021 Adopted Budget | 2021 Amended Budget | 2022 Tentative Budget |
|-----------------------------------|--------------------------|---------------------------|---------------------------|-----------------------------|
| Revenue Millage Rate | 0.5000 | 0.5000 | 0.5000 | 0.4868 |
| 31 – Taxes (95% of tax levy) | 7,341,128 | 7,742,236 | 7,742,236 | 7,921,578 |
| 33 - Intergovernmental Revenue | - | 224,630 | 74,000 | - |
| 36 - Miscellaneous Revenue | 67,813 | 99,833 | 99,833 | 83,333 |
| 38 - Other Sources | _ | 2,077,052 | 2,077,052 | 100,000 |
| Revenue Grand Total: | 7,408,940 | 10,143,751 | 9,993,121 | 8,104,911 |



Budget Overview - Expenses

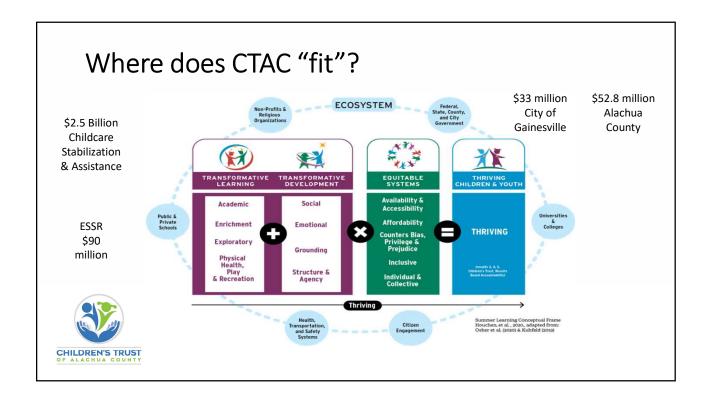
| | 2020 Actual | 2021 Adopted | 2021 Amended | 2022 Tentative |
|----------------------------------|----------------|-----------------|-----------------|-------------------|
| | Amount | Budget | Budget | Budget |
| Fund: 001 - General Fund | | | | |
| 56 - Programs | 1,696,871 | 8,023,664 | 8,023,664 | 6,129,788 |
| 51 - Administration | | | | |
| 511 - Legislative | - | 30,000 | 30,000 | 64,900 |
| 512 - Executive | 895 | 463,520 | 463,520 | 180,268 |
| 513 - Finance & Admin | 526,051 | 627,270 | 627,270 | 761,622 |
| 514 - Legal Counsel | - | 22,000 | 22,000 | 35,000 |
| 51 - Administration Totals | 526,946 | 1,142,790 | 1,142,790 | 1,041,790 |
| 58 - Other Uses Totals | - . | 338,667 | 338,667 | 750,000 |
| Fund Total: General Fund | 2,223,817 | 9,505,121 | 9,505,121 | 7,921,578 |
| Fund: 101 - Grants and Awards | | | | |
| 56 - Programs | | 338,660 | 188,000 | 133,333 |
| Fund Total: Grants and Awards | | 338,630 | 188,000 | 133,333 |
| Fund: 301 - Capital Project Fund | | | | |
| 56 - Programs | | | | |
| 569 - Programs | - | 300,000 | 300,000 | 50,000 |
| Fund Total: Capital Project Fund | - | 300,000 | 300,000 | 50,000 |
| Expenditure Grand Totals: | 2,223,817 | 10,143,751 | 9,993,121 | 8,104,911 |



What Changed?

- 1. State and Federal Funding and Policy
- 2. Property values higher than expected
 - \$17.13 Billion vs. \$16.7 Billion
- 3. Fund Balance
- 4. August 9th workshop focused on Program Funding for FY'22





Where does CTAC "fit"?

2. Innovative initiatives should be funded that coordinate comprehensive systems of support and delivers those supports in collaborative ways that allows the Trust to achieve collective impact.

LEAD, FOLLOW, OR GET OUT OF THE WAY?



