

Blankenship Jordan, P.A.

Matter Billing Log

Date Range: 12/14/2022 - 07/31/2025

Matter Opened Date: 12/14/2022
File #: 17-0002-43

City of Chipley / 17-0002

RE: 1471 S. Railroad Ave Foreclosure

FEES

Date		Details	Hours	Amount
12/14/2022	Michelle Jordan	Review title search report; pay invoice to PLT; set up new litigation file; task draft cmp, sum, and lp to HU	0:48	\$140.00
12/19/2022	Michelle Jordan	Foreclosure-Review title work. Lookup Fairoffer cashnow. Draft Complaint, Lis Pendens, NOA, Summonses. Proofread pleadings & email to JAM for review. HU.	4:00	\$450.00
03/22/2023	Michelle Jordan	Peters - Follow up w/JAM complaint & other pleadings. HU.	0:06	\$11.25
04/06/2023	Law Clerk	rev draft pleadings and FDC website on Jeremie Peters reply Heather re same. JM	0:18	\$52.50
04/21/2023	Michelle Jordan	Follow-up w/JAM on review of initial pleadings. HU.	0:06	\$11.25
04/28/2023	Michelle Jordan	Email fm JAM. Finalize & file Complaint, Lis Pendens & NOA. HU.	0:30	\$56.25
04/28/2023	Law Clerk	Receive and Review draft pleadings; reply re same to Heather. JM	0:12	\$35.00
05/01/2023	Michelle Jordan	Email to MBJ/JAM re Efiling Receipt. Save initial pleadings. Create Pleading Index. Update Litigation Spreadsheet. Calendar deadlines. HU.	0:24	\$45.00
05/03/2023	Law Clerk	Receive/Review Email from clerk of court. JM	0:06	\$17.50
06/19/2023	Michelle Jordan	Finalize & file summonses. Lookup FS re: service upon inmate. Lookup Jeremine Peters on FDC & email warden re: process for personal service. HU.	0:48	\$90.00
06/20/2023	Michelle Jordan	Email to/fm FDC classifications officer re: service upon Jeremine. HU.	0:06	\$11.25
06/20/2023	Law Clerk	rev filings/ draft summons. JM	0:12	\$35.00
06/22/2023	Michelle Jordan	Download & save issued summons. HU.	0:18	\$33.75
07/10/2023	Michelle Jordan	Download summons. Draft Ltrs to Sheriffs re: Service. Look up out of state process server. HU.	0:12	\$22.50
07/18/2023	Michelle Jordan	Draft letter to Washington Co Sheriff & Wakulla Co. Sheriff re: personal	1:06	\$123.75

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service &
email to JAM. Update pleading index & link pleadings. Research out of state
process server. Send Summons & pleadings to PS in TN for service upon
FairCashNow. HU.

07/19/2023	Law Clerk	Receive/Review Email from Heather re docs to be served; calendar followup needed. JM	0:12	\$35.00
07/26/2023	Michelle Jordan	Review & efile ROS for FairCash. Calendar answer deadline. Update pleading index & save pleading. HU.	0:18	\$33.75
08/05/2023	Michelle Jordan	Draft NOSubCounsel & email to CJD & MBJ. HU.	0:12	\$22.50
08/11/2023	Michelle Jordan	Revise NOSubCounsel & email to MBJ. HU.	0:06	\$11.25
08/17/2023	Michelle Jordan	Check clerk's docket. Email to Corrections Dept. re: service upon Jeremine Peters. HU.	0:06	\$11.25
09/15/2023	Michelle Jordan	Revise Sub. Counsel & email to MJG. HU.	0:12	\$22.50
09/20/2023	Michelle Jordan	Email fm MJG. Finalize & file Notice of Sub. of Counsel. HU.	0:06	\$11.25
09/22/2023	Michelle Jordan	Save pleading. HU.	0:06	\$11.25
10/09/2023	Michelle Jordan	Research location of Carlie Peters. Draft Ltr to Jackson Co. Sheriff's Office re: service. HU.	0:42	\$87.50
10/10/2023	Michelle Jordan	Revise & finalize Ltr to Jackson Sheriff's Office re: service on Carlie Peters & email to Loren to mail out. HU.	0:18	\$37.50
03/25/2024	Michelle Jordan	Review file & update lit. mgmt spreadsheet. HU.	0:06	\$12.50
11/15/2024	Michelle Jordan	Review & save pleading. HU.	0:06	\$12.50
11/27/2024	Michelle Jordan	Review file. Email to MG re: new QCD recorded & potentially dropping C. Peters. Conduct military searches for defendants. Draft affidavit of non-military affidavit, motion for clerk defaults and clerk defaults. Email same to MG for review. HU.	2:30	\$312.50
12/02/2024	Michelle Jordan	Receive/ review clerk's defaults, person search for C Peters and review of public records. MG.	0:24	\$80.00
12/03/2024	Michelle Jordan	Email fm/to MG. Draft Alias Summons re: Carlie Peters. Finalize & file Mtn for Clerk Defaults. HU.	0:48	\$100.00
12/04/2024	Michelle Jordan	Check Clerk's docket for issued summons & clerk defaults. Update pleading index & link pleadings. HU.	0:12	\$25.00
12/11/2024	Michelle Jordan	Save pleadings, update pleading index & link pleadings. Draft letter to Walton Co. Sheriff re: service & email to LW for mailing. HU.	0:30	\$62.50

