

Elizabeth Cayson

From: Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>
Sent: Monday, February 5, 2024 4:53 PM
To: Elizabeth Cayson
Subject: Form submission from: Sponsorship Application
Attachments: ctac_vendor_form_-_career_fair.xlsx; w9_2024-_1_pager.pdf

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Submitted on Monday, February 5, 2024 - 4:52pm

Submitted by anonymous user: 198.190.222.254

Submitted values are:

Organization Name City of Gainesville
Event Name Career Influencer Showcase x Arts and Culture
Event Date Sat, 03/30/2024
Time 9:30am - 3:00pm
Location Santa Fe Blount Center
Brief Description of Proposed Activity/Event (100 words or less)
This is a specialized career fair for middle and high school students to provide exposure to careers and entrepreneurship in the arts and cultural field. This is a very dynamic and engaging event, in which leading local practitioners will be invited to demonstrate their careers through exhibition style opportunities. There will be several curated exhibition rooms focusing of various types of arts and culture (ie., cosmetology, culinary, performance, digital design/content creation, and music). Youth will be served lunch and have opportunities for chance drawings. We also invite local businesses to table to offer internships and information about careers and entrepreneurship. This program is offered under One Nation One Project, a local and national community health initiative to address youth gun violence through arts and cultural engagement.
Identify CTAC Goals the activity/event will be addressing. Children and youth learn what they need to be successful.
Target Population middle and high school youth
Number Attending 300
Presenters/Consultants Marion Caffey
Have you applied to the Sponsorship Fund Application in the past for this activity event? No
Have you received funding from the Sponsorship Fund in the past for this activity/event? No
If yes, enter date:
Are you qualified to conduct business in the state of Florida? Yes
Budget Expenses: Please specify what supplies will be needed, if applicable.
Venue - \$4700
Food - \$2000 - \$2500
Chance Giveaways - \$750 - \$1000
Materials and Supplies - \$500
Please specify what budget expenses will be covered by CTAC.
We currently need funding to support food, chance give away items, and materials and supplies for the event.
TOTAL FUNDS REQUESTED \$ 2,500
Contact Person - First Name Cherie
Contact Person - Last Name Kelly
Contact email kellyca@gainesvillefl.gov

Contact phone number 3,523,938,514

Website <https://www.gainesvillefl.gov/Community-Pages/Community/Community-Interests/One-Nation-One-Project>

Facebook N/A

Twitter N/A

Instagram onopgnv

New Vendor Form [ctac vendor form - career fair.xlsx](#)

W-9 Taxpayer ID and Certification [w9 2024- 1 pager.pdf](#)

Acknowledgement of sponsorship Yes

Agree to appropriate logo usage Yes

Name of Submitter Cherie A. Kelly

Date of Submission Mon, 02/05/2024

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/926>

Elizabeth Cayson

From: Elizabeth Cayson
Sent: Monday, February 19, 2024 12:18 PM
To: Kelly, Cherie A
Subject: Children's Trust Sponsorship Notification

Dear Cherie Kelly, City of Gainesville Parks, Recreation & Cultural Affairs,

We are delighted to inform you we have approved your sponsorship application at the amount of [\\$1,800.00 sponsorship level](#).

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust requires that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media. Use the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](#) Please ensure that you use the logo on certificates and any other marketing materials.

Additionally, you will receive a survey from Demetrica Tyson, Program Specialist (dtyson@childrenstrustofalachuacounty.us) please respond within 30 days after the event. Also, please send us photos from the event/project that we can use for promotional purposes. Please ensure you have signed photo release consent forms; we do not need copies of photo releases. For these three events, I would like to participate by hosting a resource table at each event. Please provide me with dates, times and location for each event.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process checks.

Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, educated, & safe.

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



Elizabeth "Liz" Cayson, M.S.

Community Engagement Manager

Direct: (352) 374-1832

Cell: (352) 363-8666

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Gainesville, FL 32606

ChildrensTrustOfAlachuaCounty.us