Ex. Superintendent's Vision

- 20% of ESSER funds set aside to address learning loss through evidence-based interventions such as
 - Summer learning or summer enrichment
 - Extended day, afterschool, or school year programs
- Addressing mental health in schools through expansion of full-service community schools sustained through Medicaid



Ex. Superintendent's Vision

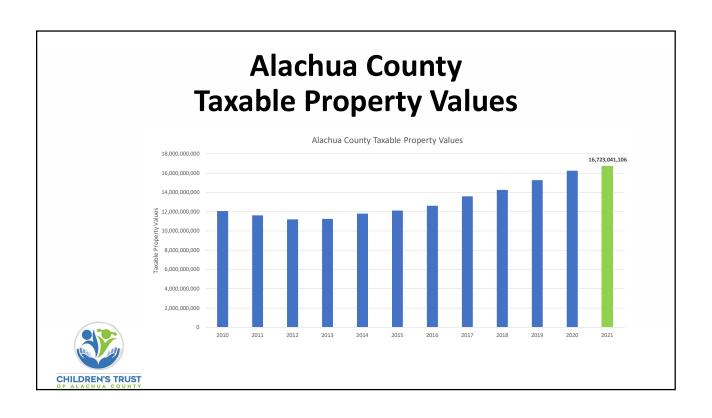
- ACPS and Volunteer reading interventions (Great Leaps)
- Family Liasons (Family Strengthening Workers)
- Bereavement Collaborative (Broward County)



Department of Children and Families

- Care Coordination
- Senate Bill 96





Fund Balance (pg.84)

| | 2020 Actual | 2021 Projected | 2022 Tentative |
|-----------------------------------|-------------|----------------|----------------|
| Beginning Fund Balance | \$0 | \$5,185,124 | \$8,550,000 |
| Unassigned | 3,008,292 | 4,814,329 | (60,000) |
| Non-Spendable | 2,375 | 3,925 | - |
| Assigned for: | | | |
| Carryover Grants | 1,487,346 | (1,487,346) | - |
| Subsequent Year's Reserve | 387,111 | 8,968 | - |
| Future Program Capacity Expansion | 300,000 | (300,000) | - |
| Building | - | 300,000 | 700,000 |
| Compensated Absences | - | 25,000 | 10,000 |
| Net Change in Fund Balance | 5,185,124 | 3,364,876 | 650,000 |
| Total Fund Balance | 5,185,124 | 8,550,000 | 9,200,000 |



Scenario #1 – Spend "as if" .0500 mills

| | 2022 | 2023 | 2024 | 2025 |
|-----------------------------------|----------------|----------------|----------------|----------------|
| | | | | |
| Property Values | 17,130,000,000 | 17,643,900,000 | 17,996,778,000 | 18,356,713,560 |
| Millage | 0.4868 | 0.4868 | 0.4868 | 0.4868 |
| | | | | |
| Revenues (95% of levey) | 7,921,940 | 8,159,598 | 8,322,790 | 8,489,246 |
| | | | | |
| Beginning Unassigned Fund Balance | 7,822,621 | 7,822,621 | 7,601,366 | 7,375,687 |
| | | | | |
| Use of Fund Balance | - | (221,255) | (225,680) | (230,193) |
| | | | | |
| Ending Unassigned Fund Balance | 7,822,621 | 7,601,366 | 7,375,687 | 7,145,494 |
| | | | | |
| Total Budget* | 7,921,940 | 8,380,853 | 8,548,470 | 8,719,439 |
| | | | | |
| Target Fund Balance | | | | |
| (2 months of exp) | 1,320,323 | 1,396,809 | 1,424,745 | 1,453,240 |
| | | | | |
| Difference (+/-) | 6,502,298 | 6,204,558 | 5,950,942 | 5,692,254 |



