

#### CHILDREN'S TRUST REGULAR MEETING MINUTES

December 13, 2021 at 4:00 PM

Cade Museum, 811 S Main St, Gainesville, FL 32601

#### Call to Order

Chair Lee Pinkoson called the meeting to order at 4:13 PM.

#### **Roll Call**

#### **PRESENT**

Chair Lee Pinkoson

Vice Chair Maggie Labarta

Member Tina Certain

Member Karen Cole-Smith

Member Ken Cornell

Member Nancy Hardt

Member Carlee Simon

Member Patricia Snyder

Member Cheryl Twombly - participated virtually and was ineligible to vote

#### **ABSENT**

Member Susanne Wilson Bullard

#### Agenda Review, Revision and Approval

ED Murphy noted the addition of Resolution 2021-25 to be discussed within Item 5, and the modification of Item 9 to remove the match funds request from ECS.

Motion made by Vice Chair Labarta, Seconded by Member Simon to approve the agenda as modified.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder

Not Voting: Member Twombly

Absent: Member Wilson Bullard

#### **Consent Agenda**

Motion made by Member Certain, Seconded by Member Cornell to approve the consent agenda.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder

Not Voting: Member Twombly

Absent: Member Wilson Bullard

- 1. 11.8.21 Regular Meeting Minutes
- 2. Board Attendance YTD
- 3. Checks and Expenditures Report November 2021

#### **Chairman's Report**

4. Rescheduling the Annual Board Meeting in January 2022

Motion made by Member Certain, Seconded by Member Cornell to change the location of the January 10, 2022 Board Meeting to the Board of County Commissioners (Jack Durrance Auditorium, Alachua County Administration Building, 12 SE 1st Street, Gainesville, FL 32601).

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder

Not Voting: Member Twombly

Absent: Member Wilson Bullard

#### **Executive Director's Report**

Executive Director's Report 12.13.21

ED Murphy discussed Resolution 2021-25 regarding Data Management and Reporting.

Motion made by Member Cornell, Seconded by Vice Chair Labarta (and modified by Member Snyder to include the Early Learning Coalition) to 1. eliminate the current request for personal identifiable information; 2. eliminate the 'default' language issued to existing participants until we finish our policy, and work with these agencies to obtain acceptable demographic information; and 3. refer back to staff to work with the School Board, the Early Learning Coalition, the University of Florida, CTAC Grant Recipients, and community stakeholders to further revise our integrated data management system and data collection policy that is consistent with the statute.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder

Not Voting: Member Twombly

Absent: Member Wilson Bullard

#### **Programs Report**

6. RFP 2022-02 TeensWork Alachua County Summer Youth Employment Program Director of Program Operations, Kristy Goldwire, presented RFP 2022-02.

The board discussed the clarification of the roles of the CTAC, CareerSource NCFL, and the Alachua County Board of County Commissioners, as well as the data collection requirements for the employed teens.

Motion made by Member Cornell, Seconded by Member Certain to 1. revise the RFP documentation in regards to the roles of CareerSource and the BoCC, 2. approve the release of TeensWork Alachua RFP 2022-02, and 3. to authorize the Executive Director to appoint a review team.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder

Not Voting: Member Twombly

Absent: Member Wilson Bullard

7. Recommendation for Awards – ITN 2022-1 Youth Development Capacity Building

ED Murphy requested to add a funding recommendation for Aces in Motion, Girls Place, and Kids Count in Alachua County as their scores reflected they were each currently in 'default' due to non-submission of data deliverables per their contracts. As a result of the previous motion in Item 5, removing the 'default' language which impacted this scoring evaluation, these three agencies would now meet the scoring requirements for this recommendation to negotiate awards.

This would increase the fiscal impact by \$100,236.00 - up from \$78,725.00 - for a total of \$178,961.00.

