

**CHILDREN'S TRUST OF ALACHUA COUNTY  
RESOLUTION 2021-1**

**AMENDMENT TO SECTION 6.80 "SPECIAL PROGRAMS" OF THE  
CHILDREN'S TRUST OF ALACHUA COUNTY'S PROCUREMENT POLICIES**

**WHEREAS**, the Children's Trust of Alachua County (CTAC) developed and approved Resolution 2020-12, Procurement Policies; and

**WHEREAS**, the Trust desires to establish policies and procedures to participate in sponsoring local events supporting children and their families,

**NOW THEREFORE**, be it ordained by the Board of Children's Trust of Alachua County, in the State of Florida, as follows:

**SECTION 1:**            **AMEMDMENT** "6.80 Special Programs" of the Children's Trust of Alachua County Board Policies is hereby *amended* as follows:

**A D O P T I O N**

**C. Sponsorships** (*Added*)

1. **Conditions for use.** Children's Trust of Alachua County (CTAC) wishes to support local agencies by providing sponsorships for events and activities supporting children and their families. Funds for this special category are limited and denial of any request shall in no way be construed as a reflection on the project submitted or the agency involved.
2. **Review.** The Executive Director or designee will review the application and documentation.
  - a. Submit a letter on the organization's official letterhead signed by an authorized signer, at a minimum of sixty (60) days, but no more than one-hundred and eighty (180) days in advance of the planned activity.
  - b. Briefly describe the planned event and its relationship to the mission and goals of the CTAC.
  - c. Include information about the purpose/goals of the event, the estimated impact and number of citizens or community members reached.
3. **Evaluation.** The Executive Director or designee will consider whether the proposal meets the goals and objectives stated by the Trust, whether the event activities address a community need, and whether the costs are commensurate with the impact and reach proposed by the Agency. The Executive Director may consider other criteria in making a recommendation for funding so long as the criteria is explicitly stated in the recommendation.
4. **Recommendation.** Agencies not recommended for funding shall be notified in writing by the Executive Director. Agencies recommended for funding shall be presented to the Board for approval.
5. **Payment.** If approved, the request and backup are provided to the CTAC Finance Department for processing. Checks are mailed to the organization.

PASSED AND ADOPTED BY THE CHILDREN'S TRUST OF ALACHUA COUNTY BOARD \_\_\_\_\_.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>NOT VOTING</b>
Lee Pinkoson	_____	_____	_____	_____
Dr. Maggie Labarta	_____	_____	_____	_____
Tina Certain	_____	_____	_____	_____
Dr. Karen-Cole Smith	_____	_____	_____	_____
Ken Cornell	_____	_____	_____	_____
Dr. Nancy Hardt	_____	_____	_____	_____
Dr. Carlee Simon	_____	_____	_____	_____
Dr. Patricia Snyder	_____	_____	_____	_____
Cheryl Twombly	_____	_____	_____	_____
Susanne Wilson Bullard	_____	_____	_____	_____

Presiding Officer

Attest

\_\_\_\_\_  
 Lee Pinkoson, Chairman  
 Children's Trust of Alachua County

\_\_\_\_\_  
 Tina Certain, Treasurer  
 Children's Trust of Alachua County