# Data System Solutions

March 20, 2023

# What?

On online portal for the Children's Trust of Alachua County and its providers to more efficiently manage and track our work together.

# Why do we need a data system?

A comprehensive solution to streamline and strengthen our essential business functions.

- Improve efficiencies, create a transparent, accessible management tool for Provider/Trust communication.

- Maximize data analysis capabilities.

- Enhance shared measurement, tracking, and collaboration.

# What will it do?

- Grants/Applications

- Budget/Fiscal

- Contract Management

- Programmatic/Evaluation

# More about the features:

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### Grants/Applications

- Apply to RFP and sponsorship opportunities, check status, receive notifications.
- Reviewers score applications and results compiled within the system.

### Budget/Fiscal

- Submit invoices, back-up, request budget amendments.
- Implement a workflow/approval process where system users can check their status.

### Contract Management

- Record, monitor, and track contract documentation and deliverables.
- Communicate with due date reminders and task notifications.

### Programmatic/Evaluation

- Display performance measures and targets along with actual performance.
- Collect information on participant demographics and service provision.
- Collect outcome data through system administered surveys and reporting.
- Automate CQI reporting based on data entered throughout the system.

Reporting and Dashboards

# Data Security
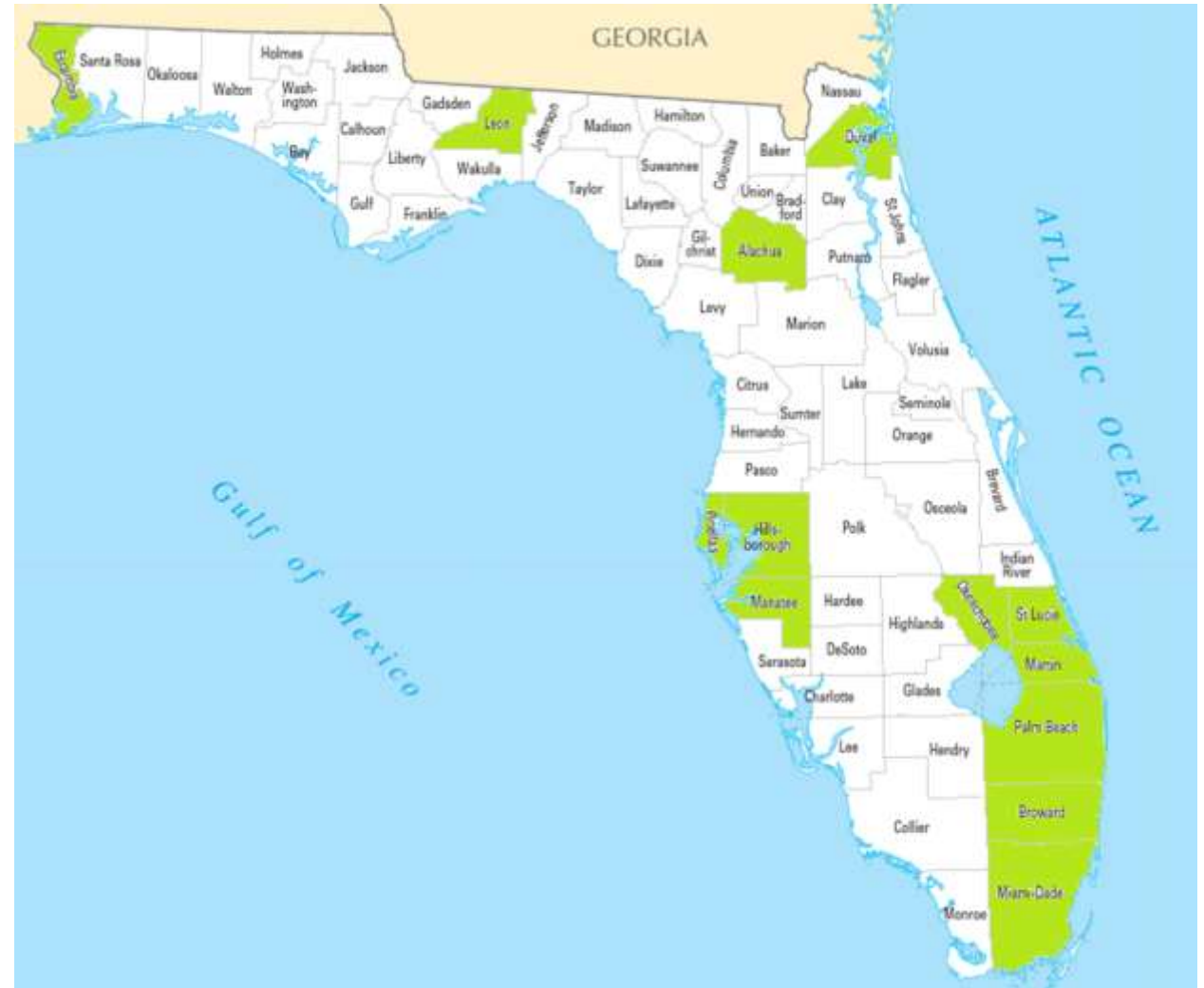
The Trust requires IT provider to safeguard the data:

- Ensure **data is encrypted** while at rest and in transit.

- Routinely complete an **external security audit**.

- Maintain an **audit trail of system access**.

- **Configure system access** to each user's specific role.

- Apply **industry-standard best practices** through system security settings:

| | | |
|---|---|---|
| ▪ Strong password | ▪ Password expiration | ▪ Inactivity timeout |
| ▪ Login inactivity suspension | ▪ Identity authentication | ▪ System lock-out after multiple failed attempts |

# What are other CSCs doing?

- There are 13 other CSCs across the state of Florida. They are different in size, structure, and longevity.

- Eight (8) of them use SAMIS.

- The SAMIS Collaborative allows CSCs to share software costs, experiences, and tools.

# Staff Recommendation:

**FACCT** to be added as a member of the SAMIS Collaborative: **$18,500**

- Budget/Fiscal

- Programmatic/Evaluation

**Webauthor** to build, test, deploy, and manage the technology for the following additional modules: **$12,000**

- Grants/Applications

- Contract Management

Total Cost for **FY2023: $30,500**

Annual Cost for FY2024: $60,000