Motion made by Member Cornell, Seconded by Member Certain to 1. add the noted three organizations to recommend for funding, 2. to authorize the Executive Director to negotiate contracts with the seven listed agencies, and 3. to authorize the Executive Director to schedule a publicly-noticed interview with Motiv8U per Section F,6 of the RFP.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder

Not Voting: Member Twombly

Absent: Member Wilson Bullard

Motion made by Vice Chair Labarta, Seconded by Member Cornell to 1. have staff look at the enrichment programs that could not apply for this funding, 2. explore what the barriers were for those programs to apply, and 3. to see if there is any opportunity for them to build capacity.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith,

Member Cornell, Member Hardt, Member Simon, Member Snyder

Not Voting: Member Twombly

Absent: Member Wilson Bullard

8. Recommendation for Award for RFP 2021-07 Help Me Grow Alachua

Motion made by Member Certain, Seconded by Member Cornell to 1. approve the recommendation for award to the Children's Home Society of Florida and 2. To authorize the Executive Director to negotiate a contract not to exceed \$220,000.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder

Not Voting: Member Twombly

Absent: Member Wilson Bullard

9. Match Funds Requests – Funding Recommendations

Motion made by Member Cornell, Seconded by Member Simon to authorize the Executive Director to initiate the contract negotiation process for match funds with the Cade Museum.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder

Not Voting: Member Twombly

Absent: Member Wilson Bullard

10. Children's Defense Fund - Freedom Schools

Motion made by Vice Chair Labarta, Seconded by Member Certain to 1. allocate \$60,000 for the Freedom Schools – Summer Literacy Pilot, and 2. to authorize the Executive Director to negotiate a contract with the University of Florida – College of Education Collaborative for Equity in Education.

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon

Not Voting: Member Twombly, Member Snyder

Absent: Member Wilson Bullard

11. Family Resource Center/Community Navigator Program

Motion made by Member Cornell, Seconded by Vice Chair Labarta to 1. authorize \$191,589 for the Community Resource Center/Community Navigator Program, and 2. to authorize the Executive Director to negotiate a contract with Partnership for Strong Families (PSF).

Voting Yea: Chair Pinkoson, Vice Chair Labarta, Member Certain, Member Cole-Smith, Member Cornell, Member Hardt, Member Simon, Member Snyder

Not Voting: Member Twombly

Absent: Member Wilson Bullard

#### **General Public Comments**

#### **Board Member Comments**

#### **For Your Information**

Items in this section are for informational purposes only and do not require any action by the Trust.

- 12. CTAC Public Records Memo 11-12-21
- 13. Program Calendar FY 2021-2022
- 14. Communications Report November 2021

#### **Next Meeting Date**

Annual Board Meeting Monday, January 10, 2022 @ 4:00 PM Jack Durrance Auditorium Alachua County Administration Building 12 SE 1st Street, Gainesville, FL 32601

#### Adjournment

Chair Lee Pinkoson adjourned the meeting at 7:52 PM.

#### Attendee Report Webinar ID 856 5395 8329 2:26:13 PM - 7:52:46 PM

#### Children's Trust of Alachua County - Meetings on December 13, 2021

**Board Members** Staff Panelists joined by Zoom

Chair Lee Pinkoson Colin Murphy Member Cheryl Twombly - cheryl.twombly@myflfamilies.com Vice Chair Maggie Labarta Kristy Goldwire Nicole Odom - nodom@childrenstrustofalachuacounty.us

Joined by Phone

Ashley Morgan-Daniel Frank Mason - CRI - fmason@CRIcpa.com Member Tina Certain

Member Karen Cole-Smith Dan Douglas Member Ken Cornell **Deon Carruthers** 

Member Carlee Simon **Belita James** 14074888778 Member Patricia Snyder **Bonnie Wagner** 13523718002

Mia Jones

Bob Swain - Trust Counsel Liz Cayson

Attended in Person

Member Nancy Hardt

Addison Staples **Dvlan Power Katy Combs** Pebbles Edelman Amy Howard Elizabeth Patterson Keri Neel Sharonda Turner **Shelby Sapp** Angela Howard Eric Lopez Kylinn Abner Anne Koterba Leah Galione **Shelley Rogers Faye Williams** Ben Smith Gerard Duncan Libby Smith Sidney Turner Camille Sved Gershon Harrell Marly Mesh Stacy Merritt

