



Item:

Recommendation for Award – Enrichment RFP 2024-02

Requested Action:

The Board is asked to:

- 1) Approve Resolution 2024 -08, Youth Health RFP Award recommendation, not to exceed \$1,000,000, an increase of \$750,000 of the original allocation.
- 2) Authorize the staff to negotiate and execute contracts with the following organizations:
 1. All Well Health Services
 2. Crafty Gemini Youth Development
 3. Cultural Arts Coalition
 4. DJ Elo Global
 5. Dream on Purpose
 6. Gator Junior Golf
 7. Grace To Overcome
 8. H.E.R. High Class Educated Role Models Empire
 9. IGB Education
 10. Infinite Dream Builders
 11. Lee's Preschool Center
 12. Motiv8U of North Central Florida
 13. Music & Arts Program for Youth
 14. Santa Fe College
 15. UF Upward Bound
 16. Underground Kitchen
 17. University of Florida

Background:

In making this recommendation, the process described below was used in accordance with Board Policy 6.50 C – Competitive Sealed Proposals.

Description of Process

- 1) The RFP was reviewed and approved for release by the Board on June 10, 2024 through Resolution 2024-05.
- 2) A notice of Request for Proposals was advertised via Alachua County's Legal Notice site.

- 3) The RFP, which can be found below contains the provisions approved by the Board.
<https://www.childrenstrustofalachuacounty.us/programs/page/2024-02-enrichment-request-proposal-rfp>
 - a) The minimum qualifications to bid on page 6 of the RFP.
 - b) The RFP Scope of Services on page 6-11.
 - c) The evaluation criteria are defined on pages 14-17 of the RFP.
- 4) During the 28-day proposal preparation period questions were submitted concerning the project. Responses to these questions were approved by the Director of Program Operations and posted in SAMIS. The question-and-answer period was from June 13, 2024 – July 2, 2024.
- 5) As of July 11, 2024, 4:00 PM, 19 responses were submitted. (**See “Bid Opening”**).
- 6) A volunteer review team utilized the evaluation criteria as specified in the RFP to evaluate and score the proposals is as follows:
 - a) A scoring rubric was used as a guide by the review team to determine the best score for each criterion. Provider scores were completed independently by the Review Team, composed of Erica Reed, Margot DeConna, Matthew Traum, and Cinton Alford
 - b) All proposals were examined for proper form by the Director of Programs.
 - c) The following organization was found to be non-responsive. Non-responsive proposals are defined as a proposal that does not meet the requirements and/or the intent of the RFP.
 - a) N/A
 - d) A public meeting to discuss scoring was held on August 16, 2024. As a result of that meeting, a consensus score was developed.
 - e) The results of the evaluation team were presented in written form to the Executive Director.
- 7) Attached are the scores for each applicant.

Award Recommendation

Taking into consideration the review process described below, Board Policy 6.50, C,9 tasks the Executive Director with making a recommendation. The Executive Director recommends CTAC staff begin contract negotiations with the following organizations.

1. All Well Health Services
2. Crafty Gemini Youth Development
3. Cultural Arts Coalition

4. DJ Elo Global
5. Dream on Purpose
6. Gator Junior Golf
7. Grace To Overcome
8. H.E.R. High Class Educated Role Models Empire
9. IGB Education
10. Infinite Dream Builders
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The CTAC seeks applications from organizations offering enrichment services in the following areas:

- Health & Wellness
- Leadership
- Life Management Skills
- Career Exploration
- STEM
- Social Emotional Wellbeing and Awareness
- Arts and Culture
- Other

Attachments:

Bid Opening
RFP Scope
Scoring Summary
Award Recommendation PowerPoint

Programmatic Impact:

Goal 1- Children and youth are healthy and have nurturing caregivers and relationships.
Goal 2- Children and youth can learn what they need to be successful.

Fiscal Impact:

\$1,000,000

Recommendation:

Staff recommends approval