

## **CITY OF CHIPLEY**

### **Service Order**

**DATED: February 7, 2025**

This Service Order is issued between **City of Chipley** ("CLIENT") and Mott MacDonald Florida, LLC ("ENGINEER") pursuant to the Master Agreement for Professional Services ("Agreement") between the parties dated June 14, 2022 and subject to all the terms and conditions thereof.

### **SPECIFIC PROJECT NAME**

502100951-002 Chipley Clean Water Facilities Planning Study

### **SPECIFIC PROJECT DESCRIPTION**

Produce planning documents for improvements to the City's Wastewater Treatment Plant and Wastewater Collection Systems.

### **SCOPE OF SERVICES**

The ENGINEER is hereby requested to perform the following services (the "Work"):

1. Coordinate with current City Staff on issues pertaining to the wastewater systems.
2. Produce a Preliminary Engineering Report with information pertaining to the following:
  - a. Evaluation of City of Chipley WWTP
  - b. Evaluation of City of Chipley gravity collection system.
  - c. Evaluation of City of Chipley forcemain transmission system.
  - d. Evaluation of available data to assess Infiltration and Inflow and, if necessary, provide recommended improvements.
  - e. Visual, electrical, and mechanical evaluation of Wastewater Pumping Stations that are more than 10 years old and, if necessary, provide recommended improvements.
3. Provide prioritized list of recommended system improvements, including cost projections.
4. Deliver a written report of findings in a format suitable for submittal to funding agencies.
5. Prepare FDEP SRF Request for Inclusions.
6. Attend public hearing.

### **OWNER'S RESPONSIBILITIES**

1. Provide maintenance records,
2. Copies of as-builts,
3. Previous studies,
4. Financial documents for applications,
5. Any and all relevant information required to conduct technical studies

**COMPENSATION**

The ENGINEER shall be compensated as follows:

Fixed Price. ENGINEER's compensation shall be a fixed price (lump sum) of \$90,000.00

The ENGINEER shall not make payment in excess of the fixed price or "not-to-exceed" amount unless covered by an express written amendment to this Service Order.

**AUTHORIZATION**

The undersigned Authorized Representative represents that funds have been duly appropriated and committed for this Work Order and that the Work has been duly authorized by the CLIENT. A copy of the CLIENT's authorizing Resolution is annexed hereto.

ACCEPTED:

MOTT MACDONALD FLORIDA, LLC

CITY OF CHIPLEY

By \_\_\_\_\_  
Billy R. Perry – Senior Vice President

By \_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
printed name & title

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_