Stephen Pennypacker Carla Miles **Guy Jopling** Maureen Conroy

Chonika Coleman-King Herman Knopf Mel Lamanna Taryrn Brown Christi Arrington Jody Farmer Nasseeka Denis Tina Days

Christine Wegner Jonathan Leslie Nikki Lee **Toshia Whitehunt** Crystal Welcome Kathryn Williams Paula Parra Wendy Noon

David Rountree

**Dorothy Thomas** 

Kameelah Spence

Tina Days

Attendees joined by Zoom

Mary Benedict mbened4179@gmail.com Accota **Shelley Rogers** PROGRAM@ACESINMOTION.ORG Aces in Motion Cade Museum eventassist@cademuseum.org Cade Museum Cade Museum ntorres@cademuseum.org Cade Museum Nacole Guyton Children's Home Society of Florida nacole.guyton@chsfl.org

Cecka Rose Green cecka.green@chsfl.org Children's Home Society of Florida - Big Bend Region Barzella Papa b.papa@cfncf.org **Community Foundation** 

Mala Ramoutar Mala.Ramoutar@myflfamilies.com Department of Children and Families

Jacki Hodges jhodges@elcalachua.org Early Learning Center John S Rollins john@motiv8uofncf.org MOTIV8U of North Central Florida

Janalyn Peppel janalynpeppel@gmail.com **New Tech Now New Tech Now** Joyce Peppel joycepeppel@gmail.com Shereka Nicole premiermoms1@gmail.com **Premier Moms** Aaron Brame abrame@projectyouthbuild.org Project YouthBuild

**Heart Phoenix** heart@centerforpeacebuillding.org River Phoenix Center for Peacebuilding

Chanda Mayes soarmentoringservices@gmail.com **SOAR Mentoring Services Dorothy Benson** notyek@aol.com SW Advocacy Group

Jennifer McClure Jen@travelingartcamp.com Traveling Art Camp, LLC

Carl Watts undergroundkitchen@chefempowerment.org **Underground Kitchen** Rahkiah Brown Rbrown@unitedwayncfl.org United Way

LaRaven Temoney laraventemoney@yahoo.com University of Florida Stella Tholen stellatholen@ufl.edu University of Florida University of Florida Kallen Shaw krsshaw@ufl.edu jmoderie@wellflorida.org Well Florida

Julie Moderie Ayesha Williams ms.ayesha.williams@gmail.com Chanae Jackson contact@chanaejackson.com

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dorothy.acee.thomas@gmail.com

Kimwilliams201125@yahoo.co.uk Kimberly Hale Konica Daniels konicadaniels@gmail.com Leah Cohen leahajcohen@gmail.com NKwanda Jah nkwandajah53@yahoo.com T Murphy Murppc@hotmail.com

