

**From:** [Katie Howard](#)  
**To:** [Colin Murphy](#); [Bob Swain](#)  
**Cc:** [Kristy Goldwire](#); [Ashley Morgan-Daniel](#); [Nicole Odom](#)  
**Subject:** Re: Follow up from Governance Committee  
**Date:** Friday, September 24, 2021 10:59:00 AM  
**Attachments:** [image001.png](#)

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Please see below. My notes are in red.

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**From:** Colin Murphy  
**Sent:** Friday, September 24, 2021 10:38 AM  
**To:** Bob Swain; Katie Howard  
**Cc:** Kristy Goldwire; Ashley Morgan-Daniel; Nicole Odom  
**Subject:** Follow up from Governance Committee

Greetings:

As a follow up from yesterday, I need the following info (COB today, if at all possible ) for Monday's CTAC meeting because I will be preparing the materials first thing on Monday:

1. Bob – general statement for the employee handbook concerning Florida Public Records law (I will create a new section in the first chapter for this).
2. Katie – FMLA policy statement (and a recommendation as to exactly where to place it). **Sent and replace 4.6**
3. Katie – Please review the proposed new language 6.60,D “Acting in Good Faith” and give an opinion as to whether the phrase in parenthesis (*The act of making allegations that prove to be unsubstantiated because they are made maliciously, recklessly, or with knowledge of their falsity, will be reviewed as a serious disciplinary offense*) is consistent or inconsistent with the concept of “Acting in Good Faith”.

**It was fine as it was written... however if you want an extra level of clarification, you can add the "because they are."**

Thanks and my apologies for the short notice.

Colin Murphy  
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