



CHILDREN'S TRUST

OF ALACHUA COUNTY

SAMIS

Services and Activities Management Information System

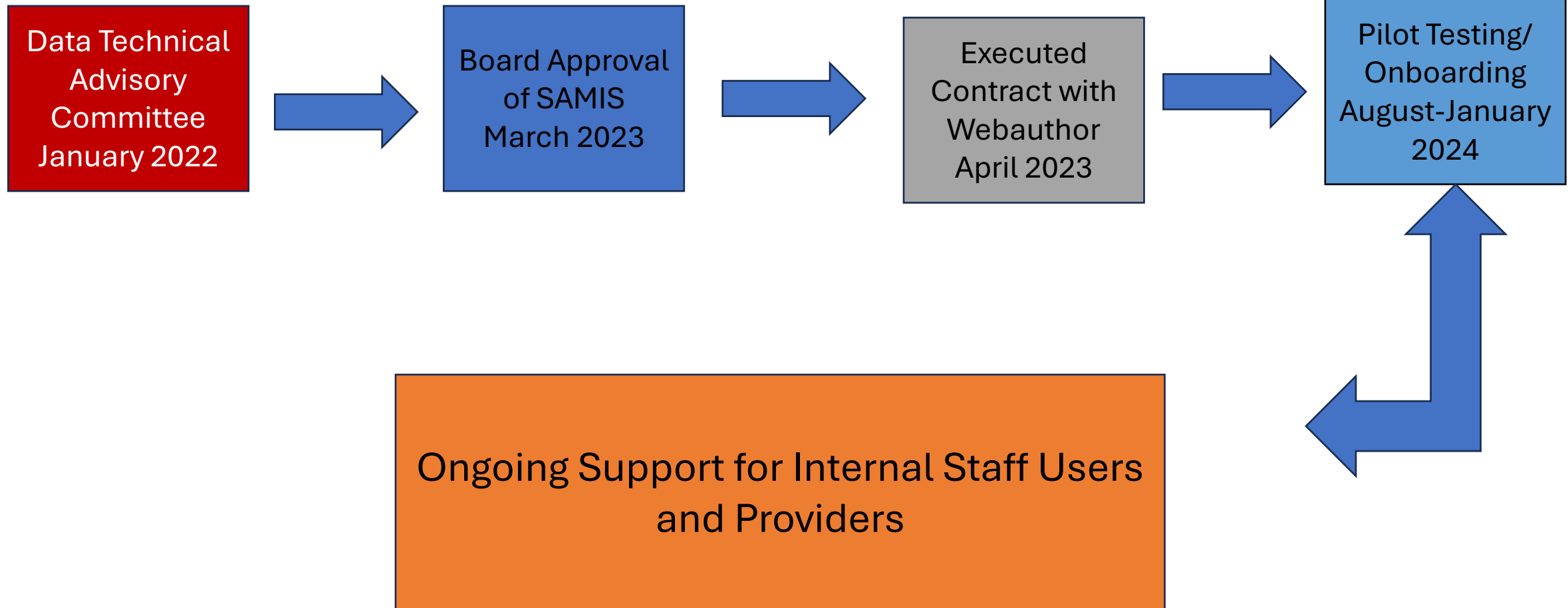


Today's Presentation

1. Introduction
2. Overview
3. Evaluation
4. Fiscal
5. What's Next



Introduction





SAMIS Benefits

■ Training and Support

■ Providers

- Small Group Pilot Testing
- “How To” Guides
- Update Emails
- In-Person & Virtual Training
- One-on-One Check-Ins
- Office Hours

■ Trust Staff

- Statewide SAMIS User Group
- CTAC Confidentiality Training
- Internal CTAC Training/Implementation

■ Applications





Program at a Glance

DOLLY PARTON IMAGINATION LIBRARY

Program Detail

[1] > [Clock] [Heart] [User] [Modify] Program Detail [Create New ...] [Pods]

Agency	GAINESVILLE THRIVES, INC.
Program Name	Dolly Parton Imagination Library
Description	Dolly Parton Imagination Library is a family centered literacy building program for families with children birth through age five. The program provides free books and guidance for parent and child reading together. Each child enrolled receives one book monthly until their 5th birthday.
Active	Yes
Contract Manager	Max De Zutter
Budget Specialist	Jeannine Seider
Report Fields	