Scenario #2 – Sustainability

| | <u>2022</u> | <u>2023</u> | <u>2024</u> | <u>2025</u> |
|---------------------------------------|----------------|----------------|----------------|----------------|
| Property Values | 17,130,000,000 | 17,643,900,000 | 17,996,778,000 | 18,356,713,560 |
| Millage | 0.4868 | 0.4868 | 0.4868 | 0.4868 |
| Revenues (95% of levey) | 7,921,940 | 8,159,598 | 8,322,790 | 8,489,246 |
| Beginning Unassigned Fund Balance | 7,822,621 | 7,822,621 | 7,601,396 | 6,801,396 |
| Use of Fund Balance | - | (221,225) | (800,000) | (900,000) |
| Ending Unassigned Fund Balance | 7,822,621 | 7,601,396 | 6,801,396 | 5,901,396 |
| Total Budget* | 7,921,940 | 8,380,823 | 9,122,790 | 9,389,246 |
| | | | | |
| Target Fund Balance (2 months of exp) | 1,320,323 | 1,396,804 | 1,520,465 | 1,564,874 |
| Difference (+/-) | 6 502 298 | 6 204 592 | 5 280 931 | 4 336 522 |



AUGUST 9 WORKSHOP

- Review Goals and Indicators
 - Are we missing some?
 - (i.e. Goals around system coordination; organization capacity)
- LEAD, FOLLOW, GET OUT OF THE WAY?
- Board Member Wish List
- Public Comments





Discussion

Summer Fun

2021 Summer Program Overview

On May 13th CTAC staff hosted our Summer Kick-Off Training with all 22 summer program providers.

The training focused on:

- CTAC Goals
- Child Enrollment forms
- Invoice submission documents and program advance requirements (Community Foundation)
- Background Checks/Screening for summer staff (DCF & Clearing House)
- CPR training enrollment information.
- Data Collection Training-June

The 22 summer program providers will have a total of 48 programs and 2087 youth supported by CTAC funds.

- 19 Elementary programs
- 20 Middle School programs
- 9 High School programs
- Programs will run from June 21st- August 6th 2021 (Programs range between 2-7 weeks)

CTAC staff will schedule monitoring visits with providers starting the week of June 28th throughout the summer.







Collaborations:

Alachua School District Food & Nutrition Department has identified 16 summer providers with breakfast/lunch/snacks throughout the summer as an open site in their surrounding communities.

- 12 providers for Breakfast & Lunch
- 2 providers for Lunch only
- 1 provider for Breakfast only
- 1 provider for Snacks only

(Special thanks to Maria Eunice & Jennifer Ayala)

Alachua School District Transportation Department will support 5 providers with bus transportation for field trips until July 19th.

(Special thanks to Darin Jones & Hannah Evans)

CTAC partnered with Gator CPR to provide training for 12 providers to be trained and certified in CPR/First-Aid. Providers can enroll up to 2 staff members through this collaboration.

- 12 providers have enrolled staff
- 20 staff members currently enrolled for training
- Dates: June 15th, 16th, and 17th





CTAC asked to the Board for Language Adjustment to the Target Population Section

Target Population

The CTAC seeks to expand access to safe and enriching after-school programming for children from low-income families living in Alachua County. Under the scope of services, contractors will recruit, and enroll children into summer camp programming under the following guidelines:

• Full scholarships: children from families at or below 200% 2020 federal poverty threshold, children with Individualized Educational Plan (IEP), and/or children from families receiving SNAP benefits

Partial scholarships: children from families between 200% - 400% 2020 federal poverty level

Updated Target Population Language

- Full scholarships: children from families at or below 200% 2020 federal poverty threshold, children with Individualized Educational Plan (IEP), children from families receiving SNAP benefits, children in foster care, children in voluntary and formal kinship care, and children under in-home case management supervision.
- Partial scholarships: children from families between 200% 400% 2020 federal poverty level

The Trust is asked to authorize the Executive Director to revise scholarship eligibility criteria, children in foster care, children in voluntary and formal kinship care, and children under in-home case management supervision.





CHILDREN'S TRUST REGULAR MEETING MINUTES

June 14, 2021 at 4:00 PM

Cade Museum, 811 S Main St, Gainesville, FL 32601

Signature Page

Approval of Meeting Minutes

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Children's Trust of Alachua County, held on the 14th day of June, 2021.

I further certify that the meeting was duly called and held and that a quorum was present.

| CHILDREN'S TRUST OF ALACHUA COUNTY |
|------------------------------------|
| By: |
| Lee Pinkoson, Chair |
| |
| |
| |
| CHILDREN'S TRUST OF ALACHUA COUNTY |
| By: |
| Colin Murphy, Secretary |