



CHILDREN'S TRUST
OF ALACHUA COUNTY

EXECUTIVE DIRECTOR REPORT

October 1, 2023 - October 31, 2023

SUMMARY

Highlight for the Month:

1. Lights On Afterschool Event
2. Community Conversation on the Business of Childcare and Dinner and A Conversation with Childcare Owners/Directors

**MEETINGS AND EVENTS FOR PLANNING,
COORDINATION, AND COMMUNITY ENGAGEMENT**

DATE	MEETING / EVENT	SUMMARY
10/5	SAMIS Training for Afterschool Program	Trust staff provided training on how to use SAMIS for programmatic data entry.
10/6	University of Florida Homecoming Parade	Staff participated in University of Florida's 100th Anniversary Homecoming Parade.
10/9	Children's Trust Board Meeting	Staff attended the Children's Trust Board meeting.
10/10	Kiwanis Club Meeting	ED Kiner was the guest speaker at Kiwanis Club. Liz Cayson, Community Engagement Manager, attended the meeting. Photos were taken and posted on social media platforms.
10/10	WUFT Public Broadcasting	ED Kiner and Liz Cayson, Community Engagement Manager, met with Sheila Gaspers to discuss media sponsorship.
10/10	5th Ave Neighborhood Association meeting	Children's Trust hosted the 5th Ave Neighborhood meeting. ED Kiner and Liz Cayson attended the meeting.
10/11	The Rotary Club of Downtown meeting	ED Kiner was the guest speaker at the Rotary meeting. Liz Cayson, Community Engagement Manager attended the meeting, took pictures and posted on social media.
10/11	Opioid Abatement Meeting	ED Kiner, County Staff, and City Staff met to discuss the potential for collaborative efforts on Opioid use throughout the county.

10/11	Literacy Partnership Meeting	Community Partners met to hear from Martin County CSC on its Martin Reads Campaign.
10/11	UF Lastinger Center's Advisory Board Dinner	ED Kiner attended the event and heard an update on the Center's work throughout the state. Initiated a meeting to learn more about the IFAS Books & Cooks Program with Lastinger.
10/12	City of High Springs Council meeting	ED Kiner and Liz Cayson, Community Engagement Manager, attended the Council meeting. The Council members presented the Children's Trust with a proclamation highlighting Lights On Afterschool event. Photos were taken and posted on social media.
10/12	Business Leadership Institute's Dinner and a Conversation Event	CTAC's BLI recruitment dinner at SweetWater Branch.
10/12	Enrichment Provider SAMIS Training	Trust staff provided programmatic and fiscal training for enrichment programs to get them started in using SAMIS.
10/13	BLI -Community Conversation on the Business of Childcare Event	CTAC's event in partnership with the Chamber for community early learning providers, business leaders, and others.
10/14	Balance 180 Gymnastics & Sports Academy- "Flip or Treat" Event	ED Kiner and Liz Cayson, Community Engagement Manager participated in the event. Staff handed out information to the parents and safety coloring books and Halloween candy for the children. Pictures were posted on social media.

10/16	Gainesville Fire Rescue "Screaming for Safety" Event	Liz Cayson, Community Engagement Manager hosted a resource table and provided information to the parents. Ms. Cayson was invited to serve as a panel judge. Kids of all ages participated in the Halloween contest. The children enjoyed playing the corn hole games, the coloring books and Halloween candy. Pictures were posted on social media. This was a sponsored event.
10/17	AMIkids Meeting	ED Kiner and Kristy Goldwire, Dir. of Program Operations, met with AMIkids ED Jasmin Hall to share information on CTAC funding and how to partner.
10/17	Girls & the Juvenile Justice System Event	ED Kiner attended the dinner and dialogue with a panel of experts discussing the rise in the number of girls in the system, causes, and deterrents.
10/18	Lt. Governor Jeanette Nunez Statewide Faith and Community Initiative Call	Liz Cayson, Community Engagement Manager, attended the zoom call. Lt. Governor Nunez hosted the Statewide Faith and Community Initiative call across the state of Florida. Lt. Nunez' overall message was to thank all of the Faith-based organizations and community leaders for their community engagement efforts in working together to ensure Florida's communities continue to stay safe and families have what they need in order to thrive.
10/19	Williams Elementary SAC meeting	Liz Cayson, Community Engagement Manager, attended the SAC meeting. The SAC members reviewed improvement plans and discussed upcoming fundraising festivals. There was a lengthy discussion about courtesy transportation and how that could impact students who will have to walk to

