



Item:

Recommendation for Awards – ITN 2022-1 Youth Development Capacity Building

Requested Action:

1. The Trust is asked to authorize the Executive Director to negotiate contracts with the following agencies:

a. Alachua County Board of County Commissioners	\$ 8,125
b. Boys and Girls Clubs of Northeast Florida	\$30,000
c. Traveling Arts Camp	\$23,626
d. Gainesville Circus Center	\$16,974

TOTAL \$78,725

2. The Trust is asked to authorize the Executive Director to schedule a publicly-noticed interview with Motiv8U per Section F,6 of the RFP.

Background:

In September 2021, The Children's Trust of Alachua County (CTAC) convened the Youth Development Capacity Building Collaborative and opened applications to any eligible out-of-school time (OST) providers serving children K to 12th in Alachua County to participate in the collaborative. The goal of this collaborative is to enhance OST provider's organizational capacity and strengthen the OST system across Alachua County by:

1. Providing access to training in key areas to improve organizational capacity
2. Supporting providers with capacity building funding and implementation support
3. Convening OST providers around best practices and coordination of services

Providers received access to training to improve organizational capacity to deliver high quality OST programming.

The purpose of INT 2022-1 Youth Development Capacity Building is to support OST providers in the development and implementation of a capacity building plan that focuses on increasing: 1) program access, 2) program quality, and/or 3) organizational readiness for future CTAC funding. By supporting OST providers' efforts to improve program quality, CTAC seeks to expand access to safe and enriching OST programming for children from low income families living in Alachua County by funding organizations that have a positive impact on children, youth and families to support a continuum of quality programming.

The ITN was released on Tuesday November 9, 2021 and closed on Friday November 19, 2021. CTAC received 11 responses. A summary of the responses received is included in **Attachment A**.

A review team consisting of Holly McPhail (Florida Afterschool Network), Anna Dilernia (Level Up Impact), and Stephanie Maestri (Level Up Impact) reviewed and scored the ITN applications independently. A public evaluation was held on Friday, December 3, 2021. The ***Evaluation Criteria*** and the ***Review and Selection Process*** is included in **Attachment B**.

The scoring summary and reviewer comments are included as **Attachment C**.

Recommendations

1. Following the independent review by the reviewers and the public evaluation meeting, the Executive Director has made the recommendation to negotiate contracts with the following agencies who have scored a 2 and have been deemed both **Responsible** and **Responsive**.
 - Alachua County Board of County Commissioners
 - Boys and Girls Clubs of Northeast Florida
 - Traveling Arts Camp
 - Gainesville Circus Center
2. The prospective contractor, Motiv8 U, scored a 2 on the review. The Executive Director is recommending an interview to allow the review team an opportunity to meet with the prospective contractor to discuss their response to Question 6 on Form 2. The response is included in **Attachment D**. Per the guidelines of the ITN in Section 6, F, "at the CTAC's discretion, publicly noticed interviews and/or site visits may be conducted at either the vendor's site or the CTAC's offices. Members of the public may attend interviews and/or site

visits as observers. The interview/site visit review team may include Trust staff, experts in the field and trained volunteers. The purpose of the interview/site visit is to confirm the applicant meets all minimum requirements to bid and to negotiate terms of the proposed capacity building plan, including funding amounts.”

3. Aces in Motion, Girls Place, and Kids Count in Alachua County each scored a 2, however the Executive Director is not recommending any action at this time. **Section F,4,b** discusses the criteria for being deemed a **Responsible** proposer. The last sentence in the section states that *“Contractors that fail to meet the minimum qualifications stated in the solicitation or that have, in the past three (3) years, been debarred or suspended or had a contract terminated for default by any government agency are also determined to be not responsible.”* While none of the agencies mentioned have had a contract with the CTAC terminated for default, each of the agencies listed has a current contract under RFP 2021-03 and have been sent Notice of Default letters with a request to submit plans to correct the default. Should the agencies correct the default, the Executive Director will make additional recommendations to negotiate contracts under this ITN.

4. The following organizations scored a 1 or less and are not recommended for an award:
 - Just for Us Education, LLC
 - Star Center Children’s Theatre, Inc.
 - YMCA

Attachments:

- Attachment A – Summary of Responses
- Attachment B – Evaluation Criteria and Review and Selection Process
- Attachment C – Scoring Summary
- Attachment D – Motiv8 U Form 2

Programmatic Impact:

- Goal 2 - All children can learn what they need to be successful
- Strategy 2.1 - Support professional development and capacity-building.

Fiscal Impact:

\$78,725.00 FY 2021-2022
Account 001.1500.15.569.82.00

Recommendation:

Staff recommends approval