tldays@hotmail.com

#### **Zoom Chat**

- 02:10:15 Chanae Jackson: How do virtual attendees give public comment?
- 02:21:10 Children's Trust of Alachua County: Public Comment can be made at www.childrenstrustofalachuacounty.us/commentcard. When the time comes for the specified agenda item or general public comments, your name will be called and you will be asked to unmute your microphone to make your comments.
- 02:24:19 Chanae Jackson: I completed a comment card before the meeting to comment on this topic. However, I don't see an option to unmute my microphone. I will wait until that time to see how it will work. Thank you!
- O2:47:08 Joyce peppel: providers can assign a number to each child that would contain numbers that provide information needed for data collection.
- 02:48:27 Joyce peppel: EX: zip code age code for male or female, etc. then you would no how many time that child's information is used
- 02:52:59 Chanae Jackson: None of these requirements are relevant to identifying information
- 03:01:13 Joyce peppel: When provider give the child a number each provider have to use the same coding system, so when they report the number they have assigned you can tell if that same number came from another provider.
- 03:02:39 NKwanda Jah: Children Trust doesn't have experience to evaluate programs
- O3:06:31 Chanae Jackson: I don't have an unmute button to speak when my turn comes.
- O3:13:46 Children's Trust of Alachua County: Thank you for submitting a virtual comment card, I have received it and will unmute your mic when your turn arrives.
- 04:46:31 Kimberly Hale: Motive8u of North Central Florida located here in Gainesville Fl ( Alachua county) at the YMCA is a Robotic program for children ages 10-16. I want to know as a parent why their name haven't been mentioned? My two children attended there after school and they are amazing, not only do they do Robotics, they help with homework, cooking, sports and the love they give to not only my children but others. There are more organizations here (Alachua county) that are working hard for our children. I want to know why some of our local ( smaller) organizations are not mentioned or apart of this topic we are having tonight? This meeting is about our children right?? Why not get more involved with our community and dig deeper and find out what and who are really working to make a difference in our children. A concerned parent
- 05:17:03 Kimberly Hale: Youth & Teen center at the YMCA ages 10-16, M- Friday from noontime till 6:30pm and they are open on Saturdays from 10am- 2pm. You guys have to dig deeper in our community.
- 05:22:42 John S Rollins: According to one of the Laws of Leadership, based on Dr. John C. Maxwell's best-selling book, "Trust is the foundation of leadership." Once it is lost, it takes a while to rebuild it. Let's work to maintain it.
- 05:24:31 John S Rollins: Forming is only evident once we see the results.

#### Zoom Q & A

Question

Please explain why a 10 year old Science

program for Elementary age children was

disqualified provided by Cultural Arts

Coalition which is a 40 year old community

based organization

Asker Name Asker Email

NKwanda Jah nkwandajah53@yahoo.com



#### CHILDREN'S TRUST OF ALACHUA COUNTY RESOLUTION 2021-25

#### ADOPTION OF CHAPTER 8 - DATA MANAGEMENT AND REPORTING

**WHEREAS,** Florida Statue 125.901 To collect information and statistical data and to conduct research which will be helpful to the CTAC and the Alachua County in deciding the needs of children in Alachua County; and

**WHEREAS**, The CTAC finds that it is necessary to obtain certain information regarding the participants in CTAC-funded programs; and

**WHEREAS**, the CTAC recognizes the history and the risk of data being misused to negatively impact marginalized communities; and

**WHEREAS**, the CTAC desires to protect the personal identifiable information (PII) of children and guardians who participate in CTAC-funded programs,

**NOW THEREFORE,** be it ordained by the Board of the Children's Trust of Alachua County, in the State of Florida, as follows:

**SECTION 1:** ADOPTION "8 Data Management And Reporting" of the Children's Trust of Alachua County Board Policies is hereby *added* as follows:

#### ADOPTION

8 Data Management And Reporting(Added)

**SECTION 2:** <u>ADOPTION</u> "8.10 Purpose" of the Children's Trust of Alachua County Board Policies is hereby *added* as follows:

#### ADOPTION

8.10 Purpose(*Added*)

The purpose of this Section is to govern the CTAC's use of data in accordance with F.S.125.901. The CTAC finds that it is necessary to obtain certain information regarding the participants in CTAC funded programs to determine the effectiveness of the program in reaching the goals of the specific program and the overall goals of the CTAC.

**SECTION 3:** <u>ADOPTION</u> "8.20 Reasons for Data Collection" of the Children's Trust of Alachua County Board Policies is hereby *added* as follows:

#### ADOPTION

8.20 Reasons for Data Collection(Added)

The Executive Director has the authority to collect any data, or require the collection of data from vendors and contractors, that the Board deems necessary to:

- A. inform the Board as to which services are needed to provide for the general welfare of the children of Alachua County;
- B. provide services for children in Alachua County;
- C. accurately count the number of unduplicated participants served by CTAC funded programs;
- D. prevent the overlapping of services;
- E. facilitate intra-agency coordination of services;
- <u>F.</u> evaluate the quality and effectiveness, including cost effectiveness, of programs and services;
- G. ensure the continuity of services for children and families;
- H. monitor contract compliance; and
- I. ensure that the Goals, Strategies, and Objectives of the CTAC are being accomplished.

