



# Data Technical Advisory Committee

Children's Trust of Alachua County

July 28, 2022

# Topics for Discussion

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## 1) **Recap** (15 minutes)

- Required Data
- Data Security

## 2) **Sharing Results** (40 minutes)

- How do we share results?

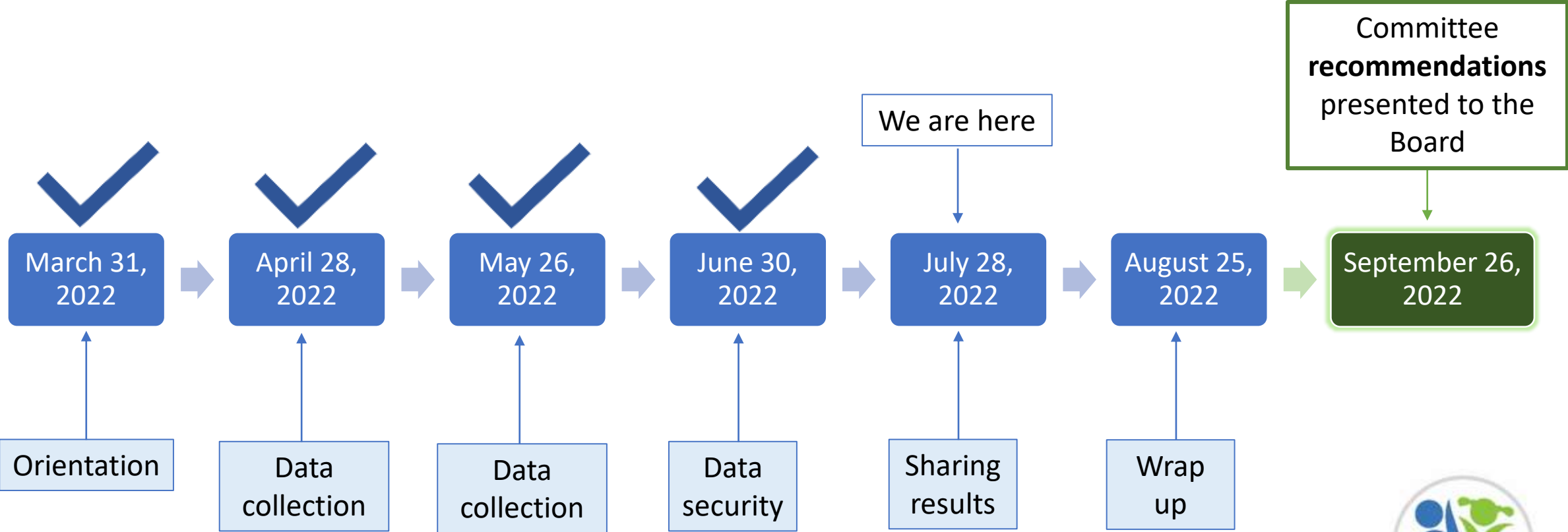
## 3) **Preparing to Finalize** (15 minutes)

- Review of Draft Policy



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# What is next?



# Required Data

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- ✓ There is not an opt-out option of data elements required for accountability purposes as the Trust must be able to verify services were rendered.
- ✓ Additional data elements for evaluation would be required of providers to conduct and encourage participants to take part in, although, participation is voluntary, and participants may refuse to participate. Examples might include focus groups, interviews, and other qualitative data collection, programmatic assessments *not* associated with eligibility, and consent to release personally identifiable data to/from third parties.
- ✓ Because data is most valuable when it is representative and complete, the Trust would like to see high completion rates. Rates lower than 70% of eligible participants taking part of evaluative efforts would be noted as an area for improvement.

# Required Data

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- ✓ There is not an opt-out option of data elements required for accountability purposes as the Trust must be able to verify services were rendered.
- ✓ Providers will communicate with families why and how information will be used and protected and emphasize their information would *only* be used for these specific purposes. Providers will report to the Trust on any individual who refuses services due to data collection requirements and along with their specific concerns.

