



EXECUTIVE DIRECTOR REPORT

September 1, 2023 - September 30, 2023

SUMMARY

1. TRIM - Thank you to the team, Diana, Nicole, and Ashley for all your hard work on TRIM and the budget. They ROCK!
2. Staff Retreat - Camp Kulaqua - Establishing our culture as a staff and team building work.

MEETINGS AND EVENTS FOR PLANNING, COORDINATION, AND COMMUNITY ENGAGEMENT		
DATE	MEETING / EVENT	SUMMARY
9/1	Lights On Afterschool Planning meeting	ED Kiner and L. Cayson met with Pastor Joy, Deeper Purpose Kids Academy, to discuss Lights On Afterschool. In a previous meeting with Afterschool Providers, ED Kiner suggested that CTAC co-host Lights On Afterschool with one of the Afterschool Providers and rotate yearly. This year, Pastor Joy, agreed to co-host the event. During the discussion it was agreed upon to host the event at Camp KULAQUA on Thursday, October 26, 2023, from 4-6:30pm.
9/1	Meeting with Valerie Adams, Camp KULAQUA	ED Kiner and L. Cayson discussed the planning of CTAC's staff retreat and Lights On Afterschool event at Camp KULAQUA.
9/5	Center for Nonprofit Excellence Meeting	ED Kiner met with the Advisory Council for the Center for Nonprofit Excellence.
9/7	Meeting with Chamber and David Massias	ED Kiner met with E. Godet and D. Massias to discuss a new learning tool for children K-1st grade.
9/7	Meeting with Dr. Naima Brown	ED Kiner met with Dr. Brown to discuss partnering with Santa Fe.
9/8	Meeting with Doretha Anderson, Early Learning Coalition of Alachua County	L. Cayson met with Ms. Anderson to discuss community outreach initiatives. Also, an invitation was extended for ELC to host a resource table at CTAC's Lights On Afterschool to share resources with families. Ms. Anderson confirmed participation.

9/8	Gainesville Empowerment Zone Family Learning Center visit by CTAC Staff	ED Kiner, K. Goldwire, and M. Jones visited the Center for a tour and meeting with its staff.
9/11	City of Gainesville 9/11 Memorial Ceremony	L. Cayson attended the 9/11 Memorial Ceremony. Photos were shared on CTAC's social media.
9/11	East Gainesville Community Meeting	ED Kiner attended the East Gainesville Community Meeting at Lincoln Middle School.
9/12	5th Avenue Neighborhood Association Meeting	ED Kiner and L. Cayson hosted the 5th Ave Neighborhood Association meeting at our office. City of Gainesville Assistant Chief of Police Nelson Moya provided an introduction of his prior experience in Law Enforcement and current role at Gainesville PD.
9/12	Meeting with Pastor Gerard Duncan	ED Kiner and K. Goldwire met with and toured Pastor Duncan's new site for his Wellness Center in East Gainesville at the Manning Center.
9/14	Research Affinity Group	B. Wagner participated in the Florida Alliance for Children's Services Councils and Trust's research affinity to discuss efforts across the state in evaluation policy and practice.
9/14	UF Lastinger Center for Learning to participate in their Listening Tour	ED Kiner, D. Tyson, K. Goldwire, and L. Cayson met with Dr. Phil Poekert, Director, and the research and production team. Staff participated in a discussion exploring mathematics education and early learning and literacy.
9/14	FACCT Policy Group Meeting	L. Cayson and Mia Jones attended the meeting. FACCT Policy Group will plan to meet every other week to prepare for the

		coming legislative session. The legislature will convene January 9, 2024.
9/15	Safety Net Collaborative Group Meeting	L. Cayson attended the meeting at WellFlorida. A presentation was provided by WellFlorida and Healthy Start.
9/18	Prenatal Community Health Worker Meeting	ED Kiner, K. Goldwire, and M. Jones met with Commissioner Prizzia and others to discuss the Community Health Worker Program and possible opportunities to grow the program.
9/19	Meeting with Valerie Adams, Camp KULAQUA	ED Kiner and L. Cayson spoke with Valerie to follow-up on last minute preparations for CTAC's staff retreat and Lights On Afterschool.
9/19	Meeting with Ms. Gainey and Ms. Broome, Alachua BoCC staff re: Lights On Afterschool (LOA) Proclamation	L. Cayson confirmed the LOA proclamation presentation before the Alachua BoCC regular meeting scheduled for October 24th, at 11:30 am, in the Jack Durrance Auditorium.
9/19	Meeting with Ms. Mauldin and Ms. Stathatos, City of High Springs re: Lights On Afterschool (LOA) Proclamation	L. Cayson confirmed the LOA proclamation presentation before the City of High Springs Commission scheduled for October 12th at 6:30 PM.
9/19	Data Community of Practice – Florida Local College Access Network	B. Wagner participated on behalf of the Children's Trust in the local college access network (LCAN) data community of practice for Alachua County. Ian Fletcher of the Gainesville Area Chamber of Commerce is the local lead.