Vendors and contractors collecting personal identifiable information (PII) from children and families as required by CTAC as a condition of participation shall obtain consent, from a person legally authorized to give consent, to collect the information and provide it to the CTAC.

**SECTION 4:** ADOPTION "8.30 Responsibilities" of the Children's Trust of Alachua County Board Policies is hereby *added* as follows:

#### ADOPTION

8.30 Responsibilities(Added)

The Executive Director shall not fail to:

- A. treat all personally identifiable information (PII) collected by the CTAC as confidential subject to disclosure without consent only as required by law;
- B. follow the Family Educational Rights and Privacy Act (FERPA) and the Health
  Insurance Portability and Accountability Act (HIPAA) and all other state and federal
  laws as applicable should the agency providing the data be covered by those specific

- acts, or if it is a requirement of a grant received by the CTAC,
- C. obtain consent before sharing PII with other contractors, vendors, or public or private entities, including the purpose for sharing the information,
- D. take every reasonable precaution to protect PII from disclosure, including, but not limited to establishing appropriate administrative, technical, or physical safeguards;
- E. ensure that data provided to third-party evaluators is either de-identified or shared under an appropriate data-sharing arrangement;
- F. ensure that reporting derived from information obtained PII be reported in a manner that does not identify any individual, and
- G. enter into appropriate data sharing agreements as required by law.

**SECTION 5:** <u>ADOPTION</u> "8.40 Public Records" of the Children's Trust of Alachua County Board Policies is hereby *added* as follows:

#### ADOPTION

8.40 Public Records(Added)

Personal identifiable information of a child, or the parent or guardian of a child, held by CTAC, or held by a service provider or researcher under contract with CTAC, is exempt from F.S. 119.07 (1) and Section 24 (a) Article 1 of the State Constitution.

PASSED AND ADOPTED BY THE BOARD		EN'S TRUST ·	OF ALACHU	A COUNTY
	AYE	NAY	ABSENT	ABSTAIN
Lee Pinkoson				
Dr. Maggie Labarta				
Tina Certain				
Dr. Karen Cole-Smith				
Ken Cornell				
Dr. Nancy Hardt				
Dr. Carlee Simon				
Dr. Patricia Snyder				
Cheryl Twombly				
Susanne Wilson Bullard				
Presiding Officer	-	Attest		
Lee Pinkoson, Chairman Children's Trust of Alachua County			tain, Treasurer 's Trust of Alach	nua County

#### **Data Security in CTAC Google Drive:**

Google Drive is a cloud-based technology managed by Google – one of the leading technology companies worldwide. Cloud-based solutions are automatically kept up-to-date and protected against vulnerabilities by Google security engineers, some the world's foremost experts, who work to ensure that data is not compromised. Google Drive itself has never fallen victim to a major cyber security incident.

Some popular competing cloud storage services include: <u>Dropbox</u> and <u>OneDrive</u>.

#### Encryption.

Google encrypts data within Google Drive. All files uploaded to Drive are encrypted in transit (i.e., while being editing, or active) and at rest with Advanced Encryption Standard (AES) 256-bit encryption. The AES is a symmetric encryption algorithm and one of the most secure. The United States Government uses it to protect classified information, and many software and hardware products use it as well.

#### **Access Controls.**

- CTAC controls who can access files in Google Drive.
- CTAC only provides access to users with a legitimate reason for accessing the files (i.e., the Contract Manager, Research Planning and Evaluation Coordinator, Program Staff, etc.)
- Each program only has access to their own data.
- Staff have been advised to only share the private link with authorized users.
- Authorized users must login with a username and password.
- Google passwords must be a minimum of 8 characters and a mix of letters, numbers, and symbols. It is also recommended not to reuse passwords from other accounts.

#### Multi-Factor Authentication.

- When logging in from a device other than the one typically used, Google will prompt the user for additional verification before providing access. This is called multifactor authentication (MFA) and will require the user to provide a passcode received via text or email to validate they are indeed an authorized user.

