



CHILDREN'S TRUST
OF ALACHUA COUNTY

Youth Mentoring RFP 2023-02

September 13, 2023



Recap

Submission Timeline

- Release date – **July 13, 2023**
- Cone of silence
- Bidders' conference/application training *
- Office Hours*
- RFP questions*
- Application deadline – **August 17, 2023**
- Funding recommendation & approval
- Contract negotiation

Youth Mentoring RFP Contact

- Project Manager
 - Deon Carruthers, Contract Manager
 - Demetrica Tyson, Program Specialists

Minimum Qualifications

Must be currently qualified to conduct business in the State of Florida.

Must have experience working with youth in out-of-school time.

Must offer mentoring services to youth currently enrolled in elementary, middle school, or high school, living in Alachua County.

Must offer one-to-one and group mentoring sessions.

Must comply with Level 2 background screening and fingerprinting requirements in accordance with Florida Statutes.

Must have at least 1 year of experience offering youth mentoring services with elements of character-building activities.

Youth Mentoring RFP

Overview of Solicitation

- \$500,000
- Up to \$75,000 per organization
- Elementary, Middle School, and High School aged Youth living in Alachua County.

Terms of Service

- October 1, 2023 – September 30, 2024



Youth Mentoring RFP

Scheduling, Frequency & Duration

- One-to-One and Group Session schedule and duration

Service Provision/ Participation

- Participation in One-to-One
- Participation in Group Sessions
- Involvement of Parents and Family
- Programmatic oversight and support provided to mentors and families

Staffing

- Positions
- Ratios
- Background screens

Data Collection

- Demographics
- Participation
- Character Building Curriculum Implementation
- Survey & Assessment for mentor and mentee
- Parent and Caregiver Consent

Youth Mentoring RFP

Evaluation Criteria

- Program Description (up to 30 points)
- Project Implementation (up to 25 points)
- Agency Stability & Capacity (up to 20 points)
- Budget (up to 25 points)

Review & Selection Process

- Review
- Staff recommendations
- Board review and reward
- Protests
- Contracts

Application Score	Funding Recommendations
80 - 100	Recommended for funding
70-79.9	Recommended for funding, contingent upon available funding
69.9 and below	Not Recommended for funding

Submission Checklist

The response to this RFP shall consist of:

- ☐ Form 1 - Prospective Contractor Certification
- ☐ Form 2 -Budget and Narrative
- ☐ Form 3 -Organizational Information and Organizational Narrative
- ☐ Addenda -if applicable
- ☐ Attachment 1-Current 990 form or Organization Annual Audit (Division of Corporations Annual Report Filings & Department of Agriculture Solicitations of Contributions Filings or most recent Financial Statements (Income Statement & Balance Sheet) provided to your Board along with the corresponding minutes)
- ☐ Attachment 2 -Proof of active Legal Status from Sunbiz.org
(<https://search.sunbiz.org/Inquiry/CorporationSearch/ByName>)

All completed applications (including forms and attachments) shall be submitted via email Procurement@childrenstrustofalachuacounty.us by deadline.

Please clearly label all application materials with the organization's name and form name.



CHILDREN'S TRUST
OF ALACHUA COUNTY

Applications

We received 22 Applications

19 Applications were accepted

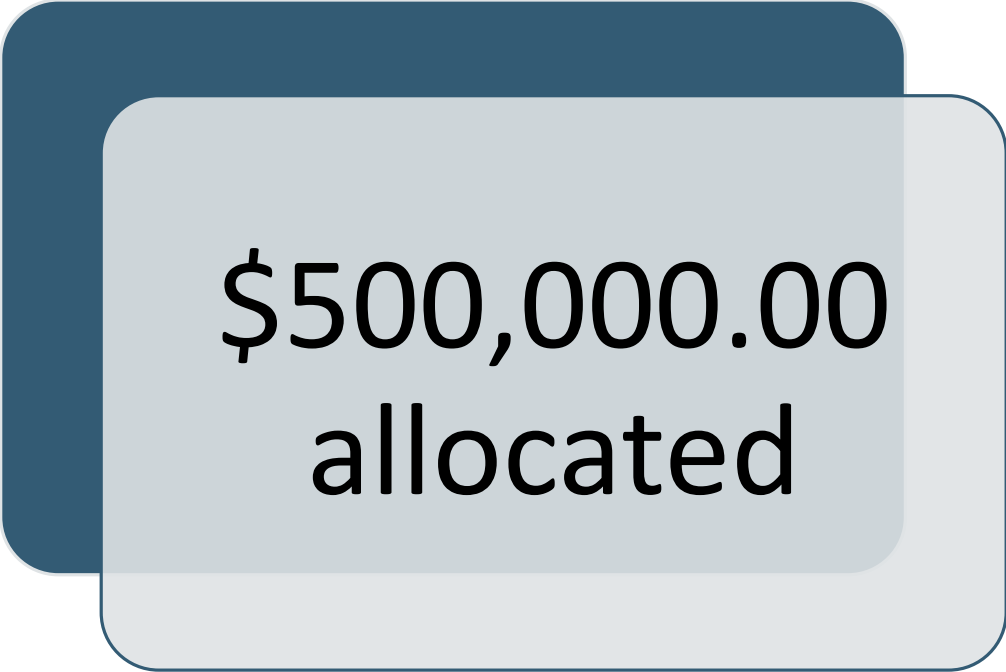
- 100 Black Men
- Big Brothers Big Sisters
- Community Impact
- Concrete Rose Foundation
- Education Equalizer
- Education Foundation
- Gainesville Chamber Orchestra
- Gator Junior Golf
- Greater Bethel
- IGB Education

I AM STEM
Just For Us
Made For More
MOTIV8U
Old Town Ministries
Promising Vocational Academy
Trinity Spa
Wake Up and Dream Inc.
Willie Mae Stokes

3 Applications were nonresponsive or late

- Leap Girl- Received Late
- Project Manhood- Received Late
- Star- Received Late

Cost



\$500,000.00
allocated



Total
\$1,247,755.00
requested

Review Team Scores

Organization Name	Final Score	Requested Amount
Big Brothers Big Sisters	89.75	\$75,000
Education Foundation	86.5	\$75,000
Community Impact Corporation	84.75	\$74,913
I AM STEM	84.75	\$74,950.89
Made for More	84.75	\$74,261
MOTIV8U	84.25	\$74,715
Total		\$448,839.89

Review Team Scores

Organization Name	Final Score	Requested Amount
IGB Education	83^	\$75,000
Greater Bethel	80^	\$70,523
Old Town Ministries	79.75	\$75,000
Concrete Rose Foundation	79.5	\$74,803
Wake up and Dream, Inc	79.25	\$72,500
Willie Mae Stokes Community Center	77.5	\$74,968.32
Just For Us	76.5	\$71,076
Gator Junior Golf	74.5	\$15,000
100 Black Men	71.75	\$9,361
Gainesville Chamber Orchestra	64.71*	\$69,492
Promising Vocational Academy	61.75*	\$44,833
Education Equalizer	59*	\$74,998
Trinity's Day Spa	49.5*	\$71,362

Recommendation

- 1) The Trust is asked to approve Resolution 2023-14.
- 2) The Trust is asked to authorize Executive Director to begin contract negotiations with the organizations recommended for funding.
- 3) The Trust is asked to authorize the Executive Director to negotiate up to \$500,000 for Youth Mentoring programs 23-24 at the staff's discretion.