



**Item:**

Data Technical Advisory Committee Update (Bonnie Wagner)

**Requested Action:**

The Board is asked to approve Resolution 2022-14.

The Board is asked to approve the Data Collection and Management Policy.

**Background:**

At the January 2022 Board meeting, the Board approved Resolution 2022-02 authorizing the formation of a [Data Technical Advisory Committee](#) (DTAC). The objective of the DTAC was to create alignment between community stakeholders and the Trust about evaluation priorities and policies surrounding data collection, storage, and utilization. The result of the DTAC was to produce a policy recommendation for Board approval that details the Trust's collection, use, storage, and reporting of data.

The Trust hosted six monthly committee meetings between March and August 2022. DTAC members had the opportunity to brainstorm and discuss policy recommendations including: the type of data collected, data collection processes, protections, and sharing policies. During the July meeting, DTAC members received a draft Data Collection and Management Policy, which synthesized topics discussed and validated by the group, allowing for their final review and feedback individually as well as collectively during the final meeting. On August 25, 2022, the Trust hosted its final DTAC meeting where members unanimously approved the policy recommendations for consideration by the Trust Board.

In addition to working in collaboration with the DTAC members, Trust staff also incorporated into the policy best practices, considerations of Board members and other experts, and alignment with Florida Statutes. Trust staff closely reviewed relevant statutes, consulted other CSCs, evaluation and data policies of other funders and governments, and leveraged discussion from the Board Retreat and the Guiding Principles of the Trust.

Upon approval of the Data Collection and Management Policy, the Trust will begin implementation of the policy. This will include adding the policy to our website, messaging the policy to providers and community stakeholders, developing an informed consent statement, acquiring a data system, developing a data purposes dictionary, and incorporating policy elements into contracting. The Trust staff also will evaluate the implementation of the policy annually to determine opportunities for improvement.

**Attachments:**

Resolution 2022-14

Exhibit A – Data Collection and Management Policy

**Programmatic Impact:**

Upon approval staff will begin a staggered approach in implementing the policy into all programmatic contracts.

**Fiscal Impact:**

None.

**Recommendation:**

Staff recommends approval.