# Required Data

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- ✓ Providers would be required to help administer and encourage participants to take part in data collection activities to assess program performance and outcomes. Examples might include surveys, focus groups, interviews, other qualitative data collection, and consent to release data to/from third parties. Participation of program participants is voluntary, and participants may refuse to participate.
- ✓ The Trust seeks to hear from as many participants as possible and have data be representative and complete to increase confidence about findings. The Trust would like to see completion rates of 70% or higher for participants taking part in evaluative efforts. The Trust works with each provider to establish reasonable goals and targets that are achievable, consistent with the program model, and intensity of services.

# Data Security

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The Trust will require IT and software vendors adhere to the following practices in order to safeguard data collected on children and families:

- ✓ Data is **encrypted** while at rest and in transit.
- ✓ Routinely complete an external **security audit**.
- ✓ **Audit trail** of system access.
- ✓ Configure system access to each user's **specific role**.
- ✓ Apply industry-standard best practices to protect PII from disclosure, through **system security settings**, including:
  - A strong password
  - Identity authentication
  - Password expiration
  - System lock out after multiple failed login attempts
  - Inactivity timeout
  - Login inactivity suspension





# Data Security

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The Trust will require providers and its staff adhere to the following practices in order to safeguard data collected on children and families:

- ✓ All data system users will **commit protect the data** in a manner that does not permit the personal identification of program participants by unauthorized persons and will complete a Data System User Agreement at initial log in and every year thereafter.
- ✓ All data system users will **participate in training** on how to use the system.
- ✓ Report and/or **terminate data system access** immediately upon staff separation from employment.
- ✓ Devices used for data system access **must have a password**.
- ✓ **Report any device theft**, or account compromise.





# How do we share results?

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Evaluation provides us with knowledge to make informed decisions on behalf of children:

- (1) program planning,
- (2) monitoring,
- (3) performance measurement, and
- (4) impact.



# How do we share results?

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[Guiding Principles](#) of the Children's Trust highlight the following values:

- (1) Accountable,
- (2) Transparent,
- (3) Collaborative,
- (4) Stewardship, and
- (5) Equity.



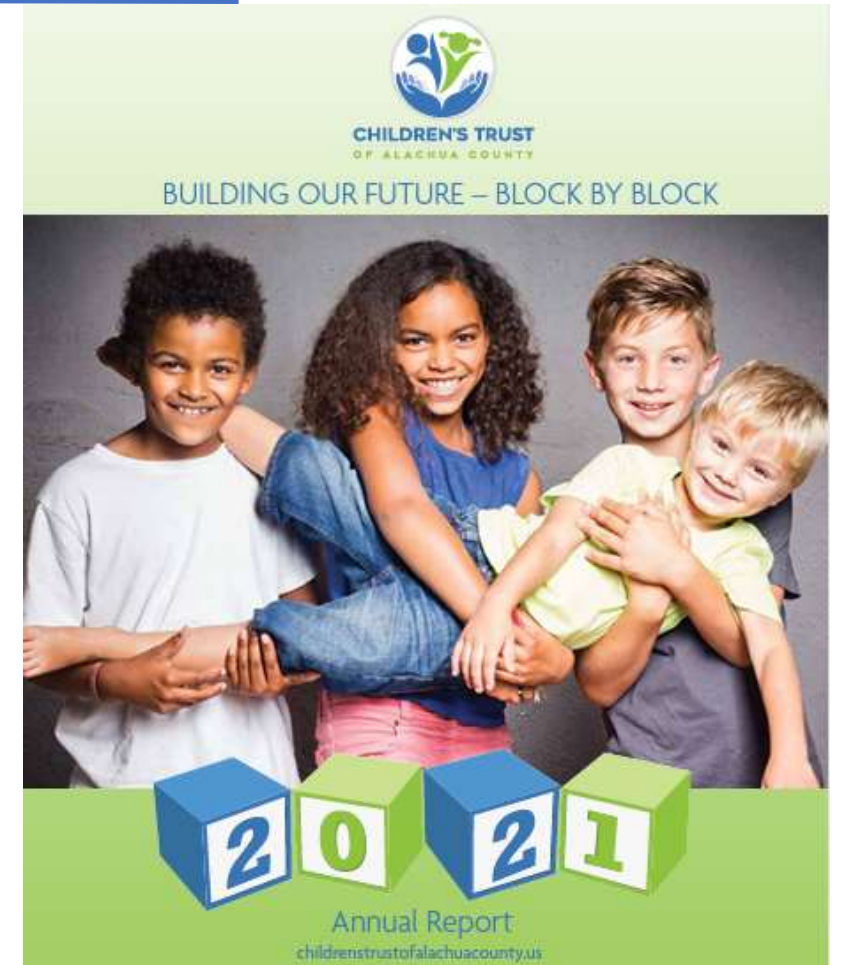
# How do we share results?

