



CHILDREN'S TRUST
OF ALACHUA COUNTY

CHILDREN'S TRUST REGULAR BOARD MEETING MINUTES

December 11, 2023 at 4:00 PM

CTAC, 802 NW 5th Ave, Gainesville, FL 32601

Call to Order

Chair Certain called the meeting to order at 4:00 PM.

Roll Call

PRESENT

Chair Tina Certain

Vice Chair Lee Pinkoson

Treasurer Ken Cornell

Member Shane Andrew

Member Mary Chance

Member Judge Denise R. Ferrero

Member Nancy Hardt

Member Maggie Labarta

Member Cheryl Twombly

Agenda Review, Revision, and Approval

Motion to approve the agenda made by Member Labarta, Seconded by Member Cornell.

Motion was unanimously approved by voice vote.

Consent Agenda

1. Board Attendance YTD
2. 11.13.2023 Regular Board Meeting Minutes
3. 11.13.2023 Board Meeting Evaluation - Survey Results
4. November 2023 Checks and Expenditures Report
5. Monthly Budget Review
6. Programmatic Awards & Expenditures FY23
7. Programmatic Awards & Expenditures FY24
8. Emergent Needs Applications
9. November Sponsorship Applications

General Public Comments

Chair's Report

10. Election of Board Treasurer for 2024

Executive Director Kiner publicly thanked Chair Certain for her service as Board Chair for the 2023 calendar year. Her dedication, enthusiasm, and leadership has been sincerely appreciated.

Motion made by Member Cornell, Seconded by Member Labarta to nominate Member Twombly as Board Treasurer for 2024. Member Twombly accepted the nomination.

Motion was unanimously approved by voice vote.

The 2024 Board Officers will be Chair Lee Pinkoson, Vice Chair Ken Cornell, and Treasurer Cheryl Twombly.

Executive Director's Report

11. 12.11.2023 ED Report

ED Kiner reported that this will be the last board meeting to be held at 802 NW 5th Ave and extended her thanks to all Alachua County staff members who helped with guidance and assistance with the closing, moving, and future of CTAC at the new location of 4010 NW 25th Place.

Presentations

12. Afterschool & Summer FY 2023 Review (Belita James, Deon Carruthers, & Bonnie Wagner)

Staff presented the performance results of the 22 organizations that provided summer camp programs and the 6 organizations that provided afterschool programming for this fiscal year. The Trust's investment led to many positive outcomes and improvements in program design, number of families served, a wider reach in camp locations, and an increase in attendance on previous years. They shared success stories on the children's personal development, exposure to experiences, improved academics, and gains in confidence and life skills. Future programming will aim to continue improving academic support, attendance, and will address more social and emotional skill building.

13. Head Start Summer Bridge Overview (Mia Jones and Bonnie Wagner)

Staff reported on the Head Start Summer Bridge Pilot Program which partnered with Episcopal Children's Services to provide more support for families, retain talent at early learning centers, and help combat summer slide. This program took place at four locations in four different cities in Alachua County, lasted a total of eight weeks, and served 59 children aged 3-5. Parents reported their children showed developmental gains in education, activities, and socialization. Future goals for this programming include earlier recruitment to increase the number of early learning centers and children in attendance.

Member Labarta suggested looking into how to cover administration costs or to consolidate staffing between centers.

Motion made by Member Cornell, Seconded by Member Chance to direct staff to evaluate and bring back recommendations in the upcoming budget cycle to continue to expand this program.

Motion was unanimously approved by voice vote.

New Business

14. Adoption of Policy Updates to Employee Handbook and Board Policies

a. Resolution 2023-21 Capitalization Policy

Member Pinkoson requested to modify the dollar threshold of the intangible category from \$50,000 to \$5,000.

Motion to approve Resolution 2023-21 with modifications made by Member Cornell, Seconded by Member Pinkoson.

Motion was unanimously approved by voice vote.

b. Resolution 2023-22 Adoption of Changes to Employee Handbook

Member Pinkoson requested to modify section F.1. to clarify the 'once per year' requirement.

Motion to approve Resolution 2023-22 with modifications made by Member Cornell, Seconded by Member Labarta.

Motion was passed by 8 members, Chair Certain voted in dissent.

c. Resolution 2023-23 Adoption of Changes to Board Policies

Motion to approve Resolution 2023-23 made by Member Cornell, Seconded by Member Labarta.

Motion was unanimously approved by voice vote.

General Public Comments

Board Member Comments

For Your Information

15. Children's Trust Closing Documents

16. Youth Mentoring Funding Allocations (Kristy Goldwire)

Next Meeting Date

Regular Board Meeting - Monday, February 12th, 2023 @ 4:00 PM

Location: Alachua County Health Dept, T.C. Auditorium, 224 SE 24th St., Gainesville, FL 32641

Adjournment

Chair Certain adjourned the meeting at 6:21 PM.