



**Item:**

Revisions to the Employee Handbook and Chapters 4 & 6 of CTAC Board Policies

**Requested Action:**

The Trust is asked to approve the revisions.

**Background**

In February, 2021 the CTAC Board voted to form a Governance Committee to complete a comprehensive set of Board policies. At the time of the posting of the agenda for the September 27, 2021 Board meeting, the Governance Committee was scheduled to meet on September 23, 2021. The Executive Director placed on the agenda for the Governance Committee Resolutions 2021-17, 2021-18, and 2021-19 recommending revisions to the Employee Handbook, CTAC's investment policies, and CTAC's procurement policies.

**Attachments**

Resolution 2021-17 – Employee Handbook  
Resolution 2021-18 – Investment Management  
Resolution 2021-19 - Procurement

**Programmatic Impact:**

None

**Fiscal Impact:**

None

**Recommendation:**

Staff Recommends approval