

# Children's Trust of Alachua County

## Data Technical Advisory Committee Charge

March 2022

### Background

The Board at its December 2021 meeting determined the need for a technical advisory committee to make recommendations about the data needs and collection strategies for the Trust. As a result, staff sought applications for membership in the committee to obtain expertise and recommendations. Subsequently, at its February 2022 Retreat, the Board identified the kinds of information that the Trust needs to have to document its effectiveness and community impact. With assistance from the retreat facilitator, the information was categorized as follows:

### Outcomes-related:

- **Educational metrics** (i.e., kindergarten readiness, reading proficiency, parental involvement, high school graduation, transition to career and postsecondary achievements)
- **Health metrics** (i.e., RN visits, dental screenings & services)
- **Well-being and Safety** (i.e., DCF hotline calls, verified maltreatment investigations, DCF removals, Baker Acted children, juvenile justice involvement)
- **Impacts, improvements, and results** based on service receipt
- **Increase access** to services

### Outputs-related:

- **Knowledge of our reach** (i.e., how many children are served, with what service)
- **Who are we reaching?** (i.e., demographics, age, race, sex, zip codes/census tracts, income levels, geographic locations)
- **Are services effective?** (i.e., participant perception on service, retention, how much services are received, progress)
- **How are funds being spent?** (i.e., investment per child/family, by category, institution, type of service)

### CTAC Process-related:

- Measure of **community engagement** and **trust** in CTAC
- **Evidence of collaboration** with the other partners that support our mission (school board, faith-based, chamber)
- **Stories from across the community;** live testimonials from community members as to how they were impacted (videos, Instagram)

### Committee Charge

Using these information categories, the Committee will make recommendations to the CTAC staff and Board as to the following:

1. The data collection processes and specific data elements that CTAC will need to require to meet the information needs of the Trust contracts (which may differ based on the contract objectives).
2. The data management infrastructure the Trust will need to collect and hold information in compliance with any confidentiality or privacy standards that apply.
3. The type(s) of analytics tools, dissemination procedures, and quality improvement processes the Trust should have in order to make effective use of the data.

Ms. Bonnie Wagner, CTAC's Research, Planning and Evaluation Coordinator, serves as staff to the Committee. Membership on the committee is capped at nine (9) and includes two (2) Board members. Membership is limited to ensure quorum and continuity, but membership will be broad and public comment is accepted. In addition to the members' expertise, the Committee may invite presentations from others involved with the CTAC or who have particular expertise to share. Committee members will meet for six (6) regularly noticed meetings.

### Members:

Lee Pinkoson, CTAC Board Representative  
Shane Andrew, CTAC Board Representative  
Taylor Gilfillan, Director of Analytics, Evaluation, & Accountability, SBAC  
Fred Posner, Director, The Palner Group  
Shirley Watts, Director Community Praise Center, dba Heavenly Kids Academy  
Lauren Levitt, Parenting Program Coordinator, Project Youth Build  
Anne Koterba, Realtor, Bosshardt Realty, Board Chair, Aces in Motion  
Janet Bente Romero, Regional Planner, Florida Department of Children & Families  
Michael Bowie, Director, Community Engagement & Diversity Outreach, K-12

The Committee is expected to report on its recommendations by **September 30, 2022**.