



CHILDREN'S TRUST - GOVERNANCE COMMITTEE MEETING MINUTES

October 12, 2021 at 1:00 PM

CTAC, 802 NW 5th Ave, Gainesville, FL 32601

Call to Order

Chair Maggie Labarta called the meeting to order at 1:00 PM.

Roll Call

PRESENT

Chair Maggie Labarta

Vice Chair Lee Pinkoson

Agenda Review, Revision and Approval

Approval of the agenda and minutes.

1. 9.23.21 - Governance Committee Meeting Minutes

Discussion

2. General Administration

The Committee used a sample governance manual, offered by Chair Labarta from Meridian, to choose and modify portions that could be incorporated into CTAC's policies and structures. Discussions surrounded board member responsibilities, evaluations, expectations, limitations, the roles of officers and the Board as a whole. Sections also touched on the conduct and principles of the board, their delegation avenues, term limits, and nominating procedures for officers. The Executive Director role was also further defined in regards to accountability, performance evaluations, and limitation policies.

Trust Counsel was asked to ensure that these processes adhered to all Florida Laws and to provide applicable sections of the Statutes to incorporate into the documents.

General Public Comments

Next Meeting Dates

November 16, 2021 from 1:00 pm

December 9, 2021 from 1:00 pm

Adjournment

Chair Maggie Labarta adjourned the meeting at 2:08 PM.

Attendees

Colin Murphy – Executive Director

Bob Swain – Trust's Attorney

Nicole Odom – Fiscal Assistant

Kristy Goldwire – Director of Program
Operations

Ashley Morgan-Daniel – Clerk of the Trust