

**From:** Children's Trust of Alachua County Florida  
**Sent:** Friday, March 3, 2023 4:10 PM  
**To:** Elizabeth Cayson  
**Subject:** Form submission from: Sponsorship Application

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Submitted on Friday, March 3, 2023 - 4:10pm

Submitted by anonymous user: 98.180.38.101

Submitted values are:

Organization Name Archer Cultural Progressive Organization

Event Name College Prep Seminar

Event Date Fri, ~~08/04/2023~~

9/26/23 EC

Time 6pm-8pm

Location 16671 SW 137th Ave Archer FL 32608

Brief Description of Proposed Activity/Event (100 words or less)

The Archer Cultural Progressive Organization is a non-profit organization located in the community of Archer, Florida which consists of affiliated community leaders and volunteers. The purpose is to unify the community by bringing communities and families together through entertainment and education.

Step By Step College Forum Topics

Applying for financial aid and scholarships

Explore community programs

Preparing for college or technical training

Joining the military after high school

Changing career paths

Continuing education opportunities

Identify CTAC Goals the activity/event will be addressing. Children can learn what they need to be successful

Target Population Middle & High School Students, & Parents

Number Attending 75

Presenters/Consultants 8

Have you applied to the Sponsorship Fund Application in the past for this activity event? No

Have you received funding from the Sponsorship Fund in the past for this activity/event? No

If yes, enter date:

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable.

School supplies-back packs, notebooks, paper, pencils & pens, calculators, locks, USB drives,

Misc-gift cards, prizes, refreshments (food/drinks)

Building to host event in.

Please specify what budget expenses will be covered by CTAC.

School supplies-back packs, notebooks, paper, pencils & pens, calculators, locks, USB drives,  
Misc-gift cards, prizes, refreshments (food/drinks)

TOTAL FUNDS REQUESTED \$ 2,500

Contact Person - First Name Tamika

Contact Person - Last Name Hicks

Contact email [hickstt75@gmail.com](mailto:hickstt75@gmail.com)

Contact phone number 3,522,584,908

Website NA

Facebook <https://www.facebook.com/profile.php?id=100071136731751>

Twitter NA

Instagram NA

New Vendor Form [acpo\\_2023\\_vendor\\_form.pdf](#)

W-9 Taxpayer ID and Certification [acpo\\_w9\\_form.pdf](#)

Acknowledgement of sponsorship Yes

Agree to appropriate logo usage Yes

Name of Submitter Tamika T Hicks

Date of Submission Fri, 03/03/2023

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/787>

From: Elizabeth Cayson  
Sent: Friday, March 17, 2023 1:07 PM  
To: tamika hicks  
Subject: Children's Trust- Sponsorships

Dear Ms. Hicks, Archer Cultural Progressive Organization

We are delighted to inform you we have reviewed and approved your sponsorship application at the requested amount of \$2,000.00 sponsorship level.

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust requires that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media. Use the horizontal logo only in instances where there is minimal vertical space and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Demetrica Tyson, Program Specialist ([dtyson@childrenstrustofalachuacounty.us](mailto:dtyson@childrenstrustofalachuacounty.us)) please respond within 30 days after the event. Also, please send us photos from the event/project that we can use for promotional purposes. Please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For this event, we would like to host a resource table to share resources and information with families. Please confirm if there is availability for our request.

*Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, educated, supported & safe.*

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

***Happy St. Patty's Day & enjoy your weekend.***

Kindest regards,

Liz

Elizabeth "Liz" Cayson, M.S  
Community Engagement Coordinator  
Children's Trust of Alachua County  
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