

Attachment A

ED Evaluation Timeline

January 18 th	Executive Director self-evaluation sent to Board Members in narrative form
January 21 st	Evaluation sent to Board Members to be completed via Google Form
January 28 th	Board Member evaluations due
February 1 st	Evaluation scores and comments sent to the Board Chair by the HR Consultant
	HR Consultant provides the Executive Director copies of the scoring and comments
February 4 th	Executive Director and Board Chair discuss the results and recommendations for the February meeting
February 7 th	Executive Director evaluation and recommendations placed on the February agenda
February 8 th -13 th	Executive Director and Board Member one-on-one meetings to discuss results (as needed)
February 14 th	Executive Director evaluation and recommendation discussed and approved at the regular Trust board meeting