

## Elizabeth Cayson

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**From:** Children's Trust of Alachua County Florida <childrenstrust-fl@unicodeweb.com>  
**Sent:** Thursday, September 19, 2024 10:17 PM  
**To:** Elizabeth Cayson  
**Subject:** Form submission from: Sponsorship Application  
**Attachments:** copy\_of\_new\_vendor\_form\_3\_cbob.xlsx; w9.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Thursday, September 19, 2024 - 10:17pm

Submitted by anonymous user: 69.1.198.17

Submitted values are:

Organization Name Children Beyond Our Borders

Event Name Tiny Heroes Program

Event Date Sat, 11/02/2024

Time 10AM to 4PM

Location MAC room at Parkview Baptist Church

Brief Description of Proposed Activity/Event (100 words or less)

Tiny Heroes Awareness and Emergency Training (THAT) is a program designed for children aged 8-15 to teach essential life saving skills. It covers vital topics such as stopping bleeding, CPR and AED usage, 911 scene safety, weather emergency preparedness, and wildlife emergency response. Through hands-on, real-world scenarios and interactive activities, the course empowers children to respond effectively to emergencies in a safe and engaging environment. With experienced instructors from emergency medicine and education, children gain valuable skills that will benefit them throughout their lives.

Children within CBOB will learn first aid use, CPR, and overall safety as mentioned prior!

Identify CTAC Goals the activity/event will be addressing. Children and youth live in a safe community.

Target Population Hispanic/ Latino Community

Number Attending 40

Presenters/Consultants John Nordman, Hard Target Solutions (828)838-2013

Have you applied to the Sponsorship Fund Application in the past for this activity event? No

Have you received funding from the Sponsorship Fund in the past for this activity/event? No

If yes, enter date:

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable.

A first-aid kit as a graduation present from the program is estimated to cost \$13.88 each (\$555.20 total).

Please specify what budget expenses will be covered by CTAC.

To participate in this program, each child costs fifty dollars to attend. Children Beyond Our Borders plans to run two full sessions (twenty kids each) of the Tiny Heroes Awareness and Emergency Training

program (\$2000 total). Moreover, there would be a \$400 budget to provide lunch for the children. For this reason, we ask for a total of \$2,955.20 to run this program the first Saturday of November.

TOTAL FUNDS REQUESTED \$ 2,955

Contact Person - First Name Sofia

Contact Person - Last Name Rueda

Contact email [events@chbob.org](mailto:events@chbob.org)

Contact phone number 3,052,975,970

Website [chbob.org](http://chbob.org)

Facebook @iamcbob

Twitter No twitter.

Instagram @iamcbob

New Vendor Form [copy\\_of\\_new\\_vendor\\_form\\_3\\_cbob.xlsx](#)

W-9 Taxpayer ID and Certification [w9.pdf](#)

Acknowledgement of sponsorship Yes

Agree to appropriate logo usage Yes

Name of Submitter Sofia Rueda

Date of Submission Thu, 09/19/2024

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/1050>

## Elizabeth Cayson

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**From:** Elizabeth Cayson  
**Sent:** Tuesday, October 8, 2024 1:35 PM  
**To:** events@chbob.org  
**Subject:** Children's Trust Notification

Dear Sofia Rueda, Children Beyond Our Borders, Tiny Heroes Program,

We are delighted to inform you we have approved your sponsorship application at the amount of **\$2,500.00 sponsorship level.**

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media.

For Logo Use: the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Amalie Bethune, Program Administrative Assistant ([abethune@childrenstrustofalachuacounty.us](mailto:abethune@childrenstrustofalachuacounty.us)) please respond within 30 days after the event. Also, a link will be provided for you to send us photos from the event/project that we can use for promotional purposes. If applicable, please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process checks.

***Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, educated, & safe.***

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



**Elizabeth "Liz" Cayson, M.S.**

Community Engagement Manager

Direct: (352) 374-1832

Cell: (352) 363-8666

4010 NW 25th Place  
Gainesville, FL 32606

[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)





## Elizabeth Cayson

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**From:** Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>  
**Sent:** Wednesday, October 2, 2024 1:08 PM  
**To:** Elizabeth Cayson  
**Subject:** Form submission from: Sponsorship Application  
**Attachments:** update\_vendor\_entry.xlsx; elcac\_w-9\_form\_2024.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Wednesday, October 2, 2024 - 1:08pm

Submitted by anonymous user: [70.168.89.118](#)

Submitted values are:

Organization Name Early Learning Coalition of Alachua County

Event Name ELCAC Story Book Village

Event Date Sat, 10/12/2024

Time 9am

Location Thomas A Wright Family Center 2505 NE 8th Avenue Gainesville FL 32641

Brief Description of Proposed Activity/Event (100 words or less)

The Story Book Village event is a dynamic literacy-focused celebration designed to immerse children and families in the world of reading. We are hosting three editions: in October, January, and a special feature at our Back to School event in July. Each event transforms classic children's books into interactive experiences with live storytelling sessions, hands-on reading activities, and literacy games. Families can explore themed activity stations that encourage reading development, fostering a love of books and literacy skills. The event emphasizes the importance of early literacy in shaping children's educational futures while making reading fun and engaging.

Identify CTAC Goals the activity/event will be addressing. Children and youth learn what they need to be successful.

Target Population Preschoolers to 5th graders

Number Attending 200

Presenters/Consultants Doretha Anderson

Have you applied to the Sponsorship Fund Application in the past for this activity event? Yes

Have you received funding from the Sponsorship Fund in the past for this activity/event? Yes

If yes, enter date: Fri, 02/10/2023

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable.

We are seeking funding to cover food costs at the event to ensure all families can participate fully without the barrier of providing their own meals. By offering food, we can keep families engaged in the literacy activities longer, creating a more enjoyable and stress-free experience. Providing food also helps attract more attendees, allowing us to reach a broader audience with our message about the importance

of early literacy. Your support will enable us to create a welcoming, community-centered environment where families can focus on learning and having fun together.

Please specify what budget expenses will be covered by CTAC.

The budget for our literacy awareness event includes essential expenses such as event materials, activity supplies, venue costs, and most importantly, food for attendees. Providing food is crucial because it ensures families can stay at the event without needing to leave for meals, increasing participation in our literacy activities. Additionally, offering food helps create an inclusive and inviting environment for families from all backgrounds, ensuring that no one is excluded due to financial limitations. Funding for food is a key component in making this event accessible and successful, allowing us to focus on our primary goal—promoting literacy in our community.

TOTAL FUNDS REQUESTED \$ 2,400

Contact Person - First Name Doretha

Contact Person - Last Name Anderspn

Contact email danderson@elcalachua.org

Contact phone number 3,526,639,441

Website [www.elcalachua.org](http://www.elcalachua.org)

Facebook <https://www.facebook.com/ELCALachuaCounty>

Twitter NA

Instagram [https://www.instagram.com/elc\\_alachua/?hl=en-gb](https://www.instagram.com/elc_alachua/?hl=en-gb)

New Vendor Form [update\\_vendor\\_entry.xlsx](#)

W-9 Taxpayer ID and Certification [elcac\\_w-9\\_form\\_2024.pdf](#)

Acknowledgement of sponsorship Yes

Agree to appropriate logo usage Yes

Name of Submitter Doretha Anderson

Date of Submission Wed, 10/02/2024

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/1052>

## Elizabeth Cayson

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**From:** Elizabeth Cayson  
**Sent:** Tuesday, October 8, 2024 11:54 AM  
**To:** Doretha Anderson  
**Subject:** Children's Trust Sponsorship Notification

Dear Doretha Anderson, Early Learning Coalition of Alachua County,

We are delighted to inform you we have approved your sponsorship application at the amount of **\$500.00 sponsorship level**.

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media.

For Logo Use: the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Amalie Bethune, Program Administrative Assistant ([abethune@childrenstrustofalachuacounty.us](mailto:abethune@childrenstrustofalachuacounty.us)) please respond within 30 days after the event. Also, a link will be provided for you to send us photos from the event/project that we can use for promotional purposes. If applicable, please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process checks.

***Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, educated, & safe.***

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



**Elizabeth "Liz" Cayson, M.S.**

Community Engagement Manager

Direct: (352) 374-1832

Cell: (352) 363-8666

4010 NW 25th Place

Gainesville, FL 32606

[ChildrensTrustOfAlachuaCounty.us](https://ChildrensTrustOfAlachuaCounty.us)





## Elizabeth Cayson

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**From:** Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>  
**Sent:** Monday, September 16, 2024 3:04 PM  
**To:** Elizabeth Cayson  
**Subject:** Form submission from: Sponsorship Application  
**Attachments:** fcumc\_waldo\_2024\_form\_3.xlsx; fcumc\_w9.jpeg

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Monday, September 16, 2024 - 3:03pm

Submitted by anonymous user: [69.109.235.213](#)

Submitted values are:

Organization Name Free Canaan United Methodist Church of Waldo, FL

Event Name Family Fun Day

Event Date Sat, 11/09/2024

Time 11:00am - 3:00pm

Location Waldo City Square 14450 NE 14th Ave., Waldo, FL 32694

Brief Description of Proposed Activity/Event (100 words or less)

Safe, family oriented alternative to Halloween trick or treating with free food, music and music enrichment activities, games, candy bags, Alachua County School parent/student information pack give-a-way, health and education booths, book give-a-ways, organization vendors with youth mentoring opportunities, bounce house and more.

Identify CTAC Goals the activity/event will be addressing. Children and youth learn what they need to be successful.

Target Population Children/Youth of families in underserved communities

Number Attending 250

Presenters/Consultants Community churches, AC Health Dept, School Bd of Alachua Cty, Izzie Williams, Joy Banks

Have you applied to the Sponsorship Fund Application in the past for this activity event? Yes

Have you received funding from the Sponsorship Fund in the past for this activity/event? Yes

If yes, enter date: Sat, 10/28/2023

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable.

Bounce House (\$150.00), Karaoke machine (\$75.00), rental of tables and tents (\$125.00), printing and advertisement (\$75.00), candy and bags (\$150.00), paper/plastic goods for free food (\$50.00), food items (hamburgers, hotdogs, fries, fruit cups, drings) (\$200.00), ice (free), condiments (\$20.00), support staff(\$160.00) (to help supervise children and youth), information booths and to ensure a safe and family friendly environment.

Please specify what budget expenses will be covered by CTAC.

Bounce House (\$150.00), Karaoke machine (\$75.00), rental of tables and tents (\$125.00), printing and advertisement (\$75.00), candy and bags (\$150.00), food items (hamburgers, hotdogs, fries, fruit cups, drings) (\$200.00)

TOTAL FUNDS REQUESTED \$ 775  
Contact Person - First Name Isabelle  
Contact Person - Last Name Williams  
Contact email izzie.williams316@gmail.com  
Contact phone number 3,522,248,240  
Website na  
Facebook Free Canaan UMC Waldo  
Twitter na  
Instagram na  
New Vendor Form [fcumc\\_waldo\\_2024\\_form\\_3.xlsx](#)  
W-9 Taxpayer ID and Certification [fcumc\\_w9.jpeg](#)  
Acknowledgement of sponsorship Yes  
Agree to appropriate logo usage Yes  
Name of Submitter Izzie Williams  
Date of Submission Mon, 09/16/2024

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/1047>



## Elizabeth Cayson

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**From:** Elizabeth Cayson  
**Sent:** Tuesday, October 8, 2024 12:30 PM  
**To:** izzie.williams316@gmail.com  
**Subject:** Children's Trust Notification

Dear Isabelle Williams, Free Canaan United Methodist Church of Waldo, FL,

We are delighted to inform you we have approved your sponsorship application at the amount of **\$500.00 sponsorship level.**

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media.

For Logo Use: the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Amalie Bethune, Program Administrative Assistant ([abethune@childrenstrustofalachuacounty.us](mailto:abethune@childrenstrustofalachuacounty.us)) please respond within 30 days after the event. Also, a link will be provided for you to send us photos from the event/project that we can use for promotional purposes. If applicable, please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process checks.

***Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, educated, & safe.***

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



**Elizabeth "Liz" Cayson, M.S.**

Community Engagement Manager

Direct: (352) 374-1832

Cell: (352) 363-8666

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## Elizabeth Cayson

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**From:** Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>  
**Sent:** Thursday, September 19, 2024 8:02 PM  
**To:** Elizabeth Cayson  
**Subject:** Form submission from: Sponsorship Application  
**Attachments:** new\_vendor\_form\_2024.pdf; w-9\_2024\_rwf.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Thursday, September 19, 2024 - 8:01 pm

Submitted by anonymous user: [70.168.90.98](#)

Submitted values are:

Organization Name Just Between Friends Gainesville

Event Name Safe KIDS Day

Event Date Sat, 11/09/2024

Time 9am-1pm

Location Legacy Multipurpose Center 15400 Peggy Rd, Alachua, FL 32615

Brief Description of Proposed Activity/Event (100 words or less)

Safe KIDS Day is a free community event hosted by Just Between Friends Gainesville whose goal is to connect families with safety, well being, and early intervention experts. Not only do caretakers have the opportunity to learn about water safety, medication storage/disposal, safe play practices and car seat safety, free hands on CPR tutorials, DNA identification kits including fingerprinting by Alachua PD, vision screenings and access to Fire Safety tips by Engine 21. Safe KIDS Day has expanded to include even more early intervention organizations that will assist families in finding child care, VPK, ESE services, and resources on where their child can obtain evaluations/screenings, whether they be medical or educational. We also have medical experts on site that can assist families with seeking providers, mental health resources and can answer first aid and triage questions. The event is not only informative, but fun as well!

Identify CTAC Goals the activity/event will be addressing. Children and youth live in a safe community.

Target Population caretakers of children birth to 17 years of age

Number Attending 400

Presenters/Consultants A variety of community partners. 20 have registered to join us thus far.

Have you applied to the Sponsorship Fund Application in the past for this activity event? Yes

Have you received funding from the Sponsorship Fund in the past for this activity/event? Yes

If yes, enter date: Wed, 10/18/2023

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable.

1. Kids Prize wheel give away items- \$50.00
2. Popcorn, butter, bags and machine use- \$150.00



3. Advertisement banners- \$160.00
4. Child entertainment (balloon artist) 9am to 2pm- \$300.00
5. MC and music for event (Tu Fiesta Radio 9am to 1pm) - \$600.00
6. Face paint supplies- \$50.00

\*\*\*The expenses listed are for Safe KIDS Day only\*\*\*

7. Marketing for event in social media boosts- \$250.00
  8. Donuts and coffee at reduced rate for tabling participants: \$150.00
- Please specify what budget expenses will be covered by CTAC.  
Any assistance with the expenses listed would be appreciated.
1. Kids Prize wheel give away items- \$50.00
  2. Popcorn, butter, bags and machine use- \$150.00
  3. Advertisement banners- \$160.00
  4. Child entertainment (balloon artist) 9am to 2pm- \$300.00
  5. MC, audience engagement and music for event (Tu Fiesta Radio 9am to 1pm) - \$600.00
  6. Face paint supplies- \$40.00
  7. Marketing for event in social media boosts- \$250.00
  8. Donuts and coffee at reduced rate for tabling participants: \$150.00

TOTAL FUNDS REQUESTED \$ 1,000

Contact Person - First Name Linda

Contact Person - Last Name Petrossian

Contact email jbfkidsday@yahoo.com

Contact phone number 7,544,230,977

Website <https://www.facebook.com/events/1021335183118255>

Facebook <https://www.facebook.com/events/1021335183118255>

Twitter n/a

Instagram n/a

New Vendor Form [new\\_vendor\\_form\\_2024.pdf](#)

W-9 Taxpayer ID and Certification [w-9\\_2024\\_rwf.pdf](#)

Acknowledgement of sponsorship Yes

Agree to appropriate logo usage Yes

Name of Submitter Linda Petrossian

Date of Submission Thu, 09/19/2024

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/1049>



## Elizabeth Cayson

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**From:** Elizabeth Cayson  
**Sent:** Tuesday, October 8, 2024 1:02 PM  
**To:** Jbfkidsday  
**Subject:** Children's Trust Notification

Dear Linda Petrossian, Just Between Friends, (Safe Kids event ),

We are delighted to inform you we have approved your sponsorship application at the amount of **\$1,000.00 sponsorship level**.

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media.

For Logo Use: the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

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For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process checks.

***Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, educated, & safe.***

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



**Elizabeth "Liz" Cayson, M.S.**

Community Engagement Manager  
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