CITY OF CHIPLEY

STAFF REPORT

SUBJECT: Reapprove Award of Bid 2026-03 – Florida Department of Commerce CDBG-DR - North 2nd Street Roadway & Drainage Improvements – Extreme Land Restoration, LLC

MEETING DATE	PREPARED BY
Tuesday, November 10, 2026	Patrice Tanner, City Administrator

SUMMARY

The City advertised for the North 2nd Street Roadway & Drainage Improvement Project. This project primarily consists of roadway and drainage improvements on North 2nd Street from Glenwood Avenue to Warren Avenue. Eleven bids were received with the low bid from Extreme Land Restoration, LLC in the amount of $1,247,291.85. David H. Melvin, Inc. reviewed the bids and recommended award of bid to Extreme Land Restoration, LLC.

We are bringing this back to City Council to reapprove because we did determine there were two informalities in the bid, however, based on our bid documents, they do allow for these informalities to be waived at City discretion. The following are the two technicalities:

1. This bidder's SAM registration was showing as expired in the bid documents.
   The SAM registration was current based on the SAM.gov website, however, the contractor included the incorrect document in the bid. This has been corrected.

2. On the Sworn Statement on Public Entity Crimes (C-470), Rita Barber dated her signature July 24, 2026. However, the sworn notary block directly below it states she appeared and signed the document on July 27, 2026.
   Rita Barber, the owner of Extreme, said that she filled the bid docs out on 7/24/26 but they didn't get signed and notarized until 7/27/2026. This has been corrected.

RECOMMENDATION

City Staff recommends to reapprove Award of Bid No. 2026-03 – Florida Department of Commerce CDBG-DR - North 2nd Street Roadway & Drainage Improvements to Extreme Land Restoration, LLC, in the amount of $1,247,291.85, with the two corrected informalities waived.

ATTACHMENTS

1. Bid No. 2026-03 Advertisement
2. Engineer's Recommendation of Award
3. Bid No. 2026-03 – Bid Tab Summary