9/19	SAMIS Collaborative User Meeting	Met with SAMIS users across the state to discuss needs, challenges, and share information. Discussed multi-factor authentication, attendance imports, group session rates.
9/20	SAMIS Feedback and Testing Session - Part 2	Trust staff facilitated a second pilot session with providers to review, test, and receive feedback on the fiscal sections of SAMIS (e.g., workflow, budget, reimbursement).
9/20	Greater Gainesville Chamber-Latin Business Chapter Event	L. Cayson attended the Latin Business Chapter event. Photos were posted on CTAC's social media.
9/20	ELC Board Meeting	ED Kiner, K. Goldwire, and M. Jones attended the Board Meeting.
9/20	Meeting with Partnership for Strong Families	ED Kiner and staff met with PSF to discuss Family Resource Center expansion.
9/20	Meeting with Chief Tony Jones	ED Kiner and Chief Jones met to discuss Reichert House, Interrupters, and other issues in the community.
9/21	Sunrise Rotary Club	ED Kiner was the guest speaker at Sunrise Rotary Club and provided an overview about CTAC and most recent accomplishments. L. Cayson attended the meeting and shared pictures on CTAC's social media platforms.
9/21	Hawthorne Area Community Foundation, Hawthorne Chamber of Commerce & American Legion 230 Networking Social,	L. Cayson attended the event. The Chamber shared information about membership opportunities. The Community Foundation shared information about Hawthorne's 39th annual Christmas Festival & Parade scheduled for Saturday, December 2nd. This

	Hawthorne American Legion Community Center	year's theme: Hawthorne's CommUNITY Christmas. During the networking social, a presentation was provided with pictures from last year's Holiday Festival and parade.
9/21	Meeting with Chamber to discuss BLI event in October	CTAC staff met with BLI staff and Chamber staff to discuss the Community Roundtable for Early Learning scheduled for October.
9/22	Women's Giving Symposium	ED Kiner attended the symposium.
9/22	CareerSource WIOA Youth Engagement Group Meeting	ED Kiner met with the group to provide an overview of the Trust.
9/25	Gainesville Housing Authority's Community (GHA) Partner meeting	L. Cayson attended the Gainesville Housing Authority meeting via zoom. This group meets bi-monthly. The meeting was led by Freddie Jones, Resident Services Specialist. Mr. Jones shared with the group that GHA will receive a Choice Grant. He encouraged everyone to attend the meeting to learn more about how the grant will help the community. The meeting is scheduled for Wednesday, October 4th at MLK from 4:30-6:30pm. Malcolm Kiner will be presenting the information. Community partners on the call shared upcoming event information. Community Partners on the call shared information about their agency and upcoming events.
9/27	Alachua County PTA (ACCPTA) Fall 2023 General meeting	L. Cayson attended the zoom call. Alachua School Superintendent Shane Andrews thanked all of the PTA members for their advocacy and support for Alachua County schools. Megan Hendricks, PTA President provided an update on ACCPTA projects, local unit support available to schools and District-level advocacy. She also highlighted some of

		the events that took place at several schools to engage families with school PTA's.
9/27	TeensWork - Data / Evaluation Review	Trust staff met with Goodwill to review and discuss preliminary TeensWork evaluation results.
9/27	Meeting with D. Massias	Staff met with D. Massias for a Demo of Ask Meno.
9/28	Staff Retreat	Staff participated in a staff retreat provided by Good News Outreach.
9/28	UF Homecoming Parade	L. Cayson attended UF's Homecoming Parade meeting via zoom. Katie McKibben, Director of Parade, provided information about logistics and routes for UF Homecoming Parade. This year's theme is Celebrating 100th Centennial.
9/29	Discuss on Palm Beach County Maternal Child Health Study	B. Wagner met with the Children's Services Council of Palm Beach County Evaluation Officer, Jeff Goodman, to discuss findings of a study recently commissioned to learn more about the success of CSC Palm Beach County's maternal health system.