		school in January. The SAC budget was approved with some recommendations. The SAC will vote on budget expenses at the next meeting.
10/19	SAMIS Fiscal Training	Trust staff provided training to program staff on how to use SAMIS for submitting budget and reimbursements.
10/20	Safety Net Collaborative meeting	The Children's Trust hosted the Safety Net Collaborative meeting. ED Kiner was one of the presenters. She shared with the group information about CTAC and strategic plans.
10/20	Williams Elementary	Liz Cayson, Community Engagement Manager met with Principal Stokes to discuss overall SAC duties as a member and updates on school activities.
10/23	Meeting with Thriving Cities Representatives	ED Kiner met with Barzella Papa, Dr. Ty Buckman, and Dr. Scott Roulier about the Thriving Cities Project and how CTAC could join the efforts.
10/24	Board of County Commissioners of Alachua County	The Board of County Commissioners of Alachua County presented the Children's Trust with a proclamation declaring Oct. 26th at Lights On Afterschool Day. ED Kiner and Liz Cayson, Community Engagement Manager attended the meeting. ED Kiner accepted the proclamation and thanked the commissioners for their ongoing support. Photos were taken and posted on social media.
10/24	Alachua League of Cities	ED Kiner, Kristy Goldwire, Director of Program Operations and Liz Cayson, Community Engagement Manager attended the meeting. ED Kiner spoke before the

		League to share with them several initiatives. Photos were taken and posted on social media.
10/24	UF College of Dentistry's Saving Smiles Greater Good Video	ED Kiner videotaped a segment with Saving Smiles as one of its community partners.
10/24	Santa Fe College Charrette	ED Kiner participated in the Charrette for Strategic Planning. Discussion of the opportunities and threats that will impact how the college can best serve the educational and workforce development needs of the community.
10/24	Alachua Education Task Force Meeting	CTAC Staff attended the City of Alachua's Education Task Force Meeting.
10/24	Alachua County Legislative Delegation	ED Kiner presented before the Alachua County Legislative Delegation providing them with an update on strategic plans. Liz Cayson, Community Engagement Manager, attended the meeting and took pictures for social media.
10/25	GNV4ALL Monthly Meeting	ED Kiner attended the monthly meeting and heard a presentation by School Board Member Dr. Leanetta McNealy.
10/26	Lights On Afterschool Event	The Children's Trust, along with Deeper Purpose Kids Academy, hosted the Lights On Afterschool event at Camp Kulaqua. This was the third annual event for CTAC and the 24th annual National Lights On event. Staff celebrated with families and our Afterschool providers that attended: Boys & Girls Club, Girls Place, and Deeper Purpose Kids Academy. Pastor Joy and ED Kiner shared the stage to share the importance of Afterschool

		<p>Programs. Students from the Deeper Purpose Kids Academy sang a beautiful song. Several students recited why Afterschool Programs were important to them. Mayor Gloria James from the City of High Springs presented a proclamation in support of Lights on Afterschool and the Children’s Trust. The Board of County Commissioners of Alachua County also provided a proclamation declaring Oct. 26th as Lights On Afterschool Day. Thanks to Tina Certain, our Board Chair for being part of the program and a Big Thank You to our Vice Chair Lee Pinkoson for taking time to cook the hotdogs for all to enjoy. Families also had the opportunity to get a free CTAC shirt, enjoy cake and participate in hayrides and tour the zoo. Additionally, we want to thank the Early Learning Coalition for joining us and providing free books for the children. A nice article was written by Glory Reitz, Mainstreet Daily News about the event.</p>
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PROGRAMS CALENDAR

October	
Monday, October 2, 2023	CTAC Annual Report Planning Meetings
Monday, October 2, 2023	FACCT Annual Planning Committee Meeting
Tuesday, October 3, 2023	Program Affinity Group
Tuesday, October 3, 2023	Maternal Child Health Initiative - Internal Planning Meeting
Tuesday, October 3, 2023	Martin Reads! Discussion with Children's Service Council Martin County
Wednesday, October 4, 2023	SAMIS Training for Afterschool Programs
Wednesday, October 4, 2023	PCI Meeting with ELC of Alachua County
Thursday, October 5, 2023	Community Conversation Planning Meeting
Monday, October 9, 2023	Children's Trust of Alachua County - Regular Board Meeting
Tuesday, October 10, 2023	NCIT Steering Committee Meeting
Wednesday, October 11, 2023	Comprehensive Literacy Plan Committee Meeting
Wednesday, October 11, 2023	HIPPY Advisory Meeting
Wednesday, October 11, 2023	FACCT Meeting on Early Childhood Systems with Michele Watson
Wednesday, October 11, 2023	BLI Event Planning Meeting
Thursday, October 12, 2023	Community Doula Planning Meeting
Thursday, October 12, 2023	Community of Practice: Advocates Working in Conservative Jurisdictions
Thursday, October 12, 2023	BLI MasterClass Dinner and a Conversation Recruitment Night
Thursday, October 12, 2023	2023 National Prenatal-to-3 Research and Policy Summit
Thursday, October 12, 2023	SAMIS Training for Enrichment Providers
Friday, October 13, 2023	Community Conversation on the Business of Childcare
Monday, October 16, 2023	Vital Village Network National Community Leadership Summit
Tuesday, October 17, 2023	Vital Village Network National Community Leadership Summit
Tuesday, October 17, 2023	SAMIS S3 Collaboration Meeting
Thursday, October 19, 2023	National Collaborative for Infant and Toddlers (NCIT) Quarterly Meeting
Thursday, October 19, 2023	Internal Meeting WELS Discussion
Friday, October 20, 2023	Community Advisory Board Meeting for HBCD
Friday, October 20, 2023	G.R.O.W Doula Mentorship Planning Meeting
Saturday, October 21, 2023	CTAC Community Doula Training Session 1
Sunday, October 22, 2023	CTAC Community Doula Training Session 2
Monday, October 23, 2023	Monthly Hands On Meeting with HBCD
Tuesday, October 24, 2023	Children's Mental Health Committee Meeting
Tuesday, October 24, 2023	City of Alachua Education Taskforce Meeting
Wednesday, October 25, 2023	Healthy Families Advisory Board Meeting
Wednesday, October 25, 2023	PCI Community Innovation Grant Final Interim Report Due
Wednesday, October 25, 2023	Alachua County Delegation Meeting
Wednesday, October 25, 2023	PCI Sustainability Planning Grant Frankel Weekly Meeting
Thursday, October 26, 2023	Healthy Start Family Partner Discussion
Thursday, October 26, 2023	Lights on Afterschool Event
Thursday, October 26, 2023	Home Visiting Advisory Committee Meeting
Friday, October 27, 2023	YMCA Trunk or Treat
Monday, October 30, 2023	REST Conference for Early Child Logistics Meeting
Monday, October 30, 2023	Lastinger Center Meeting
Tuesday, October 31, 2023	Rotary Meeting: Presentation on ALICE Population by NCFL United Way
Tuesday, October 31, 2023	Maternal Child Health Initiative - Internal Planning Meeting
Tuesday, October 31, 2023	Deep Dive Webinar: Healthy Babies and Parents: How States Can Leverage Doulas to Improve Outcomes

