



**Item:**

Contract for Accounting Services No. 12041 - Carr, Riggs & Ingram, LLC

**Requested Action:**

The Board is asked to discuss and consider increasing funding for contract 12041.

**Background:**

At the May 2021 meeting, the CTAC Board authorized the Executive Director to negotiate a contract for accounting services with Carr, Riggs, & Ingram, LLC, who has an established fee schedule with the Florida Department of Management Services. A contract with Carr, Riggs & Ingram, LLC was executed on June 22, 2021. The term of the contract is July 1, 2021 – September 30, 2022.

The Maximum indebtedness under this agreement for the period from July 1, 2021 to September 2021 is \$45,000.00. The Maximum indebtedness from period from October 1, 2021 September 2022 is \$164,855.00.

A total of \$22,296.00 was invoiced from July 2021 - September 2021. A total of \$161,667.00 has been invoiced from October 2021 - May 2022. \$3,188.00 is remaining in the current contract. Taking the average invoices, it is estimated that CRI will need about \$70,000.00 for the remaining months of the contract.

**Attachments:**

Account Payable Invoice Report  
Contract for Accounting Services No. 12041 - Carr, Riggs & Ingram, LLC

**Programmatic Impact:**

N/A

**Fiscal Impact:**

\$70,000.00

**Recommendation:**

Staff recommends approval