PROGRAMS CALENDAR

September	
Wednesday, September 6, 2023	Community Conversation Planning Meeting
Wednesday, September 6, 2023	Community Doula Planning Meeting with BEAM
Wednesday, September 6, 2023	PN-3 Sustainability Project Meeting with Frankel
Thursday, September 7, 2023	Campaign for Grade-Level Reading Monthly Meeting
Thursday, September 7, 2023	PN3 CoP 2023: Authentic Family and Community Engagement
Thursday, September 7, 2023	Voices for Healthy Kids Meeting
Thursday, September 7, 2023	Authentic Family and Community Engagement Community of Practice Meeting
Thursday, September 7, 2023	Children's Fund Community of Practice Meeting
Friday, September 8, 2023	Gainesville Empowerment Zone Site Visit
Friday, September 8, 2023	Healthy Community Meeting
Friday, September 8, 2023	FLGR Campaign Advisory Meeting
Tuesday, September 12, 2023	PN-3 Sustainability Project Meeting with Frankel
Wednesday, September 13, 2023	Children's Trust of Alachua County - Regular Board Meeting - Youth Mentoring Funding Recommendation
Thursday, September 14, 2023	Focus Group for UF Lastinger Center Listening Tour
Thursday, September 14, 2023	ELC Quality Meeting
Thursday, September 14, 2023	FACCT Policy Affinity Meeting
Friday, September 15, 2023	NCIT Alachua County Monthly Meeting
Monday, September 18, 2023	Prenatal Community Health Worker Meeting with UF and Commissioner Prizzia
Tuesday, September 19, 2023	PN-3 Sustainability Project Meeting with Frankel
Tuesday, September 19, 2023	Comprehensive Literacy Planning Meeting
Tuesday, September 19, 2023	SAMIS S3 Collaboration Meeting
Tuesday, September 19, 2023	Children's Mental Health Committee Meeting
Wednesday, September 20, 2023	North Central Florida CRT Meeting
Thursday, September 21, 2023	Community Conversation Planning Meeting
Thursday, September 21, 2023	TeensWork Alachua Data/Evaluation Review Meeting
Friday, September 22, 2023	Kickoff Tutoring Planning Meeting
Monday, September 25, 2023	HBCD Study Community Meeting
Tuesday, September 26, 2023	Community Doula Planning Meeting
Tuesday, September 26, 2023	North Central Community Action Group FIMR Information
Thursday, September 28, 2023	HSNCF Board of Directors Meeting
Friday, September 29, 2023	BEAM and CTAC Postpartum Planning Meeting
Friday, September 29, 2023	PN-3 Sustainability Project Meeting with Frankel
October	
Monday, October 2, 2023	CTAC Annual Report Planning Meetings
Tuesday, October 3, 2023	Program Affinity Group
Wednesday, October 4, 2023	SAMIS Training for Afterschool Programs
Wednesday, October 4, 2023	PCI Meeting with ELC of Alachua County
Thursday, October 5, 2023	Community Conversation Planning Meeting
Monday, October 9, 2023	Children's Trust of Alachua County - Regular Board Meeting
Wednesday, October 11, 2023	Comprehensive Literacy Plan Committee Meeting
Thursday, October 12, 2023	Community Doula Planning Meeting
Thursday, October 12, 2023	BLI MasterClass Recruitment Dinner
Thursday, October 12, 2023	2023 National Prenatal-to-3 Research and Policy Summit
Thursday, October 12, 2023	SAMIS Training for Enrichment Providers
Thursday, October 12, 2023	Peer Groups for Advocates Working in Conservative Jurisdictions
Friday, October 13, 2023	Community Conversation on the Business of Childcare
Tuesday, October 17, 2023	Vital Village Network National Community Leadership Summit
Tuesday, October 17, 2023	SAMIS S3 Collaboration Meeting
Thursday, October 19, 2023	National Collaborative for Infant and Toddlers (NCIT) Quarterly Meeting
Friday, October 20, 2023	G.R.O.W Doula Mentorship Planning Meeting
Saturday, October 21, 2023	CTAC Community Doula Training Session 1
Sunday, October 22, 2023	CTAC Community Doula Training Session 2
Tuesday, October 24, 2023	Children's Mental Health Committee Meeting
Tuesday, October 24, 2023	City of Alachua Education Taskforce Meeting
Wednesday, October 25, 2023	Healthy Families Advisory Board Meeting
Thursday, October 26, 2023	Home Visiting Advisory Committee Meeting

PLANNING, RESEARCH, AND EVALUATION

SAMIS Implementation

- Prep and support for providers being able to enter programmatic data and monthly reporting in FY2024 in our new information management system. In September, the Trust hosted a second SAMIS Provider Pilot Testing and Feedback session on 9/20/2023.

Contract Renewals – FY2024

- Review and revision of performance measures and monthly reporting.
- 18+ provider meetings/evaluation discussions with program staff on data collection and performance measures.

End of Year Reporting – FY2023

- End of Year reporting correspondences/reminders sent out to 58 funded programs. This includes quantitative and qualitative data submissions; and review/quality assurance of data received to date.
- Data analysis and evaluation reporting for TeensWork Alachua and Summer Programs.

Collaboratives/Committees/Professional Groups:

- Submitted summary data on behalf of Alachua County for the “*State of Afterschool and Summer Learning in Florida*” report completed by the [Florida Afterschool Network](#).
- Participated in the Data Community of Practice – Florida Local College Access Network for Alachua County on 9/19/2023.
- American Evaluation Association – Visualizing Program Theories on 9/14/2023.
- Florida Alliance for Children’s Services Councils and Trust’s (FACCT) Research Affinity Group on 9/14/2023.

FINANCE AND ADMINISTRATION

FY2023 Year-end activities
SAMIS set-up and training for providers
Monthly Checks & Expenditures Report
Monthly FY 2023 Budget Report
Monthly Programmatic Awards and Expenditures Report

SUCCESS STORIES

Florida Institute for Workforce Innovation (Project YouthBuild Program)

Project YouthBuild shared a highlight as a success. Youth who did not graduate during the month of May had the opportunity to attend summer school in July. As a result, several young people were able to complete their high school diploma.