



Item:

Revisions to the Employee Handbook

Requested Action:

The Trust is asked to approve Resolution 2021-7 revising the employee handbook.

Background

At the August 3, 2020 Board meeting, the Trust approved the employee handbook via Resolution 2020-8. The suggested revision adds Section 8.110 "Travel Policy" to include policies and procedures to authorize and reimburse travel expenditures for CTAC approved business expenses.

Attachments

Resolution 2021-7

Programmatic Impact:

N/A

Fiscal Impact:

These expenses will be estimated and included in the proposed budget for Fiscal Year 2022.

Recommendation:

Staff recommends approval