November	
Wednesday, November 1, 2023	CTAC and Frankel Weekly Check-In
Thursday, November 2, 2023	Provider Training Discussion with Child Advocacy Center
Thursday, November 2, 2023	Monthly Campaign for Grade Level Reading Meeting
Thursday, November 2, 2023	Built to Thrive Summit
Friday, November 3, 2023	ELC of NWFL Community Conversation on the Business of Childcare Intro
Monday, November 6, 2023	Joint Meeting with City of Gainesville and Children's Trust
Tuesday, November 7, 2023	Tutoring Listening Session
Tuesday November 7, 2023	CTAC and Early Learning Coalition Joint Meeting
Wednesday, November 8, 2023	Family Resource Center SAMIS Training
Wednesday, November, 8, 2023	CTAC and Frankel Weekly Check-In
Monday, November 13, 2023	Children's Trust of Alachua County - Regular Board Meeting
Tuesday, November 14, 2023	Food Insecurity Advisory Group Quarterly Meeting
Wednesday, November 15, 2023	North Central Community Review Team Meeting - FIMR
Wednesday, November 15, 2023	CTAC and Frankel Weekly Check-In
Wednesday, November 15, 2023	Community Partner Assessment Follow-up Meeting #1
Wednesday, November 15, 2023	PN-# Hub Evaluation Advisory Team Meeting
Wednesday, November 15, 2023	Alachua County/Pritzker Final Interim Report Meeting
Thursday, November 21, 2023	SAMIS S3 Collaboration Meeting
Tuesday, November 21, 2023	Junior League Food Insecurity Advisory Group Quarterly Meeting
Monday, November 27, 2023	Monthly Hands On Meeting with HBCD
Tuesday, November 28, 2023	City of Alachua Education Taskforce Meeting
Tuesday, November 28, 2023	Maternal Child Health Initiative - Internal Planning Meeting
Wednesday, November 29, 2023	CTAC and Frankel Weekly Check-In
Thursday, November 30, 2023	CTAC and Frankel Data Presentation

PLANNING, RESEARCH, AND EVALUATION

SAMIS Implementation

- Prep and support for providers beginning to enter programmatic data and monthly reporting in FY2024 in our new information management system.
- In October, the Trust hosted three group training sessions for afterschool programs, enrichment providers, and on using the fiscal module.
- Trust has developed (and is developing) “how to” guides.
- Office hours and one-on-one meetings with program staff.

Contract Renewals – FY2024

- Review and revision of performance measures and monthly reporting.
- Provider meetings/evaluation discussions with program staff to review results and discuss data collection and performance measures.

End of Year Reporting – FY2023

- Receipt and review of End of Year reporting for all funded programs. This includes quantitative and qualitative data submissions; and review/quality assurance of data received to date.
- CQI internal rating/review process initiated.
- Data analysis and evaluation reporting for TeensWork Alachua and Summer Programs.

FINANCE AND ADMINISTRATION

September 2023 Checks and Expenditures Report

October 2023 Checks and Expenditures Report

Monthly Budget Review

Programmatic Award and Expense Report

BOARD MOTIONS

Motions included in this section are incomplete as of the previous meeting

DATE	MOTION	STATUS	COMMENTS

BOARD REQUESTS

DATE	REQUEST	STATUS	COMMENTS
10/9	Member Cornell requested that staff look into a parental leave policy, quantify the costs, and bring it back to the board.		