— Fiscal Data

Allow Copy Budget	Yes
Budget Fringe Area	Capture Fringe per Position
Reimb Due Date	15

— Contact Information

FY2024-2025

FY2023-2024

FY2022-2023

— PIC-LIST MAINTENANCE

ACTIVITY SERVICES	0
ACTIVITY TYPE	0
CITY	15
CLASSIFICATIONS	0
CLOSING REASON	0
CURRENT GRADE	0
ETHNICITY	0
GROUP ACTIVITY LOCATION	0

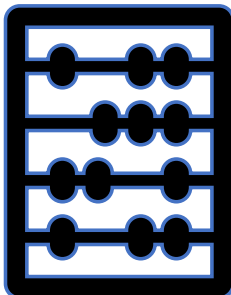
Evaluation Benefits



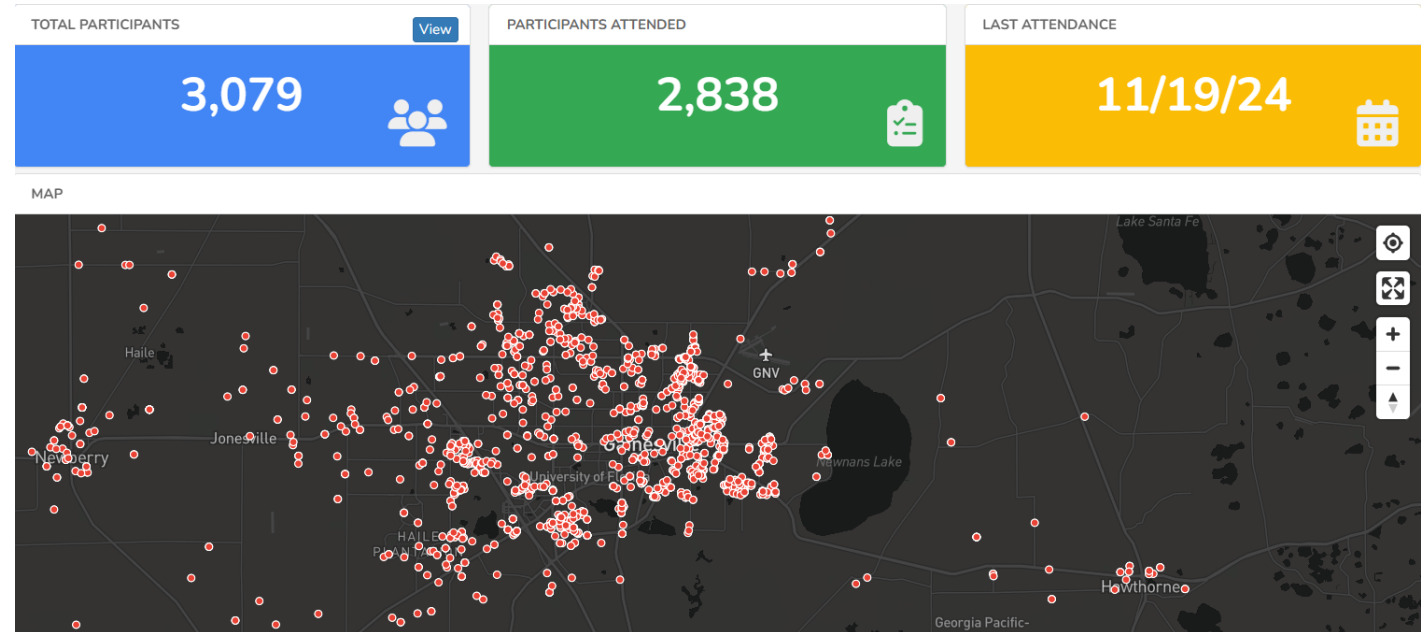
Maximize data analysis capabilities



Enhance shared measurement, tracking, and collaboration

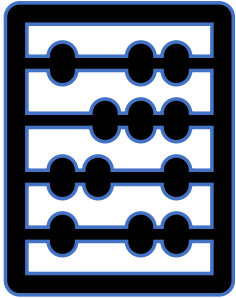


Efficiency in data collection



Measure	Collected	Missing	Late	Due Soon	%
2023-24 Pre-Test	182	16	84	0	91.92%
2023-24 Post-test	174	0	0	0	100.00%
2024-25 Pre-test	71	40	53	1	63.96%
2024-25 Post-test	0	0	0	0	0%

