



CHILDREN'S TRUST
OF ALACHUA COUNTY

Summer Camp & Enrichment Services

RFP 2022-03

January 10, 2022

Summer Camp & Enrichment Services RFP 2022-03

Overview of Solicitation

- \$1,100,000.00
- Full and partial scholarships
- Kindergarten – 12th grade

Eligible Applicants

- For profit
- Not-for-profit
- Faith-based

Submission Timeline

- Release date
- Bidder's conference/application training
- Application deadline and review period
- Funding recommendations
- Contracts



CHILDREN'S TRUST
OF ALACHUA COUNTY

Summer Camp & Enrichment Services RFP 2022-03

Summer Camp Providers

- In person programming
- 1:20 staff to youth ratio
- First aid and CRP trained
- Level 2 background screenings
- Serve low income children

Enrichment Providers

- Partner with existing OST Providers
- Facilitate enrichment activities
- Level 2 background screenings
- Serve low income children



CHILDREN'S TRUST
OF ALACHUA COUNTY

Summer Camp & Enrichment Services RFP 2022-03

Minimum Qualifications

- Qualified to conduct business in the State of Florida
- Public schools and charter schools do not qualify for Trust funding
- Services provided in Alachua County
- Out-of-school time experience
- In-person summer camp program

Terms of Service

Summer Camp Providers

- April 2022 – September 2022
- Fee for services for enrollment & weekly attendance
- Contract renewal options

Enrichment Providers

- April 2022 – September 2022
- Fee for service for number of sessions delivered
- Contract renewal options



Scope of Services

The target population for this RFP is children from low-income families living in Alachua County who are rising kindergarteners (five years old on or before September 1st) through rising 12th graders

Full Scholarship

- 200% 2021 federal poverty threshold
- IEP or 504 plan
- SNAP benefits
- children in foster care, children in voluntary and formal kinship care, and children under in-home case management supervision

Partial Scholarships

- children from families between 200% - 400% 2021 federal poverty level



CHILDREN'S TRUST
OF ALACHUA COUNTY

Scope of Services

Scheduling, Frequency and Duration

- Attendance policy
- CTAC will not fund drop-in programs

Site Profile and Program Budget

- All locations
- Site and program description
- Number of children expected to serve
- Activities
- Program costs

Staffing

- Positions
- Ratios
- Background screens
- Training and certifications

Performance Based Incentives

- Extended hours of operations - 8 hours or more per day **\$100 per child (Max \$5000 per provider)**
- Family engagement activity – one family engagement activity **\$500 per site**
- Extended summer duration - offer camp for the duration of summer **\$1000 per site**
- High participation rates – participant attendance is 4 or more days **\$10 per week per child (Max \$10,000 per provider)**

Scope of Services

Data Collection (**Summer Camp Provider**)

- Demographics (Non personally Identifiable)
- Parental consent & image releases
- Attendance
- Satisfaction surveys

Data Collection (**Enrichment Provider**)

- Site partner information
- Session attendance
- Site satisfaction surveys

All data collected will only be shared with CTAC staff and their contractors. Data will be collected for the sole purpose of program evaluation and continuous improvement. Any data analysis of data collected will only be shared in aggregate and any personally identifiable information will not be reported to The Children's Trust or the public.

Scope of Services

Evaluation Criteria

- Organizational Eligibility
- Organizational Capacity
- Site Profile
- Site Budget

Contracts

- Scope of services
- Deliverables
- Performance measures
- Monitoring visits
- Data and reporting



CHILDREN'S TRUST
OF ALACHUA COUNTY

Recommendations

1. Approve the release of Summer Camp & Enrichment Services RFP 2022-03.
2. Authorize the Executive Director to appoint a review team.



CHILDREN'S TRUST
OF ALACHUA COUNTY