



Children's Trust of Alachua County  
802 NW 5th Ave, Suite 100  
P.O. Box 5669  
Gainesville, FL 32627  
(352) 374-1830

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Department of Children and  
Families*

Colin Murphy  
*Executive Director*

November 19, 2020

Michele Lieberman  
County Manager  
Alachua County Board of County Commissioners  
12 SE 1<sup>st</sup> Street  
Gainesville, FL 32601

Dr. Ms. Lieberman

This letter is to request your consideration in allowing the Children's Trust of Alachua County to reallocate its CARES funding because we would like to make sure the funds are used in a manner that provides the most relief and best value to the citizens of Alachua County.

Under the agreement **II. General Conditions (#4)** funds may be reallocated between expense categories with approval from the county manager. I read our agreement to say that we currently only have one expense category.

If there is a way to reallocate funds at this point, the attached budget shows how we would do it, however, \$141630 remains unallocated. We would be willing to invest in PPE and cleaning equipment for our agencies and child care centers, provided our efforts do not overlap with the Board of County Commissioner's non-profit grants and small business grants.

I would be happy to discuss further if you need more information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Colin Murphy", is written over a white background.

Colin Murphy

CC: Lee Pinkoson, Chair, CTAC  
Jennifer Rivers, Finance and Administration Manager, CTAC  
Tommy Crosby, Assistant County Manager for Budget & Fiscal Services  
April Shuping, Carr, Riggs, and Ingram

## Children's Trust of Alachua County

Supplies/Materials		
Cost of Supplies to Prevent, Prepare and Respond to 19	COVID -	Narrative/Description
	Total	
Disinfectant/Cleaning/Sanitizer and Sanitizing Supplies/Dispensers	\$ 300.00	Funding will be used for costs and expenses related to the purchase of supplies and materials to prevent, prepare and respond to COVID-19; cleaning and disinfectant supplies, hand sanitizers, sanitizer dispensing materials and supplies to be place in high frequent, public access areas, and staff offices area. Utilizing Personal ProtectiDigital thermometers to take temperatures of staff prior to beginning workday, as required.ve Equipment internally will help prevent the spread of COVID-19. Partitions have been installed in the CTAC office, open space areas to promote social distancing and prevent the spread of COVID-19.
Personal Protective Equipment/Supplies: Gloves and Masks	\$ 2,600.00	
AirScribber-Duct, including cleaning (cirulcation of clean air)	\$ 1,000.00	
Medical Supplies: Digital Thermometers	\$ 150.00	
Partitions	\$ 28,750.00	
<b>Total Supplies/Materials Costs</b>	<b>\$ 32,800.00</b>	

Contractual Services		
Cost of Supplies to Prevent, Prepare and Respond to 19	COVID -	Narrative/Description
	Total	
Kids County	\$ 30,000.00	Provide special "Learning Pod" opportunities to the most vulnerable students during the COVID-19 pandemic.
Professional Cleaning/Sanitation Services and other Contractual Services to prevent, prepare and respond to COVID-19.	\$ 10,000.00	Funding will be used to cover cost and expenses for professional cleaning and sanitation services of high frequented areas, and public access areas to respond and prevent COVID-19
Verizon Communications (Teleworking Equipment)	\$ 700.00	According to CDC, teleworking is one of the most effective methods to reducing the spread of COVID-19. Therefore, CTAC has provided equipment and made arrangement for e mployees to work from home. This assures the safety and well-being of workforce and customers by reducing the frequency and duration of interpersonal contact that is inherent in the workplace.
Zoom (Teleworking Expense)	\$ 1,500.00	
<b>Total Contractual Services</b>	<b>\$ 42,200.00</b>	

<b>TOTAL CARES BUDGET</b>	<b>\$ 75,000.00</b>
<b><u>ORIGINAL BUDGET</u></b>	<b><u>\$ 216,630.00</u></b>
<b>REMAINING</b>	<b>\$ 141,630.00</b>