Fiscal Benefits



Optimize invoice submission with backup documentation



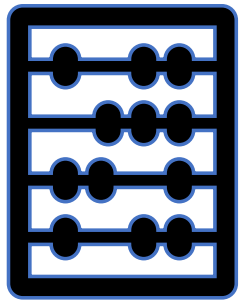
Monitor CTAC & Provider invoice status for timeliness



Integrate budget and contract workflows

Fiscal Area	Fiscal Period	Program	Reimbursement Amount	End Date	Date in Queue	Status
Reimbursemen...	FY2024-2025	Afterschool Program	\$7,795.43	10/31/2024	11/25/2024 12:47 PM	Submitted
Reimbursemen...	FY2023-2024	Mentoring Program	\$26,752.30	9/30/2024	11/25/2024 12:46 PM	Submitted
Reimbursemen...	FY2023-2024	Summer Camp	\$16,183.12	8/31/2024	11/25/2024 12:46 PM	Submitted
Reimbursemen...	FY2023-2024	Afterschool Program	\$27,520.44	9/30/2024	11/25/2024 12:46 PM	Submitted
Reimbursemen...	FY2024-2025	Reducing Trauma to Abused Children Therapy Program	\$4,100.00	10/31/2024	11/22/2024 4:33 PM	Edit
Budget	FY2024-2025	Mentoring Program		9/30/2025	11/22/2024 4:21 PM	Submitted
Reimbursemen...	FY2024-2025	PEAK Literacy	\$8,211.47	10/31/2024	11/22/2024 4:11 PM	Submitted
Reimbursemen...	FY2023-2024	AMKkids Gainesville Community Workforce Development Pro...	\$86,522.70	9/30/2024	11/21/2024 2:32 PM	Submitted
Reimbursemen...	FY2024-2025	Afterschool Program	\$14,772.08	10/31/2024	11/21/2024 2:27 PM	Submitted
Budget	FY2024-2025	Enrichment Programming - Music & Arts Program for Youth		9/30/2025	11/21/2024 11:34 AM	Approved
Budget	FY2024-2025	Enrichment Programming - Cadence and Calm		9/30/2025	11/21/2024 11:21 AM	Approved
Budget	FY2024-2025	Afterschool Program		9/30/2025	11/21/2024 11:15 AM	Approved
Budget	FY2024-2025	Enrichment Programming - MotivBU		9/30/2025	11/21/2024 9:40 AM	Approved
Reimbursemen...	FY2023-2024	Maternal Health Program/ACCESS Program	\$35,000.00	9/30/2024	11/20/2024 2:37 PM	Approved
Budget	FY2024-2025	Early Learning Master Class Series and Accreditation Academy		9/30/2025	11/20/2024 1:24 PM	Submitted
Budget	FY2024-2025	Child Care Tuition Assistance Partnership		9/30/2025	11/20/2024 1:23 PM	Submitted
Reimbursemen...	FY2024-2025	Family Resource Center	\$0.00	10/31/2024	11/20/2024 12:10 PM	Rejected

Fiscal Benefits



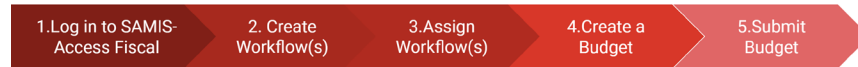
Leverage LMS to provide fiscal training modules for Providers



Improve business analytics: SAMIS & New World integration

Getting Started with SAMIS - Fiscal

Once your agency administrator has set up your SAMIS account with users and roles, you can get started with fiscal part of your CTAC contract in SAMIS.



1. Log in to SAMIS- Access Fiscal

Log in to SAMIS and Access the **Fiscal section** of the website. If you do not have fiscal, ask your agency administrator to assign fiscal in the group section of user profile.

