



## **CHILDREN'S TRUST - GOVERNANCE COMMITTEE MEETING MINUTES**

October 12, 2021 at 1:00 PM  
CTAC, 802 NW 5th Ave, Gainesville, FL 32601

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### **Call to Order**

**Chair Maggie Labarta called the meeting to order at 1:00 PM.**

### **Roll Call**

### **PRESENT**

Chair Maggie Labarta  
Vice Chair Lee Pinkoson

### **Agenda Review, Revision and Approval**

Approval of the agenda and minutes.

1. 9.23.21 - Governance Committee Meeting Minutes

### **Discussion**

2. General Administration

The Committee used a sample governance manual, offered by Chair Labarta from Meridian, to choose and modify portions that could be incorporated into CTAC's policies and structures. Discussions surrounded board member responsibilities, evaluations, expectations, limitations, the roles of officers and the Board as a whole. Sections also touched on the conduct and principles of the board, their delegation avenues, term limits, and nominating procedures for officers. The Executive Director role was also further defined in regards to accountability, performance evaluations, and limitation policies.

Trust Counsel was asked to ensure that these processes adhered to all Florida Laws and to provide applicable sections of the Statutes to incorporate into the documents.

### **General Public Comments**

### **Next Meeting Dates**

November 16, 2021 from 1:00 pm

December 9, 2021 from 1:00 pm

## **Adjournment**

**Chair Maggie Labarta adjourned the meeting at 2:08 PM.**

## Attendees

Colin Murphy – Executive Director

Bob Swain – Trust’s Attorney

Nicole Odom – Fiscal Assistant

Kristy Goldwire – Director of Program  
Operations

Ashley Morgan-Daniel – Clerk of the Trust

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