

The Children's Trust of Alachua County

CQI Report

11023- Camp Rainbow Unicorn: Summer Camp

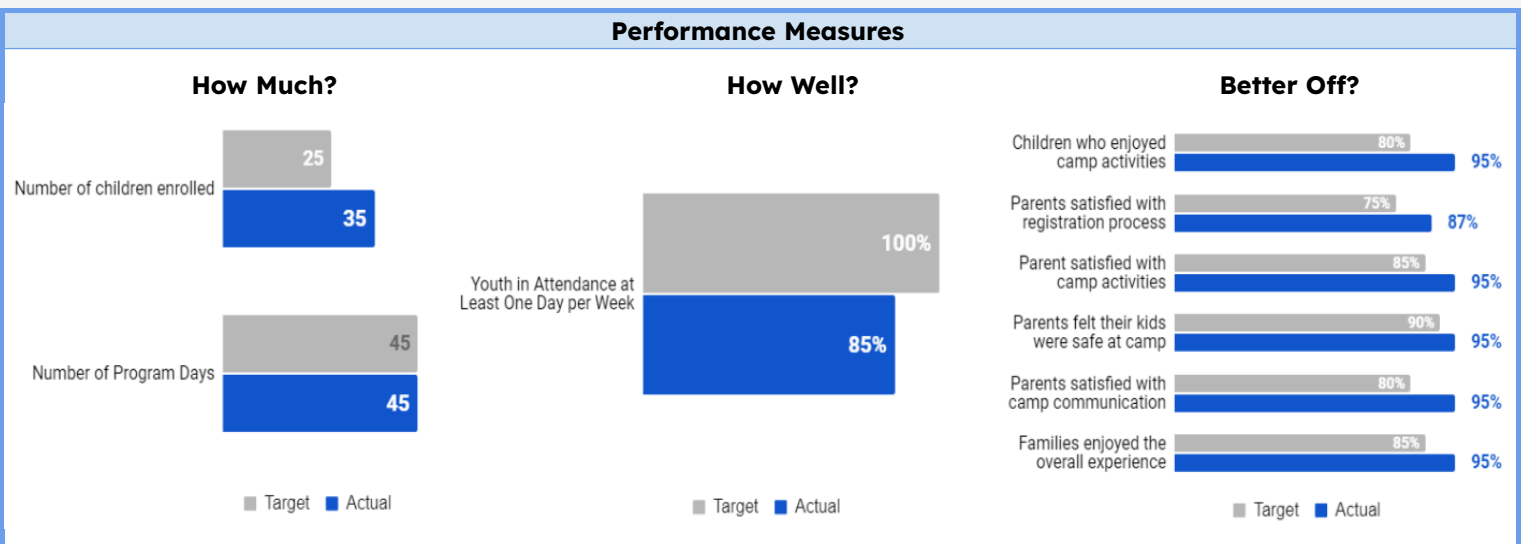
Program Description Camp Rainbow Unicorn is a youth development organization, supervised by professional adults, that strives to foster personal growth for children by providing them fun, safe educational/recreational programs, outdoor experiences and group activities while away from home during the summer months.

Sample

Program Scorecard	
Component	Rating
Fiscal	Advancing
Operations	Advancing
Performance Measures	Emerging
Population Focus	Mastering
Service Delivery	Mastering
Data Quality	Emerging

FY2022 - Results Summary

Fiscal		Operations		Data Quality	
Invoices Up to Date	Yes (not included in rating)	Communications	Mastering	Data Quality	Emerging
Invoicing Timely	Yes (not included in rating)	Acknowledgement	Advancing	Data Timeliness	Mastering
\$ Spent	\$13,000				
\$ Allocated	\$15,000				
Use of Funding Allocation	87%				



Service Delivery		
<u>Environmental Safety</u>	<u>Background Check</u>	<u>CPR Certification</u>
Fully Compliant	Fully Compliant	Fully Compliant
<u>Activities</u>	<u>Youth Engagement</u>	<u>Scholarship Eligibility</u>
Fully Compliant	Fully Compliant	Fully Compliant

Additional Comments

Sample

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Purpose of the Tool and Rating Guidelines

The purpose of CQI is to:

- Intentionally review and reflect on performance.
- Generate learnings and collaborative problem solving.
- Identify supports and resources to improve the system overall.
- Improve administrative processes, service delivery and outcomes.

Rating	Definition
Mastering	Performance needs improvement to better meet all requirements.
Advancing	Performance meets or slightly exceeds contract requirements.
Emerging	Performance needs improvement to better meet all requirements.