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12/26/2024	Michelle Jordan	Review clerk's docket for ROS re: Carlie Peters. HU.	0:06	\$12.50
12/30/2024	Michelle Jordan	Email fm MJ re: service upon C. Peters. Efile return of service & calendar answer due date. HU.	0:18	\$37.50
02/26/2025	Michelle Jordan	Draft Mtn for Clerk Default & Default re: Carlie Peters. Email same to MG for review. HU.	0:24	\$50.00
02/27/2025	Michelle Jordan	Review/ analyze/ approve motion for clerk's default and default. MG.	0:06	\$20.00
02/28/2025	Michelle Jordan	Finalize & file Motion for Clerk Default & clerk default. Save pleading. HU.	0:30	\$62.50
03/03/2025	Michelle Jordan	Email fm JA re: motion for default. Review file. Email fm/to MG re: same. HU.	0:12	\$25.00
03/04/2025	Michelle Jordan	Review file. Draft motion for summary HU.	1:42	\$212.50
03/05/2025	Michelle Jordan	Review filed. Continued drafting of MSJ. Update pleading index & link pleadings. Draft affidavits for MSJ. HU.	1:12	\$150.00
03/07/2025	Michelle Jordan	Email to JA re: confirming judge wants an order on COC's Motion for Clerk Default. HU.	0:06	\$12.50
03/13/2025	Michelle Jordan	Revise Motion for Summary Judgement. LW.	0:49	\$33.33
03/18/2025	Michelle Jordan	Draft/ revise Motion for Summary Judgment. MG.	1:30	\$300.00
03/18/2025	Michelle Jordan	Email Tamara Donjuan regarding transfer to Circuit Court or proceed in County Court despite cap in jurisdictional amount. MG.	0:06	\$20.00
03/21/2025	Michelle Jordan	Review clerk's docket, update pleading index and link pleadings. Update Litigation Mgmt Spreadsheet. HU.	0:06	\$12.50
03/25/2025	Michelle Jordan	Draft/ revise/ approve motion to transfer to circuit court. MG.	0:12	\$40.00
03/25/2025	Michelle Jordan	Review clerk's docket and file, draft Motion to Transfer Case from County to Circuit Court, and email to MG re: review of same. HU.	0:48	\$100.00
03/26/2025	Michelle Jordan	Email fm/to MJ re: Amex Charges. HU.	0:24	\$50.00
04/14/2025	Michelle Jordan	Attend status conference. MG.	0:06	\$20.00
04/14/2025	Michelle Jordan	Prepare for status conference. MG.	0:12	\$40.00
04/15/2025	Michelle Jordan	Review & save pleadings. HU.	0:06	\$12.50
04/15/2025	Michelle Jordan	Draft/ revise/ file motion for default (.7); Draft/ revise/ file notice of withdrawal of motion to transfer case (.1). MG.	0:48	\$160.00
05/12/2025	Michelle Jordan	Review file. Email to JA re: hearing on motion for default judgment. HU.	0:18	\$37.50
05/14/2025	Michelle Jordan	Email to/fm JA re: hrg. Emails to/fm Kristi re: hrg & stipulation. HU.	0:06	\$12.50

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05/16/2025	Michelle Jordan	Draft notice of hearing. HU.	0:24	\$50.00
05/19/2025	Michelle Jordan	Email NOH to MG for review. HU.	0:06	\$12.50
05/20/2025	Michelle Jordan	Receive/ review/ revise notice on evidentiary hearing on motion for default judgment and damages. MG.	0:06	\$20.00
05/21/2025	Michelle Jordan	Finalize & file Notice of Hearing. HU.	0:36	\$75.00
06/23/2025	Michelle Jordan	Review & save returned mail. HU.	0:06	\$12.50
07/21/2025	Michelle Jordan	Review clerk's docket, update pleading index & link pleadings. HU.	0:12	\$25.00
07/28/2025	Michelle Jordan	Telephone conference with K Hartzog. MG.	0:24	\$80.00
07/29/2025	Michelle Jordan	Text w/MG & MJ. Email JA re: Cancel Hrg. Emails to/fm Court Reporter re: covering hrg. Draft Notice of Cancellation & email same to MG/MJ. HU.	0:30	\$62.50
07/31/2025	Michelle Jordan	Text w/MG & MJ. HU.	0:06	\$12.50
Total				\$3,794.58

DISBURSEMENTS

Date	Expense	Amount
12/14/2022		\$200.00
04/28/2023		\$414.00
06/20/2023	Summons x 3	\$51.75
07/18/2023	Process Service Cost	\$85.00
07/25/2023	Process Service Cost to Wakulla SO	\$40.00
07/25/2023	Process Service Cost to Washington County	\$120.00
10/10/2023	Process Service Cost	\$40.00
12/03/2024	COC/Peters (17-0002-43) Mailed Mtn for Clerk Defaults to Defendants. HU.	\$8.16
12/04/2024		\$10.35
12/11/2024	Process Service Cost	\$40.00
02/28/2025	Mail copies of motion for Clerk Default & clerk default to defendants. HU.	\$4.85
05/21/2025	Mail notice to defendants. HU.	\$8.85
Total		\$1,022.96

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Summary of Fees and Disbursements

Total Fee & Disbursements	\$4,817.54
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Date Range: 12/14/2022 - 07/31/2025

Filter	Value
Matter Owner	All
Date Range	All Dates
Client	City of Chipley
Matter	City of Chipley-1471 S. Railroad Ave Foreclosure
Active Clients Only	True
Active Matters Only	True
Fee Entries Include All	True
Billed	No
UnBilled	No
Non Billable	No
Hold	No
No Charge	No
Description Only	Yes
Only Task	No
Task & Description	No
Ignore Entry if less than	False
Cost Entries Include All	True
UnBilled	No
Billed	No
Non Billable	No
Hold	No
No Charge	No
Description Only	Yes
Only Expense	No
Expense & Description	No
Ignore Entry if less than	False
Group identical soft cost charges	No

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for Invoice Printing

Include Payment Transactions No