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Reporting will not identify individuals. Exceptions would include success stories and photography which would require additional permission (i.e., media release).

All evaluation reports, results, and presentations are available to the public upon request.

On-going and intentional efforts to share our work with key stakeholders as well as publicly.



**Evaluation is integrated into all stages.**

**It touches planning, implementation, assessment and supporting actions taken based on learning.**







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**NIRN** | NATIONAL IMPLEMENTATION RESEARCH NETWORK  
FRANK PORTER GRAHAM CHILD DEVELOPMENT INSTITUTE

**UNC** | FRANK PORTER GRAHAM CHILD DEVELOPMENT INSTITUTE

Participants Served -> Program	Strategy	Goal
563 pregnant women -> Family Partner	Support Maternal & Child Health	Children are born healthy & remain healthy. 
539 families with newborns -> NewboRN		
12 adolescent girls -> Pace Reach		
364 adolescent youth -> PALS		
150 children -> Wellness Coordinator	Support Physical Health	
	Improve Food Security	
46 teachers -> Transformative Professional Development	Support Professional Development & Capacity Building	Children learn what they need to be successful. 
19 owners / directors -> V'Locity Master Class		
9 programs* -> Youth Development Capacity Building Collaborative		
340 children -> Afterschool	Expand Access to High Quality Childcare, Afterschool, & Summer Programs	
1,178 -> Summer		
971 children -> Imagination Library	Support Literacy & Other Academic Supports	
65 children* -> Bridge Literacy Program		
1,677 children* -> Operation Full STEAM		
35** -> Freedom Schools		
	Support Special Needs	
79 children* -> New Tech Now	Support Career Exploration & Preparation	
205** -> TeensWork Alachua		
1* -> Help Me Grow	Support Initiatives that Connect Families to Resources	Children have nurturing & supportive caregivers & relationships. 
1,723 parents* -> Family Resource Centers		
42 parents* -> Project YouthBuild Parenting Program	Improve Family Strengthening & Supports	
	Support Injury Prevention	
35 children* -> Big Brothers, Big Sisters	Support Initiatives that Prevent Delinquency / Truancy	Children live in a safe community. 
8,959 children* -> Peaceful Paths Prevention Program	Support Violence Prevention Initiatives	

- What tools do we use to share results?
- How do we involve stakeholders?

### Our Pathway to Improve Child Outcomes

Fiscal Year 2022, Data submitted thru June 2022

Children's Trust of Alachua County

\*Contracts started January 1, 2022

\*\*Contracts will begin providing services for youth in June 2022



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# Preparing to Finalize

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Handout will be provided to committee members to review and critique an initial *draft* Data Collection and Management policy recommendation.

- (1) Is there anything missing?
- (2) Is there anything you are strongly opposed to?
- (3) Is anything unclear?

Please provide your feedback to me by **August 8, 2022**.

# Public Comment

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IN PERSON: Please complete a Comment Card from the registration table.

ZOOM: Please complete a Virtual Comment Card found here:

[www.childrenstrustofalachuacounty.us/commentcard](http://www.childrenstrustofalachuacounty.us/commentcard)

# What is next?