2. Create Workflow(s)

Each agency will be required to **create a fiscal workflow**. This workflow determines who can create, review and submit fiscal items such as budgets, amendments or reimbursements. You can have more than one workflow for your unique needs.

3. Assign Workflow(s)

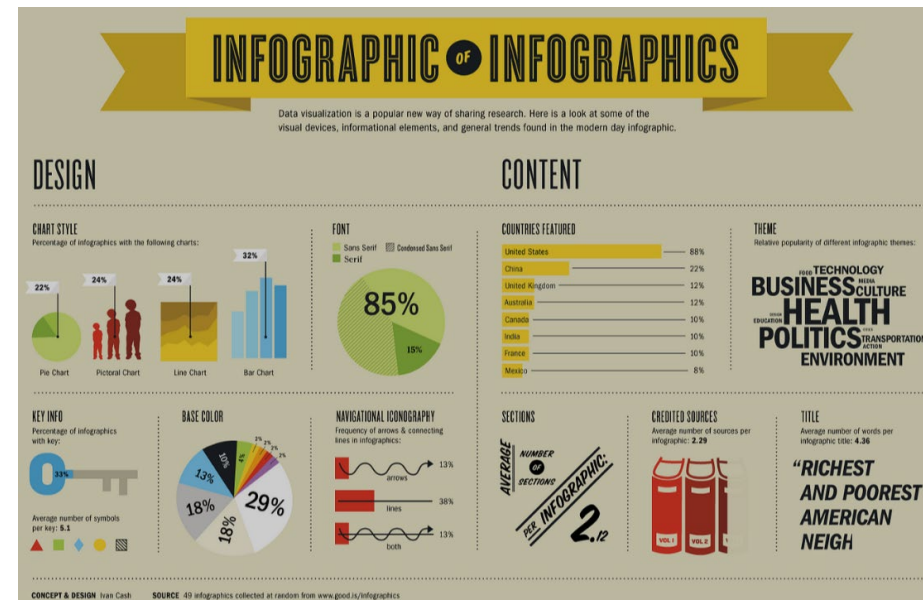
Each **program/contract** will be required to **have a workflow assigned to it**. This will determine how the program approval workflow will take place.

4. Create a Budget

Each **program will require a program budget** setup in SAMIS to match that of your contract.

5. Submit Budget

When the budget is ready to be submitted, it'll follow the agency's internal workflow setup in step 3 before going to the Children's Trust. Once at the Children's Trust, it'll be approved or rejected for revisions





Testimonials

- As a contract manager, SAMIS has simplified contract development while streamlining the execution process. It is a great asset.

Belita James



November 25, 2024

Children's Trust of Alachua County
4010 NW 25th Place
Gainesville, FL 32606

RE: SAMIS Platform

To Whom It May Concern:

Since the inception of the Children's Trust of Alachua County (CTAC), our organization, MOTIV8U of North Central Florida (MOTIV8U), has been fortunate to be included in the work that is taking place in Alachua County, as it relates to providing services directed to ensure our youth have an opportunity to be safe and successful. Initially, we were able to provide programs and services to partnering agencies, who were able to compensate us through funds provided by CTAC. After some time, we were able to apply for and be approved by CTAC as an enrichment provider.

Throughout the process, I have been vocal in sharing my support for the steps that CTAC has taken to listen to and respond to the needs of the agencies who were responsible for offering services to our youth. There have consistently been gains along the way, some minor while others could be considered major.

One of the areas that I would be willing to call a major gain for enrichment providers has been the implementation of the SAMIS program. When the process was introduced, there was the usual learning curve. However, the staff and contract managers at CTAC always made themselves available to answer questions and assist us with the steps required to ensure we were able to fulfill our responsibilities. Over time, through the processes, training and support from the staff, I have found the SAMIS system to significantly ease our role in submitting and processing payment requests. In fact, there has been a reduction in time from the submittal of an invoice to payment of nearly one month.

After attending the training for the 2024/2025 contract recipients, it appears to me that the staff of CTAC is continuing to look for and implement improvements in SAMIS. These improvements will help to meet the needs of the organizations who serve as partners for addressing the needs of the youth in our community.

CTAC, thank you for all you do!

Regards,

John S Rollins, President/CEO



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OF ALACHUA COUNTY

Thank you!