#### **Intrusion Protection.**

- Google monitors for any unusual, unauthorized, or suspicious activity. Additionally, the account owner, CTAC, receives notifications and monitors all account activity.









# Operation Structure Full STEAM

**Cade Museum for Creativity and Invention** 

provides interactive, hands-on science experiences designed to be aligned with school-based science curriculum for students in grades 2-5 in three strategically selected elementary schools by providing on-going field trips, make and takes, and yearlong membership to the Cade Museum.







## Operation Full STEAM provides students with learning opportunities allowing them to make hands on connections beyond the walls of their classroom.

### Why?

Teachers noted they lack both the material resources and time required to teach science at the elementary school level.

One educator described, "I don't feel like a science teacher because I don't have the resources to be able to do science. We tell science. We show science. But we don't do science."

Students become disinterested in science when it is disconnected from the real world and their personal experiences.



#### **Performance Measures**

How Much?	FY22
now water:	Target
Number of children participating in Operation Full STEAM.	800
Number of teachers participating in Operation Full STEAM.	14
Number of parents who serve as field trip chaperones.	10
Number of Cade Museum field trips.	30
How Well?	FY22
now well:	Target
% of children from selected schools who attended the field trips.	90%
% of children who attended 2 or more field trips.	75%
% of children who report they like coming to the museum and it makes them excited to learn.	90%
% of teachers who report satisfaction with Operation Full STEAM.	90%
Better Off?	FY22
better on:	Target
% of children who utilize the museum membership at least once.	25%
% of children with increased awareness of STEAM careers.	60%
% of children demonstrating increased engagement in STEAM activities.	85%

## FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Snyder, Patricia		NAME OF BOARD, CO Children's Trust		AUTHORITY, OR COMMITTEE nty
MAILING ADDRESS 5027 NW 67th Street		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:		
CITY	COUNTY	□ CITY	□ COUNTY	☑ OTHER LOCAL AGENCY
inesville Alachua		NAME OF POLITICAL SUBDIVISION:		
December 13, 2021		MY POSITION IS:	□ ELECTIVE	☑ APPOINTIVE

#### WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

#### INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also MUST ABSTAIN from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

#### **ELECTED OFFICERS:**

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and* 

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

#### **APPOINTED OFFICERS:**

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

• You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

#### **APPOINTED OFFICERS (continued)**

- · A copy of the form must be provided immediately to the other members of the agency.
- · The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- · You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the
  meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the
  agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST				
<sub>I,</sub> Dr. Patricia Snyder	, hereby disclose that on December 13	, 20 <b>21</b> :		
(a) A measure came or will come before my age inured to my special private gain or loss; inured to the special gain or loss of my be inured to the special gain or loss of my re inured to the special gain or loss of	usiness associate,	; ; , by		
whom I am retained; or				
	zation or subsidiary of a principal which has retained me.	, which		
	ure of my conflicting interest in the measure is as follows:  colleague appointed in the same college as me at the Univ	ersity of		
12-30-21	Patricia Snyder  Signature			
Date Filed	Signature	95		

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

Children's Trust of Alachua County - Meetings on December 13, 2021
Cade Museum, 811 S Main St, Gainesville, FL 32601
• 2:30 PM Special Meeting - Nominating Committee
• 3:00 PM Special Meeting - Workshop
• 4:00 PM Regular Board Meeting
1. Zoom Link to Register for any and all:
<a href="https://us02web.zoom.us/webinar/register/WN\_iFRcQ-OkS9mAdliuRRwC-A">https://us02web.zoom.us/webinar/register/WN\_iFRcQ-OkS9mAdliuRRwC-A</a>
2. View or listen to the meetings:
<a href="https://www.youtube.com/channel/UCpYNa\_GkiCo9FQo3aR5-SOw">https://www.youtube.com/channel/UCpYNa\_GkiCo9FQo3aR5-SOw</a>
3. Public Comments: Submit online at
<a href="http://www.childrenstrustofalachuacounty.us/commentcard">http://www.childrenstrustofalachuacounty.us/commentcard</a>
Dec. 1, 2021 # 6590458

