



CHILDREN'S TRUST
OF ALACHUA COUNTY

CHILDREN'S TRUST REGULAR MEETING MINUTES

August 12, 2024 at 4:00 PM

Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

Call to Order

Chair Pinkoson called the meeting to order at 4:00 PM.

Roll Call

PRESENT

Chair Lee Pinkoson
Vice Chair Ken Cornell
Member Shane Andrew
Member Tina Certain
Member Mary Chance
Member Nancy Hardt – attended virtually
Member Maggie Labarta
Treasurer Cheryl Twombly – attended virtually

ABSENT

Member Judge Denise R. Ferrero

Motion made by Vice Chair Cornell, Seconded by Member Certain to allow Member Twombly to participate virtually due to extraordinary circumstances.

A physical quorum of six members voted on this motion.

Motion was unanimously approved by voice vote.

Agenda Review, Revision, and Approval

Motion to approve the agenda made by Member Labarta, Seconded by Member Andrew.

Motion was unanimously approved by voice vote.

Consent Agenda

1. Board Attendance YTD
2. 5.30.24 Workshop on Enrichment RFP Minutes
3. 6.10.2024 Workshop on FY25 Budget Minutes
4. 6.10.2024 Regular Board Meeting Minutes
5. 6.10.2024 Board Meeting Evaluation - Survey Results

6. FY 2024 Budget Report (June)
7. FY2024 June Monthly Checks & Expenditures Report
8. FY2024 June Monthly Programmatic Awards & Expenditures Report
9. FY2024 3rd Quarter Financial Report
10. FY2024 3rd Quarter Financial Report to the BOCC
11. FY2025 TRIM Submission to ACPA (prior year millage rate, current year millage rate, and current year rolled-back rate)
12. June and July Sponsorship Applications

General Public Comments

Executive Director's Report

13. 8.12.2024 ED Report

ED Kiner reported on recent events including CTAC's involvement with the PBS Kids Zone at the Annual UF & WUFT FanFares and Fireworks Event. She thanked CTAC staff/interns and all our partners who came out to help with interactive activities, such as the Lastinger Center, Gainesville Thrives, New Tech Now, Cade Museum, Gainesville Circus, and the Florida Museum of Natural History. The Trust held a Finance Townhall meeting, as well as an Afterschool Provider meeting – both were great steps forward in improving communication and collaboration with the Trust's providers. A Violence Prevention Youth Forum was co-sponsored last week in partnership with the AC Sheriff's office, the State Atty's office, the River Phoenix Center for Peacebuilding, the AC Public Schools, the FL Dept. of Corrections, and other partners.

14. Gun Violence Initiative Funding Proposal

CTAC agreed to use \$250,000 of unallocated funds toward gun violence prevention efforts for the FY24 in collaboration with the city and county in June. Due to the planning time, stakeholder collaboration, and community feedback needed, there was not enough time to release funding opportunities and execute contracts by the end of the fiscal year. After meeting with city and county leaders on their proposal, ED Kiner recommended rolling the unspent funds forward so they may be used for their intended purpose in the new fiscal year.

Motion made by Vice Chair Cornell, Seconded by Member Chance to approve staff's recommendation to roll the FY24 allocated funding of \$250K to the FY25 budget.

Motion was unanimously approved by voice vote.

Presentations

15. Recommendation for Award – Youth Health RFP 2024-01

COO Kristy Goldwire reported the recommendations for funding two applicants of the Youth Health RFP 2024-01. This RFP aims to expand access to quality healthcare services for children and youth in three areas: dental care and education, healthcare services in rural communities, and wellness and healthcare navigators. The evaluation criteria focused on providers' past experience, their project plan, capacity, budget, and in-

person presentation. Applicants were also required to have existing structure in place to provide their services. Bonus points were awarded to those that offered services in underserved areas, especially Archer, Hawthorne, and Waldo.

Motion made by Vice Chair Cornell, Seconded by Member Chance to approve staff's recommendation to award up to \$600,000 for the Youth Health RFP 2024-01, to authorize CTAC staff to negotiate and execute agreements with the University of Florida Saving Smiles Program and the Children's Home Society of Florida.

Motion was unanimously approved by voice vote.

16. Afterschool Update (Bonnie Wagner)

RP&E Coordinator Bonnie Wagner provided an update on the afterschool programs funded by the Children's Trust which provide opportunities and access to high-quality services. In partnership with community providers for afterschool services, we have helped to provide safe and enriching programs with caring and supportive adults, homework help, and academic support which have shown promising results in improving social-emotional skills and academic performance. This data was shared with providers at a convening on July 31; it was very useful for understanding the performance metrics and is being used to plan for improvements in the upcoming years. Feedback was gathered for future meetings, academic support, and mental health resources, with the aim to continuously improve the quality and impact of future programming.

New Business

17. BDO Proposal – Internal Controls and Fiscal Infrastructure Assessment

Interim Finance Director Scott Sumner provided an update on the CTAC's financial infrastructure and progress since the FY23 Financial Statements and Independent Auditor's Report was presented at the last meeting. While excellent progress continues to be made, he has identified an accounting firm with expertise in government and non-profit accounting which could assist to support and improve efficiency, monthly reporting, and to position the Trust for future success. The proposal includes a level set, pre-audit, and a set of policies and procedures. It is expected to cost up to \$100,000. There would also be potential opportunities to integrate SAMIS and New World Financials for enhanced reporting and technology optimization.

Motion made by Vice Chair Cornell, Seconded by Member Labarta to approve staff's recommendation to authorize CTAC staff to move forward with the single source proposal, begin contract negotiation, and execute an agreement not to exceed \$100,000 with BDO USA, LLP.

Motion was unanimously approved by voice vote.

General Public Comments

Board Member Comments

For Your Information

18. Funding Timeline & Implementation Plan Update

The Board received documentation with updates on a wide range of programs and initiatives that are currently being implemented as part of CTAC's Strategic Plan, which consists of three goals to improve community services to all youth and families in Alachua County.

Vice Chair Cornell asked for an update on the Child Care Tuition Assistance Program and work with the Anita Zucker Center, the results and recommendations for the PEAK Literacy pilot program, and the finalization and presentation of data from the mentoring program mini grants to be brought before the board in October/November. COO Goldwire confirmed these presentations were being planned for presentation in the coming months. She offered to create a timeline for initiative presentations and include it in future board packets. Member Chance mentioned that programmatic dashboards showing awarded amounts and actual invoiced/funded amounts for each program area would be helpful and useful for staff to create or distribute. The Board discussed revisiting the Trust's Strategic Plan around the 18-month mark of the 3-year cycle.

Next Meeting Dates

Regular Board Meeting - Monday, September 9th, 2024 @ 4:00 PM

Jack Durrance Auditorium, Alachua Co. Admin Building, 12 SE 1st Street, Gainesville, FL, 32601

First TRIM Meeting - Monday, September 9th, 2024 @ 5:01 PM

Jack Durrance Auditorium, Alachua Co. Admin Building, 12 SE 1st Street, Gainesville, FL, 32601

Regular Board Meeting - Monday, September 23rd, 2024 @ 4:00 PM

Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

Final TRIM Meeting - Monday, September 23rd, 2024 @ 5:01 PM

Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

Adjournment

Chair Pinkoson adjourned the meeting at 5:20 PM.