CQI Component Overview

Fiscal Health		
Item	Item Detail	Rating Options
Invoices are Up to Date	At the time of review, program has submitted all invoices.	Yes = Submission of invoices is up to date. No = Submission of invoices is not up to date.
Invoice Timeless	At the time of review, the program has submitted all invoices by or before the due date. (Note: Invoices are due by the 15th each month.)	Mastering = All invoices are submitted on time. Advancing = Between 70-99% are submitted on time. Emerging = Less than 70% are submitted on time.
Use of Funding Allocation	Percent of Trust funding used by the program in accordance with the contract expectations. Use of Funding Allocation = Actual Expenditures / Funding Allocation	Mastering = 90% or more of award expensed. Advancing = Between 60-89% of award expensed. Emerging = Less than 60%, or use of funds was inconsistent with contract expectations.

Administrative & Operational		
Item	Item Detail	Rating Options
Communication with the Trust	Program maintains a working email address and responded within 24 business hours from the time the email was received; has notified the Trust Contract Manager of any changes in e-mail, staff, Board of Directors, postal mailing address, etc. within twenty-four (24) hours of the change; has included Trust Contract Manager in any mailing lists utilized for the purpose of announcements, status reports, and the like.	Mastering = Communication with Trust staff exceeds contract requirements. Advancing = Communication with Trust staff meets contract requirements. Emerging = Communication with Trust staff does not meet contract requirements.
Acknowledgement of Funding from the Trust	Provider acknowledges the Trust's support as specified on the Trust website, including (but not limited to): <ul style="list-style-type: none"> • Trust logo on website with live link • Trust logo included in email signature • Award acknowledgements in media or social media posts https://www.childrenstrustofalachuacounty.us/programs/page/provider-resources	Mastering = Multiple, on-going efforts to acknowledge the Trust in ways specified (and beyond). Advancing = Specific efforts are made to acknowledge Trust support. Emerging = More effort is needed in acknowledging the Trust's in the ways indicated.

Population Focus		
Item	Item Detail	Rating Options
Target Population	Population being served is in line with the contract requirements. This item varies by initiative, in some instances, one or more of the specifications below may be used to rate this item. <ul style="list-style-type: none"> • Alachua County Residency • Participant Age • Scholarship Verification 	Mastering = Population served meets the eligibility criteria stipulated in the contract without deviation. Advancing = Between 90-99% of the population served meets the eligibility criteria stipulated in the contract. Emerging = Less than 90% of the population served meet eligibility requirements stipulated in the contract.

Service Delivery		
Item	Item Detail	Rating Options
Site Visit and Program Monitoring	Program is being implemented with quality and according to specification in the contract, including actions indicated to promote program quality and safety. This item varies by initiative, in some instances, one or more of the specifications below may be used to rate this item. <ul style="list-style-type: none"> • Staff to Youth Ratio • Delivery of Activities • Participant Engagement 	Mastering = Service delivery and program implementation are exceptional and substantially above the contracted requirements. Advancing = Service delivery & programming meets, or slightly exceeds requirements. Emerging = Service delivery and program implementation need improvement.

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CQI Component Overview

Performance Measures		
Item	Item Detail	Rating Options
How Much?	How much did we do? Based on the Results Based Accountability Framework . Measures are discussed and agreed upon during contract negotiations, reviewed during CQI reflection, and vary by initiative & program.	Mastering = Program substantially exceeded targets for one or more of the established How Much measures and met targets for all How Much measures. Advancing = Met or slightly exceeded all established How Much targets. Emerging = Program did not meet one or more the How Much targets.
How Well?	How well did we do? Based on the Results Based Accountability Framework . Measures are discussed and agreed upon during contract negotiations, reviewed during CQI reflection, and vary by initiative & program.	Mastering = Program substantially exceeded targets for one or more of the established How Well measures and met targets for all How Well measures. Advancing = Met or slightly exceeded all established How Well targets. Emerging = Program did not meet one or more the How Well targets.
Better Off?	Is anyone better off? Based on the Results Based Accountability Framework . Measures are discussed and agreed upon during contract negotiations, reviewed during CQI reflection, and vary by initiative & program.	Mastering = Program substantially exceeded targets for one or more of the established Better Off measures and met targets for all Better Off measures. Advancing = Met or slightly exceeded all established Better Off targets. Emerging = Program did not meet one or more of the Better Off targets.

Data Quality		
Item	Item Detail	Rating Options
Data Quality	Data and reporting submitted is complete, accurate, and describes in sufficient detail the program performance as requested.	Mastering = Data quality is exceptional, thorough, and provides or allows for meaningful insights and analysis of the program's impact. Advancing = Data quality is complete, accurate, and provides sufficient necessary details on the program's performance as requested. Emerging = Data submitted is incomplete, inconsistent, contains errors, or does not provide enough information to determine program performance.
Data Timeliness	Timeliness: Data is being collected and submitted as outlined in the contract	Yes = Data was submitted on or before the due date. No = Data was submitted after the due date.

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Provider Reflection

Were there any notable challenges that impacted your meeting operational or programmatic goals? If so, please describe these challenges.

What are some areas of opportunity? What additions or revisions are you planning to enhance your program within the next program year? Please let us know how the Trust and its staff can support you.

Sample