

Elizabeth Cayson

From: Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>
Sent: Wednesday, September 4, 2024 2:01 PM
To: Elizabeth Cayson
Subject: Form submission from: Sponsorship Application
Attachments: new_vendor_form_3_399_sports.xlsx; 399_sports_w9.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Wednesday, September 4, 2024 - 2:01pm

Submitted by anonymous user: [75.90.179.1](#)

Submitted values are:

Organization Name 399 Sports And Recreation Inc

Event Name 399 Sports Presents Shoot for Success: Basketball Skills Camp and Educational Opportunity Fair

Event Date Sat, 10/26/2024

Time 9am-2pm

Location Legacy Park Multi Purpose Center

Brief Description of Proposed Activity/Event (100 words or less)

Free Basketball Skills Camp for boys and girls ages 7-14 from 9-12pm followed by Educational Opportunity Fair Featuring local secondary education institutions and programs from our county. All basketball camp attendees will attend the Educational Opportunity Fair as well as general public. Basketball camp will be limited to 75 participants; educational Opportunity Fair will be open to public. lunch will be provided for basketball camp attendees

Identify CTAC Goals the activity/event will be addressing. Children and youth learn what they need to be successful.

Target Population Youth ages 7-14 that want to stay active and pursue secondary education

Number Attending 150

Presenters/Consultants SF College; U of F; St. Leo Univ; Florida Gateway College; Education Foundation of Alachua County; among others invited

Have you applied to the Sponsorship Fund Application in the past for this activity event? No

Have you received funding from the Sponsorship Fund in the past for this activity/event? No

If yes, enter date:

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable.

Coaching/Presenter Fees: \$1,500

Insurance: \$500

T-Shirts: \$500

Food & Drinks: \$450

Signage: \$150

Advertising: \$100

Please specify what budget expenses will be covered by CTAC. Coaching Fees

Insurance

T-shirts

TOTAL FUNDS REQUESTED \$ 2,500

Contact Person - First Name Brandon

Contact Person - Last Name Wilson

Contact email 399sportsrecreation@gmail.com

Contact phone number 3,523,630,414

Website www.399sportsrecreation.org

Facebook n/a

Twitter n/a

Instagram n/a

New Vendor Form [new_vendor_form_3_399_sports.xlsx](#)

W-9 Taxpayer ID and Certification [399_sports_w9.pdf](#)

Acknowledgement of sponsorship Yes

Agree to appropriate logo usage Yes

Name of Submitter Brandon

Date of Submission Wed, 09/04/2024

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/1042>

Elizabeth Cayson

From: Elizabeth Cayson
Sent: Friday, September 13, 2024 9:06 AM
To: Brandon Wilson
Subject: Children's Trust Sponsorship Notification

Dear Brandon Wilson, 399 Sports Recreation,

We are delighted to inform you we have approved your sponsorship application at the amount of \$2,000.00 sponsorship level.

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media. Per our conversation (via email) on 9/5, you have agreed to add CTAC logo on the t-shirts as one of the funders.

For Logo Use: the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Amalie Bethune, Program Administrative Assistant (abethune@childrenstrustofalachuacounty.us) please respond within 30 days after the event. Also, a link will be provided for you to send us photos from the event/project that we can use for promotional purposes. If applicable, please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process checks.

Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, educated, & safe.

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



Elizabeth "Liz" Cayson, M.S.

Community Engagement Manager
Direct: (352) 374-1832
Cell: (352) 363-8666

4010 NW 25th Place
Gainesville, FL 32606

[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)



Elizabeth Cayson

From: Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>
Sent: Sunday, September 15, 2024 5:25 PM
To: Elizabeth Cayson
Subject: Form submission from: Sponsorship Application
Attachments: scan.jpeg; w9_.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Sunday, September 15, 2024 - 5:25pm

Submitted by anonymous user: 98.180.52.120

Submitted values are:

Organization Name City of Waldo

Event Name Fall Festival

Event Date Sat, 10/26/2024

Time 4pm-7pm

Location Waldo City Square 14450 NE 148th Ave. Waldo, Florida 32694

Brief Description of Proposed Activity/Event (100 words or less)

The City of Waldo Fall Festival has been a community tradition for over 40 years. This event is a fun and safe way for the whole family to come together in and around the City of Waldo. The City of Waldo Fall Festival event helps families learn about public and private organizations resources and programs that contribute to the health, wellness and well-being of the Alachua County residents. This event is free and will have free festival games, musical entertainment, face painting, bounce house and crafts for children to enjoy.

Identify CTAC Goals the activity/event will be addressing. Children and youth live in a safe community.

Target Population Children and Families

Number Attending 400

Presenters/Consultants Public and private organizations that provide free or low cost programs or services for children and families

Have you applied to the Sponsorship Fund Application in the past for this activity event? Yes

Have you received funding from the Sponsorship Fund in the past for this activity/event? Yes

If yes, enter date: Sat, 10/14/2023

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable.

Tabletop festival games and prizes, outdoor speakers of musical entrainment and cake walk, table/chairs for vendors, advertising materials and social media ad funds, trash cans and bags, restroom supplies/ cleaning supplies, cake walk cakes, candy for trick or treating, bounce house and event decorations.

Please specify what budget expenses will be covered by CTAC.

Ability to purchase 5 tabletop carnival/festival games and game prizes, 1 speaker, 1 bounce house.

TOTAL FUNDS REQUESTED \$ 2,000

Contact Person - First Name Rita

Contact Person - Last Name Puentes
Contact email rita@waldo-fl.com
Contact phone number 3,524,681,001
Website waldo-fl.com
Facebook Waldo wow
Twitter NA
Instagram NA
New Vendor Form scan.jpeg
W-9 Taxpayer ID and Certification w9 .pdf
Acknowledgement of sponsorship Yes
Agree to appropriate logo usage Yes
Name of Submitter Rita Puentes
Date of Submission Sun, 09/15/2024

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/1046>

Elizabeth Cayson

From: Elizabeth Cayson
Sent: Tuesday, September 24, 2024 11:59 AM
To: Rita Puentes
Subject: Children's Trust Sponsorship Notification

Dear Rita Puentes, City of Waldo

We are delighted to inform you we have approved your sponsorship application at the amount of **\$1,500.00 sponsorship level.**

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media. Per our conversation (via email) on 9/5, you have agreed to add CTAC logo on the t-shirts as one of the funders.

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Additionally, you are **required** to respond to the survey from Amalie Bethune, Program Administrative Assistant (abethune@childrenstrustofalachuacounty.us) please respond within 30 days after the event. Also, a link will be provided for you to send photos from the event/project that we can use for promotional purposes. If applicable, please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process checks.

Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